

VANIJYA VASATHE LAXMI

National education Society (R), Shivamogga

**ACHARYA TULSI NATIONAL COLLEGE OF COMMERCE,
SHIVAMOGGA**

*(Affiliated to Kuvempu University)
Accredited by NAAC at the "B" Grade
Balraj urs Road, Shivamogga -577201*

Phone: 08182-279180

Fax No: 08182-227128

Website: atncc.org

Email: atncc.smg@gmail.com



**INTERNAL QUALITY ASSURANCE CELL
ANNUAL REPORT 2012-13**

Submitted to:

**The Director, NAAC, PO Box No. 1075, NAGARABHAVI
Bangalore -560072**



The Annual Quality Assurance Report (AQAR) of the IQAC

YEAR OF REPORT 2012-13

Part – A

AQAR for the year

2012-13

I. Details of the Institution

1.1 Name of the Institution

Acharya Tulsi National College of Commerce, Shivamogga

1.2 Address Line 1

Mahaveera Circle

Address Line 2

Balraj Urs Road

City/Town

Shivamogga

State

KARNATAKA

Pin Code

577201

Institution e-mail address

atncc.smg@gmail.com

Contact Nos.

08182-279180

Name of the Head of the Institution:

Prof. N. K. HARIYAPPA

Tel. No. with STD Code:

08182-279180

Mobile:

9986084837

Name of the IQAC Co-ordinator:

Prof. R. L. PRAKASH BABU

Mobile:

9480329961

IQAC e-mail address:

atncc.sm@gmail.com

1.3 NAAC Track ID

KACOGN 10120

OR

1.4 NAAC Executive Committee No. & Date:

EC/46/RAR/07 dtd. 16-09-2008

1.5 Website address:

www.atncc.org

Web-link of the AQAR:

www.atncc.org

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	FOUR STAR	70-75	2001-02	5YEARS
2	2 nd Cycle	B	2.86	2008-09	5 YEARS
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

20/05/2011

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ 2009-10 _____ (DD/MM/YYYY)
- ii. AQAR _____ 2010-11 _____ (DD/MM/YYYY)
- iii. AQAR _____ 2011-12 _____ (DD/MM/YYYY)
- iv. AQAR _____ 2012-13 _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

KUVEMPU UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

01

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

17

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders:

No.

10

Faculty

06

Non-Teaching Staff Students

02

Alumni

Others

02

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution level

(ii) Themes

- Institutional repositories,
- E-governance

2.14 Significant Activities and contributions made by IQAC

All Academic Activities are conducted through IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action

- It was proposed to renovate friends centre hall with audio visual facility and air conditioning facility.
- It was proposed to fasten the civil works of the ladies hostel being constructed with UGC funds.
- It was proposed to Install CC TV cameras in the college campus.
- It was proposed to start an entrepreneurship development cell to encourage students, the budding entrepreneurs of the future.
- It was proposed to formulate a nature club or environment club to bring awareness among students.
- It was proposed to conduct more number of socio-economic surveys of the surrounding villages.
- It was proposed to increase the number of E-journals in the library.
- It was proposed to strengthen Carrier guidance and placement cell.
- It was proposed to establish MOU linkage with institutions like Chartered Accountants Association and District Chamber of Commerce and conduct training programs for CA/ICWA aspirant students.
- It was proposed to take up technology up-gradation measures.
- It was proposed to strengthen Women Empowerment Cell “Spandana” by conducting counselling and orientation programs for girl students.
- It was proposed to conduct workshops and seminars for teachers and non-teaching staff to enhance and sustain their academic standards, encourage teachers to attend state level and national level seminars and workshops, refresher and orientation courses.
- It was proposed to improve library services through inter library loan facilities and overnight reference books services.
- It was proposed to decide to hold job melas regularly both for NES constituent colleges and other job seeker. This would be done in association with NGO of the city and the well-known companies.
- It was proposed to encourage and activate regular activities such as N.S.S., N.C.C., sports, and cultural activities.

Achievements

- The civil work related to friends centre hall is almost complete. It has to be furnished with chairs and audio visual tools.
- 60% percent of the civil work of the ladies hostel which is being constructed with UGC fund is complete.
- CC TV cameras were installed in the college campus.
- Nature club was established with an intension to create awareness among students about nature and environment.
- More number of E-journals was subscribed in the library.
- Carrier guidance cell conducted many activities during the academic year. Personality Development Interview Skills, Banking examination training, CA Foundation Course, were organised.
- 50 students were selected by Infosys Bangalore in the Campus recruitment programme conducted in our institution.
- South Indian Bank limited conducted campus recruitment and selected four students from our college.
- Sir M.V General Knowledge club conducted twelve personality development classes and nine training classes for students on Sundays.
- Mr. Praveen Gudi, Mr. Abhijith, Auditor Vasanth Kumar, Mr. Nanda Kumar and Mr. Francis D'Souza were the resource persons.
- Sir M.V General Knowledge club celebrated Sir M. Vishweshwaraiah's birthday On 15th September 2012.
- Sir M.V General Knowledge club celebrated Swamy Vivekananda's Birthday, On 26th February 2013.
- The members of the club Mr. Kiran and Mahaveer attended state level management festival organised by AIT Chikmagalure and became the winners of the business quiz.
- NSS cadet Girish H.M. and Santhosh A. participated in the All India National trucking camp held at Nainital.
- Girish H.M., Santhosh A. and Anitha P.K. participated in the National Integration Camp held at Gadag.
- Praveez Alam K S. And Ramyashree S R. Attended the National Integrated Camp held at West Bengal.
- NSS Special camp was organised at Agaradahalli village, Bhadravathi Taluk. More than 100 volunteers participated in the camp which organised personality development programs, special lecture programs Bio Energy Conservation, Zero Cultivation Agriculture, Cattle Rearing etc.,
- Our students Participated in the management festival at Belgaum People Tree College and rolling shield.
- Our students Participated in the management festival at Belgaum Go Get College of Commerce and won the championship award.
- Our students Participated in the management festival organised by Xchange IT company and won the championship.
- Our students participated in various University Level Sports and Athletics and won prizes.
- Our students participated in the Sahyadri Festival at Kuvempu University and became the overall runners.
- All the students of our institution participated in the ethnic day at College campus.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	02			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	01			
Total	04			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2 semesters in a year, total 6 semesters for 3 year.
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No revision was made

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-Nil-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	14	2		02

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	08	14				02		18	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

		26
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		01	
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Audio visual and ICT tools are used in teaching
- Seminar are conducted in every class by respective subject teachers
- Industrial and study tours are conducted.
- Skill development- project works are done by students.
- Wall magazine and College magazine "Vanijya Vani" display and published articles by students.
- Personality development programs and communication skill development programs are conducted.

2.7 Total No. of actual teaching days

during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examinations were conducted as per university rules

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

08

2.10 Average percentage of attendance of students

93%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	346	62%	20%	18%	16%	92%
B.B.M.	196	57%	15%	5%	9%	85%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

All the programs of the college are conducted under IQAC. IQAC meetings are regularly conducted, issues discussed and decisions taken.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	One state level seminar on co-operative movement in 21 st century
Summer / Winter schools, Workshops, etc.	Special lecturer program for teachers by Mr. Balaji Rao Bangalore
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	09		11
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC and Management encourages the teachers to do P.h.D., M.Phil and other research works .

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			01		10
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

Total Strength Special Camp
University level State level
National level International level

3.22 No. of students participated in NCC events:

Total Number of Cadets
University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Special coaching program in NES students to face CPT/IPCE exams.
- Socio economic survey in Melina Hanasawadi village
- Blood donation camp.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	03			
Class rooms	16			
Laboratories				
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		4,23,890	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)	89,316751	10,18,231	UGC	99,49,906
Others				

4.2 Computerization of administration and library

Fully computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	28840	2179757	800	250138	29640	2429895
Reference Books	6069	929378	114	95,000	6083	1024378
e-Books						
Journals	22	21500	03	1500	25	23000
e-Journals						
Digital Database						
CD & Video	49	4500	27	4500	76	9900
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	160	85	02	08		08		57
Added	09			02		01	04	02
Total	169	85	02	10		09	04	59

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Technology up- gradation program was conducted

4.6 Amount spent on maintenance in lakhs :

i) ICT

89455

ii) Campus Infrastructure and facilities

1,39,05950

iii) Equipments

iv) Others

770

Total :

1,39,96,175

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC formulated various committee to support student services and in some of them students are taken as active members.
- Orientation program for first year B.Com and B.B.M students was conducted in the beginning of the year. All student support services available in the college were introduced to students.
- Membership drive was done in each class by the respective committee co-ordinator, who once again detailed about the services provided by his committee.
- Details about such programs were brought to the notice of the students by announcing the same on the notice board / circulating to the classes and conducting meeting related to the program.
- IQAC regularly monitored the activities of all committee to confirm its smooth functioning .

5.2 Efforts made by the institution for tracking the progression

- Alumni association to have at least one meeting in an academic year.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1354	76		

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
693	151	36	715	04	1599	461	647	44	702	0	1354

Demand ratio 1:4

Dropout 0.5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching classes for NET, SET and CPT examinations were conducted. Training classes for Final year students to face interviews were conducted.

No. of students beneficiaries

256

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Carrier guidance and placement cell conducted soft skill training for students.
- Seminar on carrier opportunities in IT industries was conducted.
- Women empowerment cell “Spandana” conducted legal awareness program for girl students.
- Health counselling was conducted by Dr. Usha Ramesh and Dr. Sunil H. L.
- ‘Correction of life style disorder’ – A special talk by Dr. Venkatakrishna K V. Was organised.
- A special lecture on ‘Woman entrepreneurship’ by Smt. Lakshmidevi Gopinath Mathura Food products, Shivamogga was organised.

No. of students benefitted

50

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	325	38	

5.8 Details of gender sensitization programmes

- Sexual harassment cell and Anti ragging cell under 'Spandana ' Women Empowerment Cell conducted;
- Legal awareness program for girl students.
- Health counselling was conducted by Dr. Usha Ramesh and Dr. Sunil H. L.
- 'Correction of life style disorder' – A special talk by Dr. Venkatakrisna K V. Was organised.
- A special lecture on 'Women entrepreneurship' by Smt. Lakshmidevi Gopinath Mathura Food products, Shivamogga was organised.
- Sexual harassment cell and student grievances redresses cell conducted meeting with students to bring awareness among them about various women related issues.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	20	20000
Financial support from government	869	1673067
Financial support from other sources	07	12400
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Library facility upgraded.
2. Crash course on soft skills conducted.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

Our vision is commitment to pursue excellence and the highest goals of commerce and Management Education, to transform students into national assets, capable of generating national wealth and to pursue national objectives of integrity of character, patriotism, sacrifice and moral and ethical uprightness.

Mission:

- To be a lead institution of par excellence in Commerce and Management area.
- To prepare job creators and not job seekers.
- To prepare students for global challenges and the consequent societal transformation.
- To in still qualities of integrity, patriotism and international outlook.
- To sow the seeds of research abilities, a dispassionate mind and skills of conducting surveys and project work.
- Planning and establishing necessary infrastructure and learning resources.
- Supporting faculty development programmes and continuing education programmes.
- Initiating and sustaining meaningful research activity.
- Promoting institution industry interaction and collaboration at all levels.
- Ensuring harmonious and mutually rewarding relationships among all stakeholders of the institution.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- BOS members from our college study the syllabi of other universities and try to implement the best part of it in our university.
- BOS members suggest to introduce topics relevant to the present needs.

6.3.2 Teaching and Learning

- ICT enabled teaching methods, remedial classes, bridge classes, group discussion; seminars by students, Project works, industrial surveys, presentations, special lecture programs on various topics are conducted.

6.3.3 Examination and Evaluation

- Examinations are conducted as per the University norms.
- Internal Assessment Test are conducted in the institution by the subject teachers.

6.3.4 Research and Development

- Management and IQAC encourages faculty members to pursue P.hD. and M.Phil., under take major and minor research project.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- New books are purchases as per the new syllabus, New magazines are subscribed, more computers are installed in the computer laboratory.

6.3.6 Human Resource Management

- Various committees are formed with teacher as co-ordinator.
- Class teachers are given the responsibility of the overall development of the students of their class.
- All teachers and students are involved in the co and extracurricular activity of the college.

6.3.7 Faculty and Staff recruitment

- Management has constituted a committee for the appointment for the guest lecturers.

6.3.8 Industry Interaction / Collaboration

- Career guidance and placement cell approached various IT sectors and Banks to conduct campus selection.
- An MOU with 'Cross-domain' an international BPO company in Shivamogga is established.

6.3.9 Admission of Students

- As per university and government norms.

6.4 Welfare schemes for students:

- Students safety insurance
- Government scholarship and charity fund
- Poor boys fund, Book bank scheme, co-operative society services, Xerox and Internet facility at subsidised rate.

6.5 Total corpus fund generated

7 lakh

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DCE	Yes	Management
Administrative	Yes	DCE	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Question papers are Bar-coded. Revaluation work is centralized.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

- Group insurance facility is provided
- Free health check-up and free medicine facility is provided in the institution health centre.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- NSS volunteers regularly clean the campus area.
- Management has appointed gardeners to develop and maintain the garden in the college campus.
- Trees are planted on the main road of the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Dress code for student was introduced. Dress code brought unity, discipline, among students. Though there was a bit of resistance from a few students in the beginning gradually it was welcomed by all.
- CC TV was installed. The institution persuaded the management to install CC TV in the campus, which was done by the management. The installation resulted in students discipline on the campus during and after the college hours. Students could park their vehicles safely in the parking place. Indiscipline in the college corridor, eve-teasing, completely stopped.
- Nature club was established in the college to bring an awareness among students about Nature, Environment and other related issues .A visit to Bio- energy plantation at Jnnee Campus was organised.NSS Volunteers planted saplings in the NES Layout. A Tour to Agumbe was organised by the club. Students went by trekking and visited the thick forest of Agumbe.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The Plan of action proposed in the beginning of the academic year was successfully initiated and most of the proposed activities completed.
- The civil work related to friends centre hall is almost complete. It has to be furnished with chairs and audio visual tools.
- 60% percent of the civil work of the ladies hostel which is being constructed with UGC fund is complete.
- CC TV cameras were installed in the college campus.
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- Our students Participated in the management festival organised by Xchange IT company and won the championship.
- Our students participated in various University Level Sports and Athletics and won prizes.
- Our students participated in the Sahyadri Festival at Kuvempu University and became the overall runners.
- All the students of our institution participated in the ethnic day at College campus.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Dress code for student was introduced. Dress code brought unity, discipline, among students. Though there was a bit of resistance from a few students in the beginning gradually it was welcomed by all.
- Nature club was established in the college to bring an awareness among students about Nature, Environment and other related issues .A visit to Bio- energy plantation at Jnnce Campus was organised.NSS Volunteers planted saplings in the NES Layout. A Tour to Agumbe was organised by the club. Students went by trekking and visited the thick forest of Agumbe.

7.4 Contribution to environmental awareness / protection

- The institution under NSS organised many programs related to environmental awareness among students.
- NSS students plant saplings during the annual special camp organised in villages.
- Students are encouraged to ride bicycles instead of motor bikes.
- NSS volunteers regularly take cleaning works and keep the campus clean.
- A special demonstration and lecture program on Bio gas by Prof. Sreepathi Rao, JNNCE, Shivamogga was organised in the NSS camp.

7.5. Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The institution has Karnataka State Open University (KSOU) study centre more than 1000 students are benefited every year. It also generates income to the institution.
- Our institution has earned name as the best institution in the university and is the first choice of commerce and management students.
- Our institution has the best manned library in the whole university, which is completely computerised.
- Percentage of ranks by the college exceeds the percentage of university ranks.

8. Plans of institution for next year

- It was proposed to complete the renovation of Friends centre hall into fully equipped, Air conditioned Audio Visual Hall.
- It was proposed to complete the construction of Ladies Hostel, funded by UGC.
- It was proposed to establish MOU linkage with institutions like Chartered Accountants Association and District Chamber of Commerce of Shivamogga and conduct training programs for CA/ICWA aspirant students.
- It was proposed to take up technology up gradation measures.
- It was proposed to conduct soft skill training programs for final year students to enable them to face interviews more successfully.
- It was proposed to strengthen Women Empowerment Cell “Spandana” by conducting, counselling and orientation programs for girl students
- It was proposed to conduct workshops and seminars for teachers and non-teaching staff to enhance and sustain their academic standards, encourage teachers to attend state level and national level seminars and workshops, refresher and orientation courses.
- It was proposed to improve library services through inter library loan facilities and overnight reference books services.
- It was proposed to organise campus interviews by IT companies, Banks and others.
- It was proposed to encourage and activate the regular activities of NSS, NCC, Sports, Cultural activities, Quiz club, Nature club, Management club etc.,

ANNEXURE AQAR 2012-13

ACADEMIC CALENDAR OF THE COLLEGE FOR THE YEAR 2012-13


Sl.No	Description	Time Table
First, Third and Fifth Semesters		
1	Commence of Academic year and classes	25-06-2012
2	Last Working Day	27-10-2012
3	Mid-Term break and duration of examination	28-10-2012 TO 30-12-2012
Second, Fourth and Sixth Semesters		
1	Commence of Academic year and classes	31-12-2012
2	Last Working Day	30-04-2013
3	Summer Vocation and Duration of Examination	01-05-2013 TO 23-06-2013
4	Commencement of Academic year for the year 2013-14	24-06-2013

Post Script: The college follows Kuvempu University Academic Calendar as per the letter No. KU/ACI/2410/2012-13/dated: 13-08-2012

Name : *Prof. R.L. Prakash Babu*


Signature of the Coordinator, IQAC

Name: *Prof. N K Hariyappa*


Signature of the Chairperson, IQAC
