

VANIJYA VASATHE LAXMI

National education Society (R), Shivamogga

**ACHARYA TULSI NATIONAL COLLEGE OF COMMERCE,  
SHIVAMOGGA**

*(Affiliated to Kuvempu University)  
Accredited by NAAC at the "B" Grade  
Balraj urs Road, Shivamogga -577201*

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**INTERNAL QUALITY ASSURANCE CELL  
ANNUAL REPORT 2010-11**

Submitted to:

**The Director, NAAC, PO Box No. 1075, NAGARABHAVI  
Bangalore -560072**



# The Annual Quality Assurance Report (AQAR) of the IQAC

## YEAR OF REPORT 2010-11

### Part – A

AQAR for the year

2010-11

#### I. Details of the Institution

1.1 Name of the Institution

Acharya Tulsi National College of Commerce, Shivamogga

1.2 Address Line 1

Mahaveera Circle

Address Line 2

Balraj Urs Road

City/Town

Shivamogga

State

KARNATAKA

Pin Code

577201

Institution e-mail address

Atncc.smg@gmail.com

Contact Nos.

08182-279180

Name of the Head of the Institution:

Prof. N. K. HARIYAPPA

Tel. No. with STD Code:

08182-279180

Mobile:

9986084837

Name of the IQAC Co-ordinator:

Prof. R. L. PRAKASH BABU

Mobile:

9480329961

IQAC e-mail address:

atncc.smg@gmail.com

1.3 NAAC Track ID

OR

1.4 NAAC Executive Committee No. & Date:

EC/46/RAR/07 dtd. 16-09-2008

*(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

1.5 Website address:

www.atncc.org

Web-link of the AQAR:

www.atncc.org

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	FOUR STAR	70-75	2001-02	5YEARS
2	2 <sup>nd</sup> Cycle	B	2.86	2008-09	5 YEARS
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

21/09/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ 2009-10 \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

\_\_\_\_\_

1.11 Name of the Affiliating University (for the Colleges)

KUVEMPU UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution level

(ii) Themes

- Institutional repositories,
- E-governance

2.14 Significant Activities and contributions made by IQAC

All Academic Activities are conducted through IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

**Plan of Action**

- It was proposed to strengthen Carrier guidance and placement cell.
- It was proposed to continue with the Diploma course in French Language
- It was proposed to establish MOU linkage with institutions like Chartered Accountants Association and District Chamber of Commerce and conduct training programs for CA/ICWA aspirant students.
- It was proposed to take up technology up-gradation measures
- It was proposed to strengthen the activities of Women Empowerment Cell “Spandana”
- It was proposed to conduct workshops and seminars for teachers and non-teaching staff to enhance and sustain their academic standards, encourage teachers to attend state level and national level seminars and workshops, refresher and orientation courses.

- It was proposed to improve library services through inter library loan facilities and overnight reference books services.
- It was proposed to hold job melas regularly both for NES constituent colleges and other job seeker. This would be done in association with NGO of the city and the well-known companies.
- It was proposed to encourage and activate regular activities such as N.S.S., N.C.C., sports, and cultural activities.

### **Achievements**

- Under CPE funds the institution was able to conduct a series of student support programs.
- Special lecture program on personality development concepts was organised.
- Special lecture program on psychology and counselling was organised.
- Two day workshop on innovative networks of training was organised.
- Spoken English classes, soft skill training was given to students by specialists in the field. More than 200 students were benefited.
- International companies like Infosys, Xchanging, Cross-domain and Banks were approached and requested to conduct campus selection in the institution.
- Diploma course in French language was offered. Prof. David Bond conducted French language classes. 40 students benefited
- Chartered Accountants Association and District Chamber of Commerce agreed to come to MOU with the institution and conduct programs benefitting stake holders from the next academic year.
- Computer lab was upgraded by installing more computers.
- Teachers of the college attended state level and national level seminars and workshops. Office staff was given training to use computers in office administration.
- Book facility given to meritorious students was increased. Overnight reference books service was provided to students.
- Blood donation camp was organised by the NSS. 53 units of blood was donated.
- NSS special camp organised in Bedarahosahalli, more than 100 students participated in the camp.
- Shivakumar D S NSS cadet got first place in state level shooting championship. Vivek Krishna Hebar participated in the national republic day Parade at New Delhi.
- Our college won team championship in Kuvempu University table tennis Championship.
- Six students won Judo Championship.
- Our college won Volleyball Championship 21 sports person participated in various sports events.
- Women empowerment cell 'Spandana' organised special lecture program on;
  - -'Women and child trafficking' by Mrs. Sandya Kaveri.
  - -'Media representation of women' by Prof. Shylaja
  - -'Sexual abuse of women' by Prof. Reshma
- 'Spandana' Celebrated women's day on the 8 of March
- Youth day was celebrated on 23 August.
- A program on Skin care was organised.
- Personality development program, life skill application were conducted.

- Students Grievances redresses cell, Anti ragging cell, sexual harassment cell conducted regular meeting with students.
- Students of our college participated in university and state level cultural programs and management festivals.

2.16 Whether the AQAR was placed in statutory body      Yes      No

Management       Syndicate       Any other body

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	02			
Others	01			
Total	05			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2 semesters in a year, total 6 semesters for 3 year.
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)



1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision was made for both B.com and B.B.M Courses syllabi

1.5 Any new Department/Centre introduced during the year. If yes, give details.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	02	15	00	02

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	07	15				02		19	07

2.4 No. of Guest and Visiting faculty and Temporary faculty

03

24

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	01	17
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Audio visual and ICT tools are used in teaching
- Seminar are conducted in every class by respective subject teachers
- Industrial and study tours are conducted.
- Skill development- project works are done by students.
- Wall magazine and College magazine "Vanijya Vani" display and published articles by students.
- Personality development programs and communication skill development programs are conducted.

2.7 Total No. of actual teaching days during this academic year 187

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Examinations were conducted as per university rules

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 10

2.10 Average percentage of attendance of students 92%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	269	45%	23%	0.8%	0.4%	80%
B.B.M.	190	71%	11%	0.05%	0.03%	89%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

All the programs of the college are conducted under IQAC. IQAC meetings are regularly conducted, issues discussed and decisions taken.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	State level workshop on International repositories - 16 benefitted One day symposium on women issues – Reality and Representation -20 benefitted
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	Two day workshop on innovative network training. Workshop on E-governance -35 benefitted
Others	

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	07		11
Technical Staff				

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC and Management encourages the teachers to do P.h.D., M.Phil and other research works .

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			01		09
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides   
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

Total Strength  Special Camp   
 University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

Total Number of Cadets   
 University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="02"/>	State level	<input type="text" value="02"/>
National level	<input type="text" value="02"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="01"/>	College forum	<input type="text" value="01"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="01"/>	Any other	<input type="text" value="03"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp was organised 53 units of blood donated
- A special lecture on role of media by national award winner Sri. Girish Kasaravalli
- Celebration of international women's day
- Women empowerment cell 'Spandana' organised special lecture program on;
  - 'Women and child trafficking' by Mrs. Sandya Kaveri.
  - 'Media representation of women' by Prof. Shylaja
  - 'Sexual abuse of women' by Prof. Reshma
- Ethnic day was celebrated by teachers and students of the college. More than 1000 students participated.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	03			
Class rooms	16			
Laboratories				
Seminar Halls				
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year.	02	15,34,500 / -	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)	52,64,671	19,63,462	CPE college A/C	72,28,133
Others				

#### 4.2 Computerization of administration and library

Fully computerised

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26040	1546037	1650	352760	27690	1898797
Reference Books	5577	728359	333	110019	5910	838378
e-Books						
Journals	22	19230			22	19230
e-Journals						
Digital Database						
CD & Video	49	4500			49	4500
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	94	56	01	03		04		30
Added	51	25						26
Total	145	81	01	03		04		56

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

Computer is a subject studied by commerce and management students. Technology up gradation programs are conducted for staff.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	56988
ii) Campus Infrastructure and facilities	
iii) Equipments	270140
iv) Others	26431
Total :	353559



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC formulated various committee to support student services and in some of them students are taken as active members.
- Orientation program for first year B.Com and B.B.M students was conducted in the beginning of the year. All student support services available in the college were introduced to students.
- Membership drive was done in each class by the respective committee co-ordinator, who once again detailed about the services provided by his committee.
- Details about such programs were brought to the notice of the students by announcing the same on the notice board / circulating to the classes and conducting meeting related to the program.
- IQAC regularly monitored the activities of all committee to confirm its smooth functioning.

#### 5.2 Efforts made by the institution for tracking the progression

- IQAC meeting are regularly conducted to monitor and guide the activities of student support and services unit such as cultural club, sports, NCC, NSS, women empowerment cell, red-cross etc.,
- Campus survey by students is conducted.
- Student's evaluation of teacher's is conducted. Based on the survey, measures are taken to rectify the short comings.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1623			

(b) No. of students outside the state

0

(c) No. of international students

0

Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
612	120	26	690	07	1455	687	147	38	748	03	1623

Demand ratio 1:4      Dropout 0.5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching classes for NET, SET and CPT examinations were conducted. Soft Skills Training classes for Final year students to face interviews were conducted.

No. of students beneficiaries

125

5.5 No. of students qualified in these examinations

NET       SET/SLET       GATE       CAT   
IAS/IPS etc       State PSC       UPSC       Others

5.6 Details of student counselling and career guidance

- Carrier guidance and placement cell conducted soft skill training for students.
- Seminar on carrier opportunities in IT industries was conducted.
- Women empowerment cell "**Spandana**" conducted
  - Special lecture program on '**Women and Child trafficking**' by Mrs. Sandya Cauvery
  - Special lecture program on '**Media Representation of Women**' by Prof. Shylaja
  - Special lecture program on '**Sexual Abuse of Women**' by Prof. Reshma
- Two day workshop on '**Innovative Networks of Training**' was conducted.
- One day symposium on '**Women issues- 'Reality and Representation**' was organized.

No. of students benefitted

193

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

### 5.8 Details of gender sensitization programmes

- Sexual harassment cell and Anti ragging cell under 'Spandana ' Women Empowerment Cell conducted;
  - Women's day celebration on March 8 2010
  - Special lecture program on '**Women and Child trafficking**' by Mrs. Sandya Cauvery
  - Special lecture program on '**Media Representation of Women**' by Prof. Shylaja
  - Special lecture program on '**Sexual Abuse of Women**' by Prof. Reshma
  - One day symposium on '**Women issues- 'Reality and Representation'** was organized.
- Sexual harassment cell and student grievances redresses cell conducted meeting with students to bring awareness among them about various women related issues.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	8000
Financial support from government	669	1082347
Financial support from other sources	01	300
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

1. New fans were installed in the II floor Class rooms

## Criterion – VI

## 6. Governance, Leadership and Management

### 6.1 State the Vision and Mission of the institution

#### **Vision:**

Our vision is commitment to pursue excellence and the highest goals of commerce and Management Education, to transform students into national assets, capable of generating national wealth and to pursue national objectives of integrity of character, patriotism, sacrifice and moral and ethical uprightness.

#### **Mission:**

- To be a lead institution of par excellence in Commerce and Management area.
- To prepare job creators and not job seekers.
- To prepare students for global challenges and the consequent societal transformation.
- To in still qualities of integrity, patriotism and international outlook.
- To sow the seeds of research abilities, a dispassionate mind and skills of conducting surveys and project work.
- Planning and establishing necessary infrastructure and learning resources.
- Supporting faculty development programmes and continuing education programmes.
- Initiating and sustaining meaningful research activity.
- Promoting institution industry interaction and collaboration at all levels.
- Ensuring harmonious and mutually rewarding relationships among all stakeholders of the institution.

## 6.2 Does the Institution has a management Information System

YES

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

- BOS members from our college study the syllabi of other universities and try to implement the best part of it in our university.
- BOS members suggest to introduce topics relevant to the present needs.

### 6.3.2 Teaching and Learning

- ICT enabled teaching methods, remedial classes, bridge classes, group discussion; seminars by students, Project works, industrial surveys, presentations, special lecture programs on various topics are conducted.

### 6.3.3 Examination and Evaluation

- Examinations are conducted as per the University norms.
- Internal Assessment Test are conducted in the institution by the subject teachers.

### 6.3.4 Research and Development

- Management and IQAC encourages faculty members to pursue P.hD. and M.Phil., under take major and minor research project.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- New books are purchases as per the new syllabus, New magazines are subscribed, more computers are installed in the computer laboratory.

### 6.3.6 Human Resource Management

- Various committees are formed with teacher as co-ordinator.
- Class teachers are given the responsibility of the overall development of the students of their class.
- All teachers and students are involved in the co and extracurricular activity of the college.

### 6.3.7 Faculty and Staff recruitment

- Management has constituted a committee for the appointment for the guest lecturers.

### 6.3.8 Industry Interaction / Collaboration

- Career guidance and placement cell approached various IT sectors and Banks to conduct campus selection.
- An MOU with 'Cross-domain' an international BPO company in Shivamogga is established.

### 6.3.9 Admission of Students

- As per university and government norms.

### 6.4 Welfare schemes for students:

- Students safety insurance
- Government scholarship and charity fund
- Poor boys fund, Book bank scheme, co-operative society services, Xerox and Internet facility at subsidised rate.

### 6.5 Total corpus fund generated

3.80 lacks

6.6 Whether annual financial audit has been done    Yes     No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DCE	Yes	Management
Administrative	Yes	DCE	Yes	Management

### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Question papers are Bar-coded. Central valuation is conducted.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

- Group insurance facility is provided
- Free health check-up and free medicine facility is provided in the institution health centre.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- NSS volunteers regularly clean the campus area.
- Management has appointed gardeners to develop and maintain the garden in the college campus.
- Trees are planted on the main road of the campus.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The activity of women empowerment cell 'Spandana' was strengthened.
- 'Student grievances redresses cell' was constituted, orientation and counselling to girl student was given.
- Students were given soft skill training to face interviews successfully.
- Students were encouraged to make PPT presentation. As a result PPT presentations were made particularly during Welcome and Send-off functions.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The Plan of action proposed in the beginning of the academic year was successfully initiated and most of the proposed activities completed.

- Under CPE funds the institution was able to conduct a series of student support programs.
- Special lecture program on personality development concepts was organised.
- Special lecture program on psychology and counselling was organised.
- Two day workshop on innovative networks of training was organised.
- Spoken English classes, soft skill training was given to students by specialists in the field. More than 200 students were benefited.
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- NSS special camp organised in Bedarahosahalli, more than 100 students participated in the camp.
- Shivakumar D S NSS cadet got first place in state level shooting championship. Vivek Krishna Hebar participated in the national republic day Parade at New Delhi.
- Our college won team championship in Kuvempu University table tennis Championship.
- Six students won Judo Championship.
- Our college won Volleyball Championship 21 sports person participated in various sports events.



- Women empowerment cell 'Spandana' organised special lecture program on;
  - 'Women and child trafficking' by Mrs. Sandya Kaveri.
  - 'Media representation of women' by Prof. Shylaja
  - 'Sexual abuse of women' by Prof. Reshma
- 'Spandana' Celebrated women's day on the 8 of March
- Youth day was celebrated on 23 August.
- A program on Skin care was organised.
- Personality development program, life skill application were conducted.
- Students Grievances redresses cell, Anti ragging cell, sexual harassment cell conducted regular meeting with students.
  - Students of our college participated in university and state level cultural programs and management festivals.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The activities of women empowerment cell 'Spandana' were strengthened. 'Student grievances redresses cell' was constituted, orientation and counselling to girl student was given.
- Best practices practiced by the institution were continued.
- Students were encouraged to present papers, participate in seminars, PPT presentations, Group discussion, Participate in commerce and management festivals, cultural competition etc.,

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- The institution under NSS organised many programs related to environmental awareness among students.
- NSS students plant saplings during the annual special camp organised in villages.
- Students are encouraged to ride bicycles instead of motor bikes.
- NSS volunteers regularly take cleaning works and keep the campus clean.
- A special demonstration and lecture program on Bio gas by Prof. Sreepathi Rao, JNNCE, Shivamogga was organised in the NSS camp.

7.5. Whether environmental audit was conducted?      Yes       No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The institution has Karnataka State Open University (KSOU) study centre more than 1000 students are benefited every year. It also generates income to the institution.
- Our institution has earned name as the best institution in the university and is the first choice of commerce and management students.
- Our institution has the best manned library in the whole university, which is completely computerised.
- Percentage of ranks by the college exceeds the percentage of university ranks.
- Meritorious students are given extra book barrowing facility
- College library is kept open up to 8pm. During the examination period and study holidays.
- Four hundred metre track has been laid with fencing.
- Private lunch room is created for ladies staff.

#### 8. Plans of institution for next year

- As there is a great demand and pressure from the stakeholders to start M.Com and MBA Course in the institution, it was proposed to start M.Com and MBA course in this academic year.
- It was proposed to subscribe and introduce E-journals in the library
- It was proposed to create staff library.
- It was proposed to start quiz club or general knowledge club in the college.
- It was proposed to create Cubicles for students comfort in the library reference hall.
- It was proposed to provide internet facility to students at subsidised charges.
- It was proposed to introduce dress code among students.
- It was proposed to strengthen Carrier guidance and placement cell.
- It was proposed to continue with the Diploma course in French Language
- It was proposed to establish MOU linkage with institutions like Chartered Accountants Association and District Chamber of Commerce and conduct training programs for CA/ICWA aspirant students.
- It was proposed to take up technology up gradation measures.
- It was proposed to strengthen Women Empowerment Cell “Spandana” by conducting counselling and orientation programs for girl students.
- It was proposed to conduct workshops and seminars for teachers and non-teaching staff to enhance and sustain their academic standards, encourage teachers to attend state level and national level seminars and workshops, refresher and orientation courses.
- It was proposed to improve library services through inter library loan facilities and overnight reference books services.
- The college staff and the management decided to hold job melas regularly both for NES constituent colleges and other job seeker. This would be done in association with NGO of the city and the well-known companies.
- It was proposed to encourage and activate regular activities such as N.S.S., N.C.C., sports, and cultural activities.

**ANNEXURE AQAR 2010-11**

**ACADEMIC CALENDAR OF THE COLLEGE FOR THE YEAR 2010-11**

<b>Sl.No</b>	<b>Description</b>	<b>Time Table</b>
<b>First, Third and Fifth Semesters</b>		
1	Commence of Academic year and classes	02-08-2010
2	Last Working Day	04-12-2010
3	Mid-Term break and duration of examination	05-12-2010 TO 31-01-2011
<b>Second, Fourth and Sixth Semesters</b>		
1	Commence of Academic year and classes	01-02-2011
2	Last Working Day	31-05-2011
3	Summer Vocation and Duration of Examination	01-06-2011 TO 14-07-2011
4	Commencement of Academic year for the year 2011-12	15-07-2011

Post Script: The college follows Kuvempu University Academic Calendar as per the letter No. KU/ACI/2545/2010-11/dated: 06-06-2010

Name : *Prof. R L. Prakash Babu*



*Signature of the Coordinator, IQAC*

Name: *Prof. N K Hariyappa*



*Signature of the Chairperson, IQAC*

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