

VANIYA VASATHE LAXMI

National education Society (R), Shivamogga

**ACHARYA TULSI NATIONAL COLLEGE OF COMMERCE,  
SHIVAMOGGA**

*(Affiliated to Kuvempu University)  
Accredited by NAAC at the "B" Grade  
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**INTERNAL QUALITY ASSURANCE CELL  
ANNUAL REPORT 2009-10**

Submitted to:

The Director, NAAC, PO Box No. 1075, NAGARABHAVI

Bangalore -560072



# The Annual Quality Assurance Report (AQAR) of the IQAC

## YEAR OF REPORT 2009-10

### Part – A

AQAR for the year

2009-10

#### I. Details of the Institution

1.1 Name of the Institution

Acharya Tulsi National College of Commerce, Shivamogga

1.2 Address Line 1

Mahaveera Circle

Address Line 2

Balraj Urs Road

City/Town

Shivamogga

State

KARNATAKA

Pin Code

577201

Institution e-mail address

Atncc.smg@gmail.com

Contact Nos.

08182-279180

Name of the Head of the Institution:

Prof. N. K. HARIYAPPA

Tel. No. with STD Code:

08182-279180

Mobile:

9986084837

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

OR

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	FOUR STAR	70-75	2001-02	5YEARS
2	2 <sup>nd</sup> Cycle	B	2.86	2008-09	5 YEARS
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR \_\_\_\_\_ 2008-09 \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

KUVEMPU UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

√

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

7

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2.4 No. of Management representatives

03

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

03

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

03

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Personality Development, Communication Skills, Interview Skills

2.14 Significant Activities and contributions made by IQAC

All Academic Activities are conducted under IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

### **Plan of Action**

- As per the recommendation by the peer committee, it was proposed to make infrastructural modification for the benefit of physically disabled students.
- As per the recommendation by the peer committee, it was proposed to strengthen Carrier guidance and placement cell.
- It was proposed to start diploma course in French Language
- It was proposed to conduct add on course on dramatics.
- It was proposed to conduct Sanskrit language speaking course.
- It was proposed to establish MOU linkage with institutions like Chartered Accountants Association and District Chamber of Commerce and conduct training programs for CA/ICWA aspirant students.
- It was proposed to take up technology up gradation measures.
- It was proposed to strengthen Women Empowerment Cell “Spandana” by conducting counselling and orientation programs for girl students
- It was proposed to conduct workshops and seminars for teachers and non-teaching staff to enhance and sustain their academic standards, encourage teachers to attend state level and national level seminars and workshops, refresher and orientation courses.
- As there was heavy rush for BBM Course, it was proposed to start one more section to enable more students to join the course.

- It was proposed to improve library services through inter library loan facilities and overnight reference books services.
- The college staff and the management decided to hold job melas regularly both for NES constituent colleges and other job seeker. This would be done in association with NGO of the city and the well-known companies.
- It was proposed to encourage and activate regular activities such as N.S.S., N.C.C., sports, and cultural activities.

### Achievements

- Parking facility for disabled students was provided by constructing a ramp near the class room.
- Spoken English classes, soft skill training was given to students by specialists in the field. More than 200 students were benefited.
- Diploma course in French language was offered. Prof. David Bond conducted French language classes. 40 students benefitted.
- Add on course on dramatics was conducted. 28 students benefitted.
- Sanskrit language speaking course was conducted by the Sanskrit Prof. H. Padmanabha. 18 students benefited.
- Chartered Accountants Association and District Chamber of Commerce agreed to come to MOU with the institution and conduct programs benefitting stake holders from the next academic year.
- Computer lab was upgraded by installing 12 more computers. More computers were installed in the office.
- Student counselling and Health care programs were conducted by the Women Empowerment Cell.
- Teachers of the college attended state level and national level seminars and workshops. Office staff was given training to use computers in office administration.
- One more section in BBM course was started and enabled 75 students to pursue BBM degree.
- Book facility given to meritorious students was increased. Overnight reference books service was provided to students.
- International companies like Infosys, Xchanging, Cross-domain and Banks were approached and requested to conduct campus selection in the institution.
- Special emphasis to extension and community development programs such as blood donation camp, visit to villages were given importance in the N.S.S. activities 80 students donated blood. 50 N.S.S. Volunteers cleaned the premises of Rameshwara Temple at Harkere village and planted nearly 400 saplings. 200 students represented inter university sports events four girls secured places in Kuvempu University Inter-collage Athletic meet for women. Student Nakul Dev K N represented National Junior Volleyball Team as captain. Our students participated and won prizes in Management festivals and cultural events conducted by other colleges.

2.16 Whether the AQAR was placed in statutory body      Yes       No

   Management       Syndicate       Any other body

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	02			
Others	01			
Total	05			

Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2 semesters in a year, total 6 semesters for 3 year.
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No revision was made in this year

1.5 Any new Department/Centre introduced during the year. If yes, give details.



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	19	02	15	00	02

2.2 No. of permanent faculty with Ph.D. 01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	02	07	15				02		19	07

2.4 No. of Guest and Visiting faculty and Temporary faculty   24

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	01	18
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Audio visual and ICT tools are used in teaching
- Seminar are conducted in every class by respective subject teachers
- Industrial and study tours are conducted.
- Skill development- project works are done by students.
- Wall magazine and College magazine “Vanijya Vani” display and published articles by students.
- Personality development programs and communication skill development programs are conducted.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Examinations were conducted as per university rules

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

10		
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2.10 Average percentage of attendance of students

90%
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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	270	42%	18%	7%	6%	73%
B.B.M.	126	59%	17%	04%	02%	82%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

All the programs of the college are conducted under IQAC. IQAC meetings are regularly conducted, issues discussed and decisions taken.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	Two month add on course on dramatics 40 students benefitted. Diploma in French language course conducted 30 students benefitted.
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	07		11
Technical Staff				

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Dr. D.M. Basavaraj Director of Research Centre got retired.
- The IQAC and Management encourages the teachers to do P.hD., M.Phil and other research works .

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College		01		
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					5
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in Lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

04

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

Total Strength  Special Camp   
 University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

Total Number of Cadets   
 University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp was organised 70 units of blood donated
- Workshop on women entrepreneurship under women empowerment cell “Spandana” was organised.
- Ethnic day was celebrated by teachers and students of the college. More than 1000 students participated.

#### Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	03			
Class rooms	16			
Laboratories				
Seminar Halls				
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	02	1,27,575 / -	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)	51,12,466	1,52,205	UGC	5264671
Others				

4.2 Computerization of administration and library

Fully computerised

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24540	1345187	1500	200850	26040	1546037
Reference Books	5297	654310	280	74049	5577	728359
e-Books						
Journals	20	18430	02	800	22	19230
e-Journals						
Digital Database						
CD & Video	49	4500			49	4500
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	94	56	01	03		04		30
Added								
Total	94	56	01	03		04		30

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

Computer education is a part of syllabus, however technology up-gradation programmes are conducted for staff

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	41724
ii) Campus Infrastructure and facilities	
iii) Equipments	
iv) Others	17347
Total :	59071

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC formulated various committee to support student services and in some of them students are taken as active members.
- Orientation program for first year B.Com and B.B.M students was conducted in the beginning of the year. All student support services available in the college were introduced to students.
- Membership drive was done in each class by the respective committee co-ordinator, who once again detailed about the services provided by his committee.
- Details about such programs were brought to the notice of the students by announcing the same on the notice board / circulating to the classes and conducting meeting related to the program.
- IQAC regularly monitored the activities of all committee to confirm its smooth functioning .

#### 5.2 Efforts made by the institution for tracking the progression

- IQAC meeting are regularly conducted to monitor and guide the activities of student support and services unit such as cultural club, sports, NCC, NSS, women empowerment cell, red-cross etc.,
- Campus survey by students is conducted.
- Student's evaluation of teacher's is conducted. Based on the survey, measures are taken to rectify the short comings.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1455			

(b) No. of students outside the state

0

(c) No. of international students

0

No	%

Men

No	%

Women



Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
521	104	22	593	04	1244	612	120	26	690	07	1455

Demand ratio 1:4      Dropout 0.5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching classes for NET, SET and CPT examinations were conducted. Training classes for Final year students to face interviews were conducted.

No. of students beneficiaries

116

5.5 No. of students qualified in these examinations

NET       SET/SLET       GATE       CAT   
IAS/IPS etc       State PSC       UPSC       Others

5.6 Details of student counselling and career guidance

- Carrier guidance and placement cell conducted soft skill training for students.
- Seminar on carrier opportunities in IT industries was conducted.
- Women empowerment cell “Spandana” conducted legal awareness program for girl students.
- Health counselling was conducted by Dr. Usha Ramesh and Dr. Sunil H. L.
- ‘Correction of life style disorder’ – A special talk by Dr. Venkatakrishna K V. Was organised.
- A special lecture on ‘Woman entrepreneurship’ by Smt. Lakshmidevi Gopinath Mathura Food products, Shivamogga was organised.

No. of students benefitted

168

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

### 5.8 Details of gender sensitization programmes

- Sexual harassment cell and Anti ragging cell under 'Spandana ' Women Empowerment Cell conducted;
- Legal awareness program for girl students.
- Health counselling was conducted by Dr. Usha Ramesh and Dr. Sunil H. L.
- 'Correction of life style disorder' – A special talk by Dr. Venkatakrishna K V. Was organised.
- A special lecture on 'Women entrepreneurship' by Smt. Lakshmidevi Gopinath Mathura Food products, Shivamogga was organised.
- Sexual harassment cell and student grievances redresses cell conducted meeting with students to bring awareness among them about various women related issues.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	6000
Financial support from government	677	903901
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

1. Drinking water facility is provided in each block.
2. Separate parking facility for staff and girl student is provided.

## Criterion – VI

## 6. Governance, Leadership and Management

### 6.1 State the Vision and Mission of the institution

#### **Vision:**

Our vision is commitment to pursue excellence and the highest goals of commerce and Management Education, to transform students into national assets, capable of generating national wealth and to pursue national objectives of integrity of character, patriotism, sacrifice and moral and ethical uprightness.

#### **Mission:**

- To be a lead institution of par excellence in Commerce and Management area.
- To prepare job creators and not job seekers.
- To prepare students for global challenges and the consequent societal transformation.
- To in still qualities of integrity, patriotism and international outlook.
- To sow the seeds of research abilities, a dispassionate mind and skills of conducting surveys and project work.
- Planning and establishing necessary infrastructure and learning resources.
- Supporting faculty development programmes and continuing education programmes.
- Initiating and sustaining meaningful research activity.
- Promoting institution industry interaction and collaboration at all levels.
- Ensuring harmonious and mutually rewarding relationships among all stakeholders of the institution.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- BOS members from our college study the syllabi of other universities and try to implement the best part of it in our university.
- BOS members suggest introducing topics relevant to the present needs.

6.3.2 Teaching and Learning

- ICT enabled teaching methods, remedial classes, bridge classes, group discussion; seminars by students, Project works, industrial surveys, presentations, special lecture programs on various topics are conducted.

6.3.3 Examination and Evaluation

- Examinations are conducted as per the University norms.
- Internal Assessment Test are conducted in the institution by the subject teachers.

6.3.4 Research and Development

- Management and IQAC encourages faculty members to pursue P.hD. and M.Phil., under take major and minor research project.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- New books are purchases as per the new syllabus, New magazines are subscribed, more computers are installed in the computer laboratory.

6.3.6 Human Resource Management

- Various committees are formed with teacher as co-ordinator.
- Class teachers are given the responsibility of the overall development of the students of their class.
- All teachers and students are involved in the co and extracurricular activity of the college.

### 6.3.7 Faculty and Staff recruitment

- Management has constituted a committee for the appointment for the guest lecturers.

### 6.3.8 Industry Interaction / Collaboration

- Career guidance and placement cell approached various IT sectors and Banks to conduct campus selection.
- An MOU with 'Cross-domain' an international BPO company in Shivamogga is established.

### 6.3.9 Admission of Students

- As per university and government norms.

### 6.4 Welfare schemes for students:

- Students safety insurance
- Government scholarship and charity fund
- Poor boys fund, Book bank scheme, co-operative society services, Xerox and Internet facility at subsidised rate.

### 6.5 Total corpus fund generated

3 Lakh

### 6.6 Whether annual financial audit has been done

Yes

No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DCE	Yes	Management
Administrative	Yes	DCE	Yes	Management

### 6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Question papers are Bar-coded. Central valuation is conducted.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

- Group insurance facility is provided
- Free health check-up and free medicine facility is provided in the institution health centre.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- NSS volunteers regularly clean the campus area.
- Management has appointed gardeners to develop and maintain the garden in the college campus.
- Trees are planted on the main road of the campus.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- As per the recommendation of the peer committee, we organised 'Diploma in French language' class.
- Add on course on 'Dramatics' was organised.
- 'Sanskrit language' speaking classes were conducted.
- 'Sexual harassment cell and Anti-ragging cell' was established in the institution.
- The activity of women empowerment cell 'Spandana' was strengthened.
- 'Student grievances redresses cell' was constituted, orientation and counselling to girl student was given.
- Students were given soft skill training to face interviews successfully.
- Students were encouraged to make PPT presentation. As a result PPT presentation were made particularly during Welcome and Send-off functions.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The Plan of action proposed in the beginning of the academic year was successfully initiated and most of the proposed activities completed.
- Parking facility for disabled students was provided by constructing a ramp near the class room.
- Spoken English classes, soft skill training was given to students by specialists in the field. More than 200 students were benefited.
- Diploma course in French language was offered. Prof. David Bond conducted French language classes. 40 students benefited.
- Add on course on dramatics was conducted. 28 students benefitted.
- Sanskrit language speaking course was conducted by the Sanskrit Prof. H. Padmanabha. 18 students benefited.
- Chartered Accountants Association and District Chamber of Commerce agreed to come to MOU with the institution and conduct programs benefitting stake holders from the next academic year.
- Computer lab was upgraded by installing 12 more computers. More computers were installed in the office.
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- Teachers of the college attended state level and national level seminars and workshops. Office staff was given training to use computers in office administration.
- One more section in BBM course was started and enabled 75 students to pursue BBM degree.
- Book facility given to meritorious students was increased. Overnight reference books service was provided to students.
- International companies like Infosys, Xchanging, Cross-domain and Banks were approached and requested to conduct campus selection in the institution.
- Special emphasis to extension and community development programs such as blood donation camp, visit to villages were given importance in the N.S.S. activities 80 students donated blood. 50 N.S.S. Volunteers cleaned the premises of Rameshwara Temple at Harkere village and planted nearly 400 saplings. 200 students represented inter university sports events four girls secured places in Kuvempu University Inter-college Athletic meet for women. Student Nakul Dev K N represented National Junior Volleyball Team as captain. Our students participated and won prizes in Management festivals and cultural events conducted by other colleges.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Health centre was established in the institution, free medical check-up and medicine facility is given to students, and staff members.
- 'Sexual harassment cell and Anti-ragging cell' was established in the institution. The activity of women empowerment cell 'Spandana' was strengthened. 'Student grievances redresses cell' was constituted, orientation and counselling to girl student was given.

7.4 Contribution to environmental awareness / protection

- The institution under NSS organised many programs related to environmental awareness among students.
- NSS students plant saplings during the annual special camp organised in villages.
- Students are encouraged to ride bicycles instead of motor bikes.
- NSS volunteers regularly take cleaning works and keep the campus clean.
- A special demonstration and lecture program on Bio gas by Prof. Sreepathi Rao, JNNCE, Shivamogga was organised in the NSS camp.

7.5. Whether environmental audit was conducted?

Yes

No



7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The institution has Karnataka State Open University (KSOU) study centre more than 1000 students are benefited every year. It also generates income to the institution.
- Our institution has earned name as the best institution in the university and is the first choice of commerce and management students.
- Our institution has the best manned library in the whole university, which is completely computerised.
- Percentage of ranks by the college exceeds the percentage of university ranks.

#### 8. Plans of institution for next year

- It was proposed to strengthen Carrier guidance and placement cell.
- It was proposed to continue with the Diploma course in French Language
- It was proposed to establish MOU linkage with institutions like Chartered Accountants Association and District Chamber of Commerce and conduct training programs for CA/ICWA aspirant students.
- It was proposed to take up technology up gradation measures.
- It was proposed to strengthen Women Empowerment Cell “Spandana” by conducting counselling and orientation programs for girl students
- It was proposed to conduct workshops and seminars for teachers and non-teaching staff to enhance and sustain their academic standards, encourage teachers to attend state level and national level seminars and workshops, refresher and orientation courses.
- It was proposed to improve library services through inter library loan facilities and overnight reference books services.
- The college staff and the management decided to hold job melas regularly both for NES constituent colleges and other job seeker. This would be done in association with NGO of the city and the well-known companies.
- It was proposed to encourage and activate regular activities such as N.S.S., N.C.C., sports, and cultural activities.

## ANNEXURE- AQAR 2009-10

### Academic calendar of the college for the year 2009-10

Sl. No	Description	Time Table
<b>First, Third and fifth Semesters</b>		
1	Commence of academic year and classes	01-07-2009
2	Last Working Day	31-10-2009
3	Mid –term break and duration of examination	01-11-2009 to 31-12-2009
<b>Second, Fourth and Sixth Semesters</b>		
1	Commence of academic year and classes	01-01-2010
2	Last Working Day	30-04-2010
3	Summer Vocation and Duration of Examination	01-05-2010 to 30-06-2010
4	Commencement of Academic year for the year 2010-11	01-07-2010

Post Script: the College follows Kuvempu University Academic calendar as per the letter No. KU/ACI/1486/2009-10/Dated:05-06.2009

Name :*Prof. R.L. Prakash Babu*



*Signature of the Coordinator, IQAC*

Name: *Prof. N K Hariyappa*



*Signature of the Chairperson, IQAC*

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