



# **SELF STUDY REPORT**

**FOR**

**4<sup>th</sup> CYCLE OF ACCREDITATION**

## **ACHARYA TULSI NATIONAL COLLEGE OF COMMERCE**

**BALARAJ URS ROAD NEAR MAHAVEER CIRCLE**

**577201**

**[www.atncc.org](http://www.atncc.org)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**June 2022**

# 1. EXECUTIVE SUMMARY

---

## 1.1 INTRODUCTION

Acharya Tulsi National College of Commerce was established in the year 1966, With the aim of promoting commerce and management education in the malnad region and to support the corporate industry through creation of commerce and management graduates with focus on departing employable skills. The college has created wide professional and employee community serving in the various sectors of the economy like industrialists Chartered Accountants, Cost Accountants, Bank employees, Corporate Employees and the institution has created many reputed politicians and Government officials serving Karnataka state.

The college responded well to the sweeping changes that are ushered in by globalization, liberalization and privatization. BBM degree course which was started in the year 1974, The college at present offers M.Com, B.Com and BBA degree courses, for which there is a heavy rush. Besides encouraging students in their academic pursuits, the college offers many scholarships to encourage quality in achievement. The institution is very popular in the society as a rank college bagging majority ranks of both B.Com, BBA and M.com course adds to the academic excellence of the institution.

The college now is well-equipped and well-furnished in every sense of the word. The college provides separate and spacious room for each class and section. Adjacent to the main building is the college library housed in a two storied building. The college library is digitally computerized and has 42,000 volumes on its accession, internet facility, wi-fi facility, audio visual cassettes, C.Ds, over head and slide projectors, and E-journals. The library will have a separate website ([www.atncclibrary.org](http://www.atncclibrary.org)) consisting of digital library, Opac and e-content developed by faculties and new arrivals.

Academic excellence is the top priority of our college. Besides encouraging students in their academic pursuits, the college offers many scholarships to encourage quality in achievements. The college has a healthy practice of honoring the rank holders, sports and cultural achievers in consortium with college alumni association and teachers. It includes cash awards and trophies. The National Education Society is having a concern towards the economically backward and Meritorious Students. They support the students by awarding fee concessions and scholarships.

### **Vision**

Our vision is commitment to pursue excellence and the highest goals of Commerce and Management Education, to transform students into national assets, capable of generating national wealth and to pursue national objectives of integrity of character, patriotism, sacrifice and moral and ethical uprightness.

### **Mission**

- To be a lead institution of par excellence in Commerce and Management area.
- To prepare job creators and not job seekers.
- To prepare students for global challenges and the consequent societal transformation.
- To instill qualities of integrity, patriotism and international outlook.

- To sow the seeds of research abilities, a dispassionate mind and skills of conducting surveys and project work.
- Promoting and facilitating education in conformity with the statutory and regulatory requirements.
- Planning and establishing necessary infrastructure and learning resources.
- Supporting faculty development programmes and continuing education programmes.
- Initiating and sustaining meaningful research activity.
- Promoting institution industry interaction and collaboration at all levels.
- Ensuring harmonious and mutually rewarding relationships among all stakeholders of the institution.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

#### SWOC Analysis:

The institution strongly believes in the concept of self auditing. Pursuit of excellence and constant review of performance are our objectives. Hence we make sincere SWOC analysis for our own improvement and benefit.

#### 1. Strengths:

- The Institution has a privilege of having CA examination center
- Previlage of having "College with Potential for Excellence".
- Support of Eton career launcher to train our students for CA, Banking & other competitive examinations.
- The institution is having Department of post Graduate studies consists of M.Com Course.
- Registered co-operative society managed by students and teachers.
- Good and adequate infrastructure.
- Evening college in the same building for the benefit of stake holders.
- Experienced and Committed faculty.
- Supportive management.
- Job training by companies under their CSR scheme.
- Being Rank College, Heavy rush for admissions.
- Goodwill of stake holders.
- Very good result – maximum number of Ranks every year.
- Location of the college in the heart of the city.
- The Institution has registered a local chapter in SWAYAM and MOOCS.
- Digitally computerized library with internet and WI-FI facility.
- Library website consisting of e content developed by faculties, e books, e journals, newspapers and previous question papers and more.
- Well equipped computer lab.
- Air conditioned, audio visual auditorium, large seminar hall.
- Chandana auditorium for cultural activities.
- Well equipped multi-gym.
- Registered Alumni association.
- Fully automated cash less office.
- Newly constructed ladies hostel.

- Large play ground and canteen facility.
- All Class rooms equipped with ICT facilities.
- Strong placement cell supported with MOU of corporate industry.

Various clubs and committees, Wall magazine, College magazine to boost student's hidden talent.

### **Institutional Weakness**

#### **1. Weakness:**

- Limited campus areas no space for further expansion.
- Limited utilization of learning resources by the students.
- Noise Pollution has to be checked to create quiet campus atmosphere.

### **Institutional Opportunity**

#### **1. Opportunities:**

- Scope for new add on & certificate courses.
- Scope to transform the campus more environment friendly.
- Strengthening consultancy services.
- Optimal utilization of infrastructure.
- Training for competitive and professional examinations.

### **Institutional Challenge**

#### **1. Challenges:**

- To transform academically excellent students to fit into the expectations and requirements of corporate industry.
- State government policy on Higher Education is not stable and supportive to private institutions.
- Gradual decline in admission to BBA Course.
- Approved teaching and non teaching vacant posts are not filled by the government.
- Step motherly treatment of private, aided first grade colleges by the state government.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The institution plays a vital role in designing and developing the curriculum aspects. Although the curriculum designs and development are made by the affiliating university, the institution provides leadership in this area. Our college, being a pioneer institute in commerce and management education, has taken a lead in the matter of

curriculum design. The institution and Kuvempu University commerce teachers forum have been conducting workshops and seminars relating to curriculum aspects. Three workshops have been conducted during the past five years. Since our senior faculty work in different academic bodies of the university, they have been able to introduce the recommendations made during the seminars or workshops. Apart from this the institutions offered add on courses, webinars and online quiz and Online coaching. As a result the institution is in a position to develop a syllabus that suits the professional and academic needs of the students.

Following workshops and seminars were conducted in cooperation with Kuvempu University teachers association and National education Society, Shivamogga.

**Workshop & Seminars organized by Department of Commerce and Management:**

1. Workshop on Computer Application in Business.
2. Practical issues in Goods and Services Tax.
3. Recent developments in Corporate Accounting.
4. Add-on Course on “Digital Marketing”.
5. One day National Seminar on “Marketing. A Key to Organisational Success”

**Webinars on:**

1. International Financial Reporting Standards.
2. Motivating students in the scenario of Covid 19 Pandemic.
3. How to write Technical Research Paper (for first grade college teachers)
4. National quiz on NAAC Assessment and Accreditation Framework. (For IQAC Coordinators, librarians and First Grade college teachers of Kuvempu University)
5. National webinar on “Financial Literacy & Investor’s Awareness”.
6. Webinar on “Investor Awareness Programme”.
7. One day Workshop on “Intellectual Property Rights”.

**Teaching-learning and Evaluation**

The institution has a transparent admission process. Admission committee will be constituted in the beginning of the academic year. The committee discusses the norms of the admission as per the reservation policy of government of Karnataka and Kuvempu University. The college governing council also discusses the fee-structure of the management and admission is made purely on the basis of merit cum reservation. However all will be given admission to BBM course as the number of application will be within the prescribed limit.

The time table committee prepares the academic calendar, the time table for classes and tests in each semester. Remedial classes for slow learners and SC/ST are conducted, they are given additional library books and they will be involved in organizing departmental seminars, workshops and programmes.

The college has a sincere, experienced and committed faculty. Seven teachers have Ph.D and four have M.Phil degree. Five faculties are pursuing Ph.D. Apart from chalk and talk method, power point presentation, audio visual tools are used, group discussions, seminars, project works are conducted to make teaching effective and practical. Institution has mechanism of maintaining E material related to subjects uploaded to university website where students are freely allowed to avail this benefit at any point of time. Our students secure ranks regularly in the university examinations. The institution has secured 11 ranks in B.Com and 13 ranks in BBM and 1 rank in M.Com during the past five years.

The management has appointed guest faculty on generous management scales with PF and ESI Benefits to support the teaching and academic work.

### **Research, Innovations and Extension**

The institution knows that a lot more has to be done in the area of research and consultancy. Ours primarily being a U.G college, much research oriented activity cannot be undertaken. However, many works have been done in the area of extension activity. As already stated, Seven teachers have Ph.D and four have M.Phil degree. Five faculties are pursuing Ph.D. Almost all the guest lecturers have appeared for NET /SLET exam and seven have passed SLET examination.

Many faculties of institution has written books of different courses and presented research oriented papers in National and State level seminars. Commerce teachers keep on giving skill development activities, field survey, project works to the students, as a part of the academic activity, to infuse practical insight among the student community. All commerce teachers also act as guides in the preparation of project report undertaken by the students. The students conduct field surveys, frame questionnaires and make thorough analysis of the findings and come to conclusions in their project work.

Our Institution is known for its extension activities. NSS, NCC, Sports activity, cultural and Red Cross units have made commendable achievements. Four students have represented the college in the Republic Day Parade at New Delhi during 2009 and 2011. One student has participated in National R D Parade held at Delhi as on 26/01/2020. The Kuvempu University has awarded best NSS unit for the year 2018-19 and also Karnataka state government awarded State level best NSS unit in 2019-20. Our students have shown deep interest in participating in Management festivals and Cultural programmes at University / state level. They have won team championships and individual prizes. Large number of our college students will participate in the Sahyadri Utsava – A cultural fest organized by Kuvempu university and bag many trophies .

NSS organizes a number of extension activities in the village camps to create social awareness. They conduct socio-economic survey during camp period. Blood donation camp, Blood grouping, Driving license camps, voters ID camp, Aadhar card, opening Bank Accounts are some of the extension activities organized by the college.

### **Infrastructure and Learning Resources**

The institution has a clear cut policy for improving the infrastructural facilities which would facilitate teaching learning processes. The college has about 6.91 acres built up area This structure, house 21 class rooms, with proper lighting, seating and ventilation, most have technology enabled smart class rooms, auditorium with a seating capacity of 400, one AV Hall equipped with modern audio and visual instruments, three conference halls, administrative office and staff rooms, admission and examination cells, fully automated library, NCC and NSS separate office, Registered Co-operative society, photocopy facility, indoor sports hall, Gymnasium, canteen, health care centre, girls rest/recreation room and many washrooms. The college has also provided safe drinking water facility. The college has fully automated cash less office.

The Library is housed in the independent building of the College & separate library for PG having 250 seating capacity for reading purpose in together. Library has an independent website having its own URL and have elib 'Software' with the collection of 41500+ books on various subjects, 6,000+ e-Journals and 31,35,000+ e-Books. 10 National Journals, 04 International Journals, 23 Periodicals and 23 Newspapers, 149 CD/DVD, Project Reports 500 . Library has the membership of INFLIBNET consortia. Institutional repository has been set up using DSpace Digital Library Software which consists of research papers, articles, question papers, syllabus, annual magazines, project reports and more. Digital library APP has been developed for effective use and easy access for library facilities and services at finger tips by using smart phones.

In IT infrastructure, the college is equipped with 90+ Computers having internet connection with the speed of 90 Mbps and download capacity of 750GB/month assisting with 6 scanners, 9 printers and 2 photocopiers.

The institution has adequate infrastructure for effective institutional functioning. The institution has allocated sufficient resources for regular upkeep of the infrastructure and has created effective mechanism for maintenance and utilization of the physical, academic and support facilities to promote optimum usage of the same. The college has a dedicated maintenance department responsible for overseeing the maintenance of buildings, class rooms, computer labs, hostels, cafeterias, sports facilities, utilities, lawns and other infrastructure etc.

### **Student Support and Progression**

Survival of the any Institution depends largely on how well it supports its students in all the possible ways during their college days and even after their Graduation or the Post graduation. Our Institution has facilitated very good number of programs in order to support our students and in turn the Alumni's of the Institution served back in greater ways. As it is very well known fact that the students and the Alumni's are the strength of the Institution, we have undertaken all the best schemes to strengthen our student's community.

Our Institution is providing all sort of support to our students in their all round development like curricular, co curricular so on and so forth. Institution facilitates students to avail different Scholarships provided by the Government like OBC scholarship, SC-ST scholarships for SC-ST students, Arivu Scheme benefits for minority students, Sanchihonnamma scholarship etc.

Apart from the scholarships provided by the Government, our Institution is also providing different free ships to the economically backward students under the scheme "Poor Boy Fund" and we are also providing fee concession to the students with more than 90% score in their PU examination, The Registered Alumni association of the College is having the practice of felicitating to the rank holders with cash rewards and the staff of the Institution contributing to the same.

Institution through various special talks, training programs, workshops, Career counseling, training for Competitive examinations helping the students to go for jobs, higher education and even to start their own business. Institution is putting all best efforts to invite the reputed companies in the campus in order to support final year students to get placed in the companies.

Institution is also facilitating students to participate in different committees of the College and students are always entertained to participate in Cultural and Sports activities. We believe it is the prime duty of the Institution to support the students in all their endeavors .

### **Governance, Leadership and Management**

The institution is fortunate to have a supportive management and the Governing council. The management provides leadership to the faculty by involving the staff members in academic and administrative bodies. The Principal and a senior faculty member will be the members of the College Governing Council. The management also includes the senior staff members whenever there are programmes conducted by the management. University level and state level sports meet or cultural competitions are conducted with the financial assistance and other helps from the management. Since our management has thirty-seven institutions in the different Districts, each institution hosts programmes with the help of other institutions. Buses, cars, building and other infrastructure facilities and human resource are provided by the management. The management takes personal interest in maintaining the college campus. The management is committed to transparency in all matters. The UGC funds, the college fund and the management funds are spent after following the norms. There are two level audits:

1. The management audit. (Internal and External Annual Audit)
2. The government department audit.

The management's concern for quality can be seen in its mechanism of monitoring the administrative process. In addition to the Registrar of the management member of the Executive committee has been nominated to look after the day to day administration. AQAR of the college is obtained by the management annually to check the progress of the institution in all matters. The process is done before its General Body meeting. Thus the institution has the participative management which is committed to quality and excellence.

Teacher's performance appraisal by students is done regularly by the institution. The feedback from students is analyzed and brought to the notice of the management and staff. The annual increment to the guest and Permanent faculty is sanctioned on the basis of their performance appraisal report from the concerned authority. Accounts are audited regularly and full transparency is maintained. Thus, the governance of the institution is in tune with the objectives of the college in particular and policies of higher education in general.

### **Institutional Values and Best Practices**

The institution believes in the overall development of the personality of the students. Our aim is to impart value added quality education. Specific goals and objectives are set and all the employees are involved in realizing them. The institution emphasizes the need for total quality management and this is being done by conducting workshops on relevant topics. Faculty Development and student placement related programmes were regularly conducted in the institution.



The IQAC monitors and supervises all the curricular and co-curricular activities of the college. Quality of administration is assessed periodically and steps are taken for its improvement. There is always a check and scope for improvement on teacher performance. Student's feedback on teacher is another method of ensuring quality in teaching and academic performance.

CCTV cameras are installed in the college campus to bring discipline and to boost confidence of the students. Now, they feel comfortable and secure without the fear of theft and intruders. During 2012-13, the college introduced Dress Code in order to bring and maintain social equality and discipline. It also helps to identify our students easily. Wi-Fi facility is available which enables the teachers and the students to access the previous question papers, E-Content and refer the e-books, e-journals and other study materials during college hours. The college insists on 75% attendance as per the university norms. In order to check irregularity of students, monthly attendance shortage report is prepared and announced. Irregular students and their parents are intimated and called personally to know the reasons for their irregularity. We are also proud to say that the college library is having a Book Bank Scheme for all students and a separate Book Bank Scheme for SC/ST students. Extra Books are provided to Meritorious final year students. The students can keep these books till the end of their examination. Remedial classes were conducted for slow learners to improve their performance.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	ACHARYA TULSI NATIONAL COLLEGE OF COMMERCE
Address	BALARAJ URS ROAD NEAR MAHAVEER CIRCLE
City	Shimoga
State	Karnataka
Pin	577201
Website	<a href="http://www.atncc.org">www.atncc.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	SURESHA H M	08182-279180	9480353830	-	atncc.smg@gmail.com
IQAC / CIQA coordinator	KAZIM SHARIFF	08182-295700	8050001757	-	ksf561963@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	26-09-1966			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>		<b>Document</b>	
Karnataka	Kuvempu University		<a href="#">View Document</a>	
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>		<b>View Document</b>	
2f of UGC	01-06-1988		<a href="#">View Document</a>	
12B of UGC	01-06-1988		<a href="#">View Document</a>	
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	BALARAJ URS ROAD NEAR MAHAVEER CIRCLE	Urban	6.91	16858.56

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/ Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BBA, Commerce And Management	36	PUC	English	120	83
UG	BCom, Commerce And Management	36	PUC	English	330	326
PG	MCom, Commerce And Management	24	B.COM. BBA. BBM	English	50	50

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				6				2			
Recruited	0	0	0	0	6	0	0	6	2	0	0	2
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				32			
Recruited	0	0	0	0	0	0	0	0	14	14	0	28
Yet to Recruit	0				0				4			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				9
Recruited	7	2	0	9
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	8	5	0	13
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	3	0	0	1	2	0	6
PG	0	0	0	3	0	0	15	11	0	29
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	2	0	4
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	5		2		7

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	467	0	0	0	467
	Female	706	0	0	0	706
	Others	0	0	0	0	0
PG	Male	14	0	0	0	14
	Female	64	0	0	0	64
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	76	81	81	86
	Female	81	74	76	69
	Others	0	0	0	0
ST	Male	13	15	18	21
	Female	28	33	28	26
	Others	0	0	0	0
OBC	Male	304	343	316	299
	Female	511	437	388	376
	Others	0	0	0	0
General	Male	68	79	109	113
	Female	97	103	140	172
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1178	1165	1156	1162

**Institutional preparedness for NEP**



1. Multidisciplinary/interdisciplinary:	In order to develop the all-round capacities of the students – intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. Keeping in view the problems faced by the students, the college is planning to set up short term and vocational courses. The aim is to make the students equipped, so that they don't need to rely on Government jobs but instead pave a way towards self-employment. As the College is preparing itself to have more of multi-disciplinary subjects it tries to identify the programme learning outcomes along with courses and unit learning outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal.
2. Academic bank of credits (ABC):	Regarding the implementation of Academic Bank of Credits, the institution has to wait for the Kuvempu University to give a green signal. The pedagogical approach of the institution is student's centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the Students learning outcome.
3. Skill development:	The vision of the college is promoting Value-Based Quality Education, hence the college takes efforts to inculcate positivity among the learners. The college also celebrates National festivals like Independence Day and Republic Day. Observing various programmes like World Aids Day, Environment Day, observing the Death and Birth Anniversary of our National leaders which help in imbibing the good qualities of the students. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Regarding the adoption of Indian languages, the college offers various Indian languages like Kannada, Sanskrit, Urdu and Hindi subjects in degree courses. Preservation and promoting of languages is one of the target of the College in future.
5. Focus on Outcome based education (OBE):	The College also makes an effort to understand that a

	<p>pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcome of the students.</p>
<p>6. Distance education/online education:</p>	<p>The College is also preparing itself to offer vocational course through ODL (Open Distance Learning) mode in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google, using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning.</p>

## Extended Profile

---

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
109	109	109	109	108
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	3

### 2 Students

#### 2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1178	1165	1156	1162	1162
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
235	235	235	235	235

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
379	376	386	398	392

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
29	31	28	27	26

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
29	31	28	27	26

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 21**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
31.13	46.35	50.45	44.71	40.48

**4.3**

**Number of Computers**

**Response: 111**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

Acharya Tulsi National College of commerce affiliated to Kuvempu University, follows University prescribed curriculum and takes efforts to achieve academic excellence and professional competency by adopting academic flexibility measures. Academic year commences with an **orientation programme** for the new batch of students at the beginning of the session. The objective of this programme is to welcome the new students of first year B.com/BBA to make aware of the amenities available in the college and also to guide the students about discipline aspects, **NCC, NSS, Sports, Cultural, Youth Red Cross, Women Empowerment Cell, Placement opportunities, Library, Office information** about its functioning and the way of applying for scholarships of many kind.

**The institution has a mechanism of planned curriculum delivery and documentation in the following manner:-**

- Accessing the website of affiliating University regularly in understanding the updations of the university curricular and guidelines.
- The IQAC of the institution conducts meetings with head of the departments at the commencement of each academic year and teaching methodology, syllabus and subjects are allocated.
- Work diary is updated.
- Previous year question papers were documented.
- Internal tests are conducted and results are announced.
- Students are engaged regularly with classroom seminars and presentations.
- Time table committee prepares a master time table at the college as well as department level that includes **bridge courses, seminar, guest lectures, mentor - mentee activity and remedial classes** of various departments.
- Program outcomes and course outcomes of all programs are well defined disseminated to all stakeholders through the website. Progress of the syllabus coverage and curriculum delivery are reviewed through the lesson plan and work diary of the faculty members.
- Two internal assessments in a semester keep the students abreast of the subject, making their continuous learning process easy and stress free.
- The institution has a well equipped library with reference books, journals, e learning resources and newspapers thus provide vast resources related to academics and competitive exams.
- Feedback on curriculum is collected, analysed and communicated to the university to upgrade the curriculum based on a past experiences. The faculty members of this institution nominated to the BOS and BOE contribute in providing the expectations of various stakeholders on the basis of feedback collected from the students.
- Care is taken to ensure the time table has slots for remedial classes, co-curricular and extracurricular activities. (After approval from principal/HOD timetable is circulated among all the faculty members and students)

- Mentors – Mentee Whatsapp group has been created for transmission of faster academic information to the students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

Institution adheres to the academic calendar. The academic calendar is devised and designed to mark the significant academic events, curricular and co-curricular activities, which includes date of admission, commencement of classes, scheduling IA test, semester examination, planning of workshop, seminars, FDP, cultural events, etc.

#### Continuous Internal Evaluation Process:

##### 1. Announcement of overall structure of Continuous Internal Evaluation:

The college has an Internal Assessment Examination Committee to supervise and conduct of the internal assessment tests. Test dates are announced one week in advance by the co-ordinator to the individual department. Accordingly IA test time table is displayed on the college and department notice boards, institution websites and through students whatsapp group. The syllabus for IA test is announced a week in advance by the concerned subject teachers.

##### 2. Setting of question papers:

Faculty set the question paper keeping PO's and CO's, utilised syllabus and university examination pattern in consideration. Question papers are submitted to IA test committee six days before the commencement of the IA test.

##### 3. Conduct of IA test:

The committee conducts the exams in specific university prescribed answer booklet which shall be distributed to the departments on the date of the examination.

- Evaluation of IA answer scripts: The evaluated answer scripts help students in analysing their mistakes and improve the performance in the subsequent IA test and examination.
- Online E-quiz is also conducted to the students.

##### 4. Dissemination of IA marks:

IA marks are announced and evaluated answer booklet are distributed in the class within the next seven

days of the conclusion of the IA Test. If any grievances related to marks are clarified with the concerned subject teacher.

IA marks are displayed on the notice board within 15 days prior to the commencement of semester examination. Option is given to the students to bring their grievances if any, and it is verified by the Principal/HOD and final IA marks are cross checked, if found correct, then signature are taken from students. Finally marks uploaded to university website.

#### **5. Action is taken for the improvement of student performance:**

- Mentors/subject teacher identify the slow learners based on the IA marks and classroom dynamics and meet the mentees to motivate and encourage them to improve their performance in studies.
- Remedial classes are conducted for slow learners to improve their learning patterns along with notes and extra assignments.
- Special provisions are made to give books under Book bank scheme.
- Parents teachers meeting are held to update the progress in all aspects of their performance, behaviour and discipline.
- Apart from written tests, students are also given opportunities to do seminar, write assignments and projects to broaden their skills.

#### **6. Submitting IA marks to University:**

Departments prepare a consolidated IA marks list to be uploaded in the university portal before the commencement of theory exams, after verifying the same with the respective subject teachers.

#### **7. Academic and Administrative Audit:**

The institution has conducted Academic and Administrative Audit through a batch of committee members nominated for the purpose.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

#### **1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

- 1. Academic council/BoS of Affiliating university**
- 2. Setting of question papers for UG/PG programs**
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
- 4. Assessment /evaluation process of the affiliating University**



**Response:** A. All of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

**Response:** 100

#### 1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 3

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.2.2 Number of Add on /Certificate programs offered during the last five years

**Response:** 23

#### 1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
5	9	3	3	3

File Description	Document
List of Add on /Certificate programs	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

**Response:** 19.63

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
367	386	103	117	173

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

**Response:**

Integration cross cutting issues relevant to professional ethics, Gender, Human values, environment and sustainability into the curriculum is the pathway to help the younger generation to cultivate moral, ethical and social values that ultimately show the right direction to achieve progress, prosperity and a better quality of life.

The institution conducts special lecture programmes on professional aspects that helps to the students imbibe these concepts into their learning.

The institution champions the cause of environmental protection and sustainability. Environmental studies is a compulsory subject for Bcom and BBA students. This aspect covers field visits, projects and

class room teaching is dedicated to the issue of environmental and sustainability.

Human rights are another cross cutting issue which is integrated in the curriculum. This helps the students to realize the importance of human values that enjoyed by the whole humanity. Challenging issues like gender, women and society are very integral part of the Indian Constitution curriculum. The students are also taught the importance of overcoming environmental pollution and requirements of sustainable development of society and a part of the course incorporates socio-political aspects along side human values and gender issues.

The courses offered in all programs have one or the other cross cutting issue as a part of curriculum. The courses have components related to gender issues and environmental awareness. Courses offered by language departments discuss more about Gender and Human Values. All languages show strong presence of such instances. Department of English and Hindi have many components in their courses which touch upon environment and sustainability, human values, gender and environment.

Human rights, environmental ethics and feminism are very much parts of the curriculum of UG programmes where students are groomed in the direction of becoming responsible citizens of our country. The institution has many teachers representing as member in the relevant Board of studies of various subjects in our university and they play important roles in integrating such issues into the curriculum. The Institution also integrates and supports these cross cutting issues by organizing seminars, workshops and nature camps from time to time.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 0.92

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 2.8

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 33

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** A. All of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

### 1.4.2 Feedback process of the Institution may be classified as follows: Options:

**1.Feedback collected, analysed and action taken and feedback available on website**

- 2. Feedback collected, analysed and action has been taken
- 3. Feedback collected and analysed
- 4. Feedback collected
- 5. Feedback not collected

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 87.04

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
430	428	413	417	409

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
500	500	470	470	470

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 91.57

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
215	217	215	212	217

#### File Description

#### Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

#### Identification of advanced and slow learners

At the entry level, class XII scores, IA test marks, classroom discussion, previous examination performance are taken as the initial indicator of the students to identify advanced and slow learners. The Institution is having a mechanism of mentor-mentee system. Each Mentor take care of about 40 students and it helps for continuous monitoring and evaluation of the students.

Through this event, students are introduced with teaching-learning evaluation program, college discipline, various academic and other schemes along with developments and achievements of the college and student support services.

1. Following measures are implemented to enhance the intellectual skills of all students.

- **Orientation Programs:** It is organized by all the departments at the beginning of every academic year to develop a better learning environment.
- The College endorses mentoring system where faculties help students with their personal and academic challenges.
- The College ensures interactive teaching-learning process through group discussion, quiz, audio-visual aids.
- Intensive coaching is offered by experienced faculties.

#### Steps taken for advanced learners

- Students with distinction marks are identified and motivated to perform even better and are provided with extra reference books which they can keep until the completion of examination.
- Students are allowed to refer Journals and advanced study materials.
- Semester Toppers and University Rank Holders are felicitated annually with a trophy and cash award.
- Given leadership roles in departmental and societal activities to develop organizational skills and teach the value of team work. Students are chosen as class representatives, giving them an opportunity to display their leadership skills.
- Encouraged to write articles for the college magazine "Vanijya Vani" and "Wall Magazine".
- Provide opportunity to represent the College or Department in Intra and Inter-College Competitions.
- Motivated to set high goals for themselves and counsel to prepare for Entrance and Competitive Examinations.

#### Steps taken for slow learners

- Efforts are made to identify the cause of their problems and appropriate solutions are worked out.

- Mentor-Student interactions keep faculty in constant touch with students, academic and personal issues, stimulates over all personality development.
- Slow learners are given more attention both inside and outside the class.
- Encouraged to take part in Departmental activities. Those with potential eventually graduate to leadership roles.
- Efforts are made to identify and nurture their skills and talents in order to boost their confidence and improvement tests are conducted for students to perform better in their subjects.
- The Library is open till 5.00 PM to provide a space for study as this may not be available in their residence. Multiple career options are suggested to all students, keeping in mind their aptitude and interest.
- All teachers develop e-content of notes and other study materials and uploaded to the library website. Students can study the material at home and interact with the teacher.

Extra classes were arranged during off hours for core papers to improve the subject knowledge.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Past link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 40.62

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

Student centric teaching methods are adopted for effective communication of the subject knowledge to the students. Students are taught with the mission that fosters a learning environment which nurtures exploration of various skills and critical thinking about the subject. This presents new opportunities for academics in strengthening the courses under commerce and management. The institute has smart classes with ICT tools and also uses various student centric pedagogical techniques for an effective teaching learning experience and improved learning outcomes for students.

Methods	Various techniques used	Activities and departments
1. <b>Experiential Learning Techniques</b>	1. Research Projects: Students from across departments are Made to complete	Conferences and Seminars, P



	research-based projects on topics related to their syllabi and other areas, such projects help to develop their Research aptitude.		
	2.Group Assignments and Projects : Students across Programmes are assigned group projects, to enhance their various technical and soft skills. they are encouraged to apply concepts learned in classroom. NSS and NCC camps helps students in experimental learning.	Case Studies, Group presentations	
	3.Internships: Students learn practical industry related skills with this internships , this leads to enhancement of their Professional skills.	Students from B.Com/BBA undertake summer Internship course from various government organizations.	
	4. Departmental festivals & College Festival : Festivals focusing on theme of the programme are conducted to acquaint students with programme specific skills along with event management,Leadership, conflict Management Skills. A one-day college festivals also conducted.	COMMERCE management Fest /traditional	PRO
<b>1. Participative learning Techniques</b>	1.Group Discussions and Debates : To inculcate participative learning and Improve communication skills, idea generation and presentation skills.	Conducted on various topics and management courses. evaluated by teacher conduct development activities in assigned to the students to b between theory and practice. allowed to speak on a selected classroom under the supervision of teacher.	
	2. Newspaper reading & Book reviews: To enhance critical thinking of students related to management, advertising and journalism and also inculcate habit of reading among students.	The students are allowed to papers, magazines, books at the library website for this purpose. The students/ make references in a separate section of the library.	
<b>1. Problem- Solving Techniques</b>	1.Case studies , Study of Current Affairs: Used to increase student participation and develop problem solving skills.	Conducted across department	
	2.Business Games, Business quiz: Used to develop logical reasoning and problem solving Skills.	Conducted across department	
	3.Assignments, quizzes,presentations	Conducted across department	

	:Used to develop logical reasoning and problem solving skills	
<b>File Description</b>	<b>Document</b>	
Upload any additional information	<a href="#">View Document</a>	
Link for additional information	<a href="#">View Document</a>	

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

The Institution has real concern for providing state-of-the-art infrastructure and learning resources to enhance learning experiences. The major hallmark of this learning transition is from teacher centered to student centric. Not only mastering ICT skills, but also utilizing ICT to improve teaching and learning is of utmost importance for teachers in performing their roles.

	Some of such ICT enabled tools used in the Institution are	
	Use of Google classroom	
	Online classes through Digital platform	
	Use of Power Point presentation	
	Use of Educational videos	
	Use of software in teaching	
	Whatsapp group for communication	
	Computer lab facility with LAN	
	Library Software – e-Lib	
	E content developed by faculties	
	LCD Projection System	

Keeping in mind the importance of ICT, E- learning environment is created in the class rooms with well-equipped Smart boards, LCD projectors, audio-visual facilities and other ICT tools. In addition to chalk and talk method of teaching, the faculty members are using IT enabled learning tools like Microsoft Team, Google classroom, streamlined, easy-to-use tools that help teachers manage coursework like Assignment, PPT, Quiz etc.

1. Faculty prepare and upload lectures, notes and explanations on respective subjects and uploaded to library website under E-content. The students can refer and download the study materials. This system was very helpful to the students during the period of Covid 19 lockdown.

2. Our Institution has smart boards installed in all classrooms which facilitate interactive instructional tools, generate more interest and motivation among students, display Striking graphics improve lectures with audio-visual tools, provide better instructional materials and can also accommodate all learning styles. Educational CDs and DVDs are made available as learning material in departmental and main libraries. Webinars E-learning resources such as E-journals, E-notes , N-LIST are used by the faculty in effective teaching and learning process.

3. All the faculties use Google classroom, ZOOM like interactive and collaborative methods for teaching, Online mentoring, taking sessions which delivers academic and online learning which is flawlessly capable of connecting students. seminars are also conducted using latest technologies.

4. Faculties and students are enrolled for E-Learning courses like Swayam to cope with updated technologies.

5. All the departments conduct webinars, online quiz and special lecture programme on the new developments and latest issues.

6. Whatsapp group of students is created and two teachers are assigned as a mentors to each section for faster transmission of academic information to the student community.

7. During the covid-19 lockdown period google meet classes were conducted by the faculty and coursewise quiz was conducted to create interest among the students about studies and many webinars were organized for the students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 41:1

#### 2.3.3.1 Number of mentors

Response: 29

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 7.12

##### 2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

**Response:** 10.59

##### 2.4.3.1 Total experience of full-time teachers

Response: 307

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

#### Response:

The Institution constitutes Examination committee for smooth conduct of internal exams and students are made aware regarding evaluation pattern through the orientation programme conducted at the beginning of academic year. To make the evaluation process more transparent and robust the IQAC suggested digitalization of the examination process. Accordingly, the students and other stakeholders are made aware of their internal test scores through the University Portal and by SMS alert provision. Transparency is further maintained through the following practices.

- Question paper setting is done as per university prescribed form. The questions are of various types like MCQ and descriptive type.
- The examination committee is responsible for in house printing of question papers for Internal Assessment.
- The examination time table is displayed on the notice board and uploaded to the students whatsapp group and website in advance to inform the students about the schedule and prepare accordingly.
- The students are allowed to write the test in the answer booklets supplied by university.
- The answer booklets are assessed by concerned teachers and students are allowed to view the answer books. The internal marks secured by the students were uploaded on the university portal and also displayed in the college notice board.
- The students who have not performed well are mentored and counseled by the Class teachers.
- The slow learners and absentees were given retest for improvement of their performance.
- Any discrepancies and grievances of the students are redressed by the examination committee.

According to the regulations and guidelines of the university the Institution conduct test for the students for 20 marks and after evaluation the marks are reduced to 10(Ten) and for remaining 10 marks skill development activity is given, and consolidated marks is provided. In language subjects, two tests are conducted for 20 marks each and those marks were reduced to 20 marks as per university guidelines.

Course teachers decide upon the structure of the assignments which vary depending on the subject, such as seminars, class room presentations, group discussion, case study, home assignments, surprise tests, solving previous year question papers etc. Formative evaluation is done continuously throughout the period till the student appears for the final examination.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-

**bound and efficient****Response:**

Grievance handling and addressing is an integral part of the smooth operations in any organization. The Institution receives grievances from various stakeholders like students, parents, staff members, exam coordinators etc. These grievances are handled in an efficient and time bound manner.

The grievances from students comprises of discrepancies in personal details, evaluation of marks, results withheld, change in examination schedule(theory and practical), shortage of attendance due to ill health, participation in NCC, NSS camps, cultural and sports activities.

The staff members also report grievances related to examination like students reporting late for exams, disturbing decorum of the examination hall, bringing prohibited electronic gadgets like smart phones, smart watches etc., misconduct or misbehavior in exam hall, unfair and fraudulent means of answering in the exam, violating the rules of examination etc.

To address the above mentioned issues and grievances, the Institution adheres to rules prescribed by the university and Internal Examination Committee. When the student reports grievances related to incorrect personal information, subjects, date and time etc., the students are guided by the concerned faculty members as well as office staff and necessary changes are incorporated to rectify the personal details.

Whenever, students report any clash in date and time of the examination announced by University especially for repeaters' examination, the college promptly sends the letter to the university in order to resolve the conflict. Students who face problems regarding conflict in external marks awarded by university, are guided to apply for reevaluation of marks. Similarly, some students who cannot appear for examination due to certain genuine reasons such as ill health, NCC, NSS camps, competitive exams etc. approach the course teacher. Their exam batches are re-scheduled to another convenient date. Physically challenged students are provided extra time during the exams according to university guidelines.

The students who represent the college in NCC and NSS are given due weightage of attendance to avoid their academic loss.

The students who disturb the decorum of examination hall are warned and if the incident happens repeatedly then they are instructed to leave the exam hall. Students who violate the rules of examination committee are strictly dealt with.

The flying squad team constituted by university visits the exam centre frequently and warn/debar the students engaged in mall practices and violating the examination rules.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

### **Response:**

Outcome based education (OBE) is student-centered instruction model that focuses on measuring student performance through outcomes. Outcomes include knowledge, skills and attitudes. Its focus remains on evaluation of outcomes of the program by stating the knowledge, skill and behavior a graduate is expected to attain upon completion of a program or graduation. The OBE model measures the progress of the graduate under three parameters, i.e., Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (CO).

The POs, COs are also communicated to students through prospectus and orientation programs. The teachers also brief the students about COs during the course of their coverage of syllabus and orientation. OBE model improves the process of education because it is learner centric. All students do not learn the same way and at the same pace. So instead of providing a standardized model, it accepts the diversity in classroom and uses the element of continuous evaluation to achieve the desired outcome at the end of education. Since outcomes are predefined students and teachers strategize well to achieve the end goals or outcomes. There is always a specific skill or knowledge to be demonstrated instead of just getting enough marks which will help shift focus from assessment to learning.

CO are displayed on the college website. They are also communicated to all the stake holders. As an exemplar from glossary, the POs and PSOs of B.Com/BBA/M.Com programme are :

### **Programme Outcomes (POs):**

After completing the B.Com/BBA/M.Com programme the students would be able to

- Identify needs of business environment and recognize different opportunities of business.
- Employ the skills and knowledge with professional attitude.
- Consult the local business people for accounting.
- Maintain accounting records through Accounting software.
- Marketing: Understand marketing strategies and market research
- HRM: Helps to learn HR practices, principles etc.

The commerce and finance focused curriculum offers a number of specializations and practical exposures which would equip the student to face the modern-day challenges in commerce and business.

The all-inclusive outlook of the course offers a number of values based and job-oriented courses ensures that students are trained up-to-date. In advanced accounting courses beyond the introductory level, affective development will also progress to the valuing and organization levels.

### **Programme Specific Outcomes(PSOs):**

PSO – 1: Students will demonstrate progressive affective domain development of values, the role of accounting in society and business.

PSO – 2: Students will learn relevant financial and managerial accounting career skills, applying both quantitative and qualitative knowledge to their future careers in business.

PSO – 3: Learners will gain thorough systematic and subject skills within various disciplines of commerce, business, accounting, economics, finance, auditing and marketing.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Past link for Additional information	<a href="#">View Document</a>

## 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

### Response:

The exact benchmarks for evaluation of POs and COs are yet to be accurately defined as it is still in a nascent stage. Our college has adopted the following methods to assess the students' attainments:

- Joining higher studies and professional courses.
- Appearing and clearing competitive exams.
- Participation and placements in Job drives or recruitment process.
- Performance of students in examinations.
- Students' presentation in seminars etc.
- Leadership qualities in organizing co-curricular activities.
- Feedback from alumni, parents and students.
- Alumni meets reflects on the programme outcomes as alumni placed in various jobs express satisfaction with regard to their graduation.

### The PO and CO attainment is evaluated by using the direct and indirect method

#### Direct Assessments Tools:

1. Internal assessment test: Two internal tests are conducted, one in the 8th week and another in the 12th week of each semester.
2. Semester End Examination: Semester end exams are conducted by the university. The theory and practical examination scores are used as a metric to assess the attainment of course outcomes.
3. Home Assignments: Home assignments are given to students twice in a semester to assess their analytical and problem solving abilities.

#### Indirect Assessments Tools:



1. Course exit survey is conducted at the end of each semester from which information about course outcomes is obtained.
2. Attainment is the action or fact of achieving a standard result towards accomplishment of desire goals. Primarily attainment is the standard of academic attainment as observed by test and / or examination result.
3. Once the various CO attainment levels are achieved then PO attainment procedure is initiated. Institute obtains PO attainment through the consolidated assessment obtained through all course outcomes. Once the PO attainment value is obtained a feedback meeting is conducted to understand and analyze the gap in achieving the program objectives and necessary action is initiated.

### Program Outcome PG

M.Com or Masters of Commerce is a two- year post graduate level course which is offered to B.Com and BBA/BBM graduates who wish to make a career in Banking Financial Services and Insurance (BFSI) as well as accounting and commerce sectors.

- To train the student to develop conceptual, applied and research skills as well as competencies required for effective problems solving and right decision making in routine and special activities relevant to financial management and Banking Transactions of a business.
- To provide a systematic learning and exposure to Finance and Banking related disciplines.
- To facilitate the students for conducting business and accounting practices, role of regulatory bodies in corporate and financial sectors nature of various financial institutions.
- To provide in-depth knowledge and understanding of all core areas specifically Advanced Accounting, Advanced Financial Management, Financial Derivatives, Indian Accounting Standards and International Business Environment, Research Methodology and Corporate Tax.

After completing Masters in Commerce students are able to:

- Work in teams with interpersonal skills and communications.
- The students can work in different domains like Teaching, Accounting, Taxation, HRM, Banking and Administration.
- Ability to become entrepreneur.
- To develop team work, leadership, managerial and Administrative skills.
- Students can opt further for professional courses like CA/CS/CMA/CFA

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 93.75

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
372	345	363	367	363

### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
379	376	386	398	392

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for the annual report	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.98

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 0

**3.1.2.1 Number of teachers recognized as research guides**

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 0

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**3.1.3.2 Number of departments offering academic programmes**

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	3

File Description	Document
List of research projects and funding details	<a href="#">View Document</a>

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### Response:

The Institution has emerged as a leading college and popularly known as Rank college under Kuvempu University. The institution has initiated activities like research, extension activities and collaborations to create knowledge among students and teachers and transfers the same into the society for the well being of present and future generations. The institute co-ordinates the policies and activities of the Government, Management, staff and students to create an eco-system for innovation and initiates activities to create and transfer knowledge to the society.

#### Faculty based Initiatives:

The institution knows that faculty is an “Engine” of knowledge and always searches ways of developing knowledge at faculty level. The college has a well equipped library with a mass collection of books, National and International report journals, e-books, e-journals, free internet access facility. The management encourages the faculty with monetary support to attend seminars, workshops and to pursue research work and for presentations and publications of papers in National and International journals. The IQAC in collaboration with the government departments and other local organisations has organised many programmes for enriching knowledge of the faculty and also teachers of Kuvempu University. The leading institution with its capacity has organised seminars and workshops for the benefit of Kuvempu University teachers on topics like “recent development in corporate accounting”, “computer applications in business”, “practical issues in GST”, and “research Methodology”. The institute publishes annual magazine “Vanijya Vani” to encourage the faculty and students a culture of writing articles.

In addition to this the institution has signed MOU with sister institutes and nearby institutes to create and transfer knowledge to the society. The above all reveals the concern of the institution towards faculty development.

#### Student based initiatives:

The enriched faculty of the institution is always eager to transmit knowledge to the learners through teaching, training and practice. To sensitize the students on social issues, the institute has organised extension activities such as “Swachch Bharath Abhiyan”, “AIDS Awareness”, “Blood donation”, “Health

checkups”, “Covid-19 Awareness and vaccination drive”, “Protection of historical monuments”, “environmental protection jatha” through NSS/NCC/YRC and other activities. The college has a healthy practice of organising bridge course to non commerce new entrants and organises remedial/tutorial classes after class hours for the benefits of slow learners. The institution organises LLR and DL camp to avail LLR and DL to the college students.

The institution has succeeded in creating and transferring knowledge to the society is proved through large number of University ranks, excellent achievements in sports, cultural activity and placement records in the last 5 years. The institution searches ways for securing jobs for its outgoing students and has signed MOU with reputed companies like Gallagher service Ltd., Edubridge, Eton solutions. The institute has the reputation of having CA examination centre for the convenience of CA aspirants. The institute in consortium with companies organises soft skill and communication skill training programme for students under Corporate Social Responsibility (CSR) scheme. Thus the institute has taken initiative to generate knowledge and transfer it to the society.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

**Response: 2**

#### 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.3 Research Publications and Awards

### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

**Response: 0****3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years****3.3.1.2 Number of teachers recognized as guides during the last five years**

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
URL to the research page on HEI website	<a href="#">View Document</a>

**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years****Response: 0.11****3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response: 0.43****3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	0	0	2

File Description	Document
List books and chapters edited volumes/ books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

##### Response:

The institution with its focused vision and mission to impart commerce education and being the trend setter in this region, has also undertaken activities in its neighbourhood to address social issues and discharge social responsibilities. The institution has connected its staff and students with community through activities which are socio-economic in nature to sensitise the learners. The institution has introduced platforms like NCC, NSS, YRC wings, women empowerment cell and others through which it identifies diversified needs / issues of society. The institution has executed the structured activities like Swatch Bharath Abhiyan, Covid-19 awareness and vaccination, traffic rules awareness, AIDs prevention awareness and voting awareness, blood donation, eye donation and so on in the last five years. The institution has established a mechanism through which the staff and students are involved in extension activities. The institution follows the calendar of activities prescribed by the government, Kuvempu University and self prepared.

The institution has three NSS units, which adopts a village every year and organises special annual camp with an objective to make students familiar with village life and create a sense of holistic development in the village. During the camp, NSS volunteers get acquainted with village life by undertaking activities like shramadan, pre plantation, cleanliness, health awareness, environmental awareness in the village. In addition NSS volunteers visit orphanage and old age homes for cleaning and to realise the problems of senior citizen and there by students get sensitized with the life of the needy. The institution has organised state level NSS youth festival in which students from colleges across the states have participated

NCC is another active wing of the institution. It instils a sense of patriotism among students. It organises many activities like “Swatch Bharath Mission”, “Celebration of National festivals”, “Covid-19 awareness and vaccination programme”. The NCC cadets of the college were allowed to attend leadership camp at Coimbatore, national integration camp held at Kerala, All India trekking camp held at Andrapradesh.

Youth Red Cross (YRC) is another wing of the institution which organises activities like Eye check-up camp, Blood Donation Camp, general health check-up and voter awareness camp to make students realise the importance of health and blood donation and co-ordinates the activities of NCC, NSS to achieve institution’s objectives.

The activities organised by NSS, NCC and YRC develop sense of responsibility, unity, emotional support, empathy and belongingness among the students in the community. The students are encouraged to play

street drama and also to engage in the events based on socio-economic issues like traffic and health awareness.

Further the institution organises social awareness programmes such as voter's campaign/ constitutional day celebration, celebration of International women's Day. These programmes are designed to spread awareness about registration of Aadhar/ election cards and also Women's health and safety.

The combined efforts of NCC, NSS, YRC, women empowerment cell and other platforms ensure the holistic development of the students and sense of belongingness in the neighbourhood community.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response: 3**

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	0	1

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

**Response: 25**

#### 3.4.3.1 Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years



2020-21	2019-20	2018-19	2017-18	2016-17
5	6	5	5	4

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

**Response:** 66.1

#### 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
872	926	710	689	654

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

**Response:** 5

#### 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	0	0

File Description	Document
e-copies of related Document	<a href="#">View Document</a>
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 8

#### 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	6	1	1	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The College accommodates around 1200 students studying in UG and PG. The campus is spread over 6.91 acres of land which facilitates excellent infrastructure for teaching learning process, career progression and higher education. The campus accommodates the **Chamber of Principal (01), Administrative office (02), Examination section (01), Seminar hall (02), Classrooms (21), Computer Lab (02), Staff rooms (2), Reading room (02), Central library (01), Department Library (01), Ladies Staff Waiting Room(01), Girls waiting room (02), Auditorium (01), Washrooms (9), NSS Room (01), NCC Room (01), Placement Cell (01), IQAC Room (01), Sports Room (01), Health Centre (01), Gym (01), Canteen (01), UV water purifier and Dispenser (06)**. The institution is equipped with the necessary infrastructure to meet the ever increasing requirements with adequate number of class rooms, seminar halls, computer lab and sufficient space for hosting all academic activities.

**Computer Lab:** Computer labs (UG & PG) are equipped with modern, modular and functional workspaces integrating the student needs of water, electricity and ICT needs with UPS facilities. The labs are designed with the safety features imbibed in the infrastructure and create an excellent ambience and atmosphere for work. The college houses specialized facilities and equipment for teaching, learning and research.

**Audio Visual Hall:** The College has a Audio Visual hall (11 X 11.70 M) for organizing special Lectures and meetings with a seating capacity of 80.

**Auditorium :** A well-maintained auditorium measuring 1078 sq.mt with 400 seating capacity furnished with high quality audio visual facility , power backup provision, is used for organizing seminars, workshops, conferences, guest Lectures as well as extra-curricular activities.

**Classroom:** The college has 21 well aerated classrooms with proper seating capacity and electrification. Green boards are available and all classrooms are digitalized.

**CCTV cameras** have been installed in the whole college for surveillance with control panel in the Principal's office.

**Ramp facility** is available for Physically challenged candidates at ground floor.

**Parking Facility:**

Spacious Parking facility is available for students and staff Vehicles.

**LIBRARY-** The Library is housed in the independent building of the College & Separate library for Post Graduation (M.Com) with 250 seating capacity for reading purpose. Library is fully automated with all its subsystems like LAN connectivity and Wi-Fi. The IT infrastructure for library includes, A server, 10 desk

top computers, Scanners, printers, barcode printer, LAN dedicated internet connectivity / Wi-Fi, fire brigade, notice board etc. The libraries have a collection of 41329 books with 17,600 titles on various subjects, 10 National Journals, 04 International Journals, 23 Periodicals and 23 News papers, 149 CD/DVD, 500 Project Reports. The library is having the membership of INFLIBNET consortia. The N-list provides access to 6,000+ e-Journals and 31, 35, 000+ e-Books. The library has an independent website having its own URL <https://www.atncclibrary.org/>. which was inaugurated at the time of pandemic, where students were allowed to refer and download the E-Content developed by college faculties and can read the news papers, refer/download previous year question papers of university examination that are essential for the academic progression of students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

##### Response:

The Institution is privileged to take pride in the glorious achievements of students in sports at University, State and National level. The institution has one full time Director of Physical Education who effectively nurture the sports potential of the students by strategic efforts and mentoring

A lot of emphasis is put on enabling the students to participate in sports, co-curricular, extra-curricular and cultural activities.

- We have a spacious and well equipped Sports room, where pupils can play Indoor games like table tennis, chess, caroms etc.,
- A qualified Physical Director has been appointed to take care of sports activities of the college.
- College teams are formed to take part in state level and University level competitions and other intercollegiate competitions.
- Sports event competitions are conducted in the intercollege level in an academic year and the winners are awarded and rewarded accordingly.
- The outdoor games such as volley ball, throw ball, kabaddi, etc., are well practiced and played by the students. University Blues are felicitated with mementos and cash awards.
- College has trained yoga teacher and teaches yoga to student.
- College has well equipped gymnasium for students and staff.

The details of the various play grounds and courts are as follows

SL NO.	NAME OF THE SPORTS PLAY GROUNDS	NO.OF PLAYGROUNDS AND COURTS

01.	NES Ground	01
02.	ATNCC Ground with 200 meters Track	01
03.	Foot Ball Play Ground	01
04.	Basket Ball Court (M/W)	01
05.	Throw Ball Court (M/W)	01
06.	KhoKho Court (M/W)	01
07.	Kabbadi Court (M/W)	02
08.	Hand Ball Court (M/W)	01
09.	Volley Ball Court (M/W)	02
10.	Cricket Practice Court (M/W)	03
11.	Yoga Kendra (M/W) – Chandana Hall	01

### Cultural Activities:

The Institution has a well-maintained auditorium with spacious seating arrangement which is equipped with high quality audio –visual facility and power backup provision for the conduct of Cultural activities.

For encouraging students towards cultural activities, the institute organizes many activities. Every year at the time of Youth Festival and social gatherings the winners are awarded with certificates & prizes. The college conducts inter-class, intra-college and inter-collegiate IT and Management events to help students acquire various curricular, co-curricular and extracurricular related skills and judge them on par with their peers. The institution organizes traditional day for the students and faculties every year and encouraged to wear dresses of different traditions, Prizes are awarded to outstanding performance through evolution by External Judges.

- Students are very much encouraged to participate in the cultural events held in the college like Management fests, Fresher’s Day, Annual Sports Day, Annual Day, Farewell etc., to exhibit cultural talents. For large gathering the college has an auditorium with seating capacity of 400 .
- Students are sent to other colleges for intercollegiate competitions like Management fest, Quiz, debate, dances, skits, mimicries and other cultural events.
- Winners are awarded with mementos/ cash awards.
- Large number of our students participate in different events of “Sahyadri Utsava” organized annually by Kuvempu University and bagged many trophies.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 90.48

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 19

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 13.46

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.65	6.38	9.06	8.26	4.78

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Name of the ILMS software: eLib

Nature of automation (fully or partially): Fully

Version: 16.2

Year of automation: 2005

The library functions as the soul of college. It is a rich source of knowledge for both students and teachers. Library is fully automated with e-lib 'Software' developed by AarGees Business Solutions. It is user-

friendly and multi-user accessibility. The library management software consists of modules such as book management, Barcode facility, book accession, membership, book circulation, OPAC, catalogue and administration. Facilities like database backup restore facility for college library are made available. The advisory committee of library holds regular meeting to discuss and decide policy matters, administration and modernization of library, purchase of books, annual budget and general discipline in the library. The faculty members of the Committee also play an important role in coordinating the Library Orientation for the new entrants. This enables the Librarian and the Library staff to meet student batches and introduce them to the easy means of accessing the books on the shelves as well as available online resources.

The Library is housed in an independent building of the College & a separate library for Post Graduation with 250 seating capacity for reading purpose. Library is fully automated with all its subsystems like LAN connectivity and Wi-Fi. Library Management Software system is incorporated with latest technologies that enables Library to serve its users more efficiently. The IT infrastructure for library includes, A server, 10 desk top computers, Scanners, printers, barcode printer, LAN dedicated internet connectivity/Wi-Fi, fire brigade, notice board etc. The libraries have a collection of **41329 books with 17,600 titles on various subjects, 10 National Journals, 04 International Journals, 23 Periodicals and 23 News papers, 149 CD/DVD, Project Reports 500** The library is having the membership of INFLIBNET consortia. **The N-list provides access to 6,000+ e-Journals and 31, 35, 000+ e-Books.** The library has an independent website having its own URL <https://www.atnclibrary.org/>. which was inaugurated at the time of pandemic, where students are allowed to refer and download the e- contents from the library website developed by our college faculties and can read the newspapers, refer and download the previous year question papers of Kuvempu University examinations that are essential for academic progression of students & faculties. The library offers various services to its users like automated circulation system, internet browsing, library orientations, book bank facility, newspaper clipping and selective dissemination of information, **SC/ST Book Bank Facility, Inter Library Loan (ILL), Photocopy Facility, Extra book facilities to meritorious students**, New arrivals Display, Reference Service, Orientation Programme, etc. In order to harness the collective intelligence and wisdom of faculty members and make it available to them and the institutional repository has been set up using D Space Digital Library Software. This institutional repository consists of the research papers, articles, conference papers, presentations of faculty members & Students, question papers, syllabus, annual magazines, Project reports and more. Digital library APP has been developed for effective use and easy access for library facilities and services at finger tips by using smartphones.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

**6. Remote access to e-resources****Response:** A. Any 4 or more of the above

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)****Response:** 1.56**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.02	1.58	2.53	1.25	1.42

<b>File Description</b>	<b>Document</b>
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year****Response:** 22.29**4.2.4.1 Number of teachers and students using library per day over last one year****Response:** 269



File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

#### Response:

The institution has adopted clear policies and defined strategies for adequate technology, deployment and maintenance. The staff and students have access to technology and information retrieval on current and relevant issues. The institution deploys and employs ICTs for a range of activities.

At the beginning of the academic year need-assessment for replacement / up gradation / addition of the existing infrastructure is carried out based on the suggestions from Governing Councilmembers, Heads of the departments and system administrator after reviewing course requirements, computer–student ratio, budget constraints, working condition of the existing equipment and also student’s grievances. Optimal deployment of infrastructure is ensured through conduct of workshops/awareness programs/training programs for faculty on the use of new technology.

The institute has always been reviewing the changing needs and accordingly the internet bandwidth is upgraded from time to time. Institute has internet connection of 90Mbps speed. Internet connectivity is available throughout the campus.

The college website is monitored and updated from time to time by the website committee of the college. All the computers in the college are interconnected through a dedicated LAN. Each system is provided internet connection, in addition to this the college has dedicated intranet portal for sharing of files amongst the staff and students.

We are equipped with all the necessary ICT infrastructure to felicitate the Teaching-Learning activity for our stakeholders.

- To ensure that effective classroom delivery, information sharing, and knowledge assimilation, 21classrooms equipped with plug and play LCD projectors in 2019 we had around 95 Computers and 16 Laptops systems with the required software.
- The systems are updated as per the need both in terms of software and hardware in order to cater the needs of the students to successfully complete their practical session as per the university curriculum.
- There are 111 (95 Desk tops)computers including 16 Laptops equipped with 4GB/8GB RAM with i3/i5 processor, 500GB/ 1 Terabyte HDD with network facility available across the college.
- There are 6 scanners, 9 printers, 4 Photocopiers and storage devices with internet facility & UPS in the college.
- The institution is equipped with a free Wi-Fi facility for staff and students with a speed of 90 Mbps

and a download capacity of 750 GB for students and staff per month to gain additional information related to the curriculum.

- All the departments are given ICT facilities for them to use in classes for content delivery in form of PowerPoint presentations, documents, and audio-video. Students are given access to the digital content of the department like lesson plans, question banks, assignments, notes etc. for repetitive use.
- The software and hardware are updated from time to time. All the systems are armed with licensed quick Heal, K7 Antivirus for Windows to tackle Malware/ Virus problems. The antivirus is renewed once in a year.
- The computers of the college are connected with printers and scanners wherever required.
- Date of up gradation:
- Wi-Fi server up gradation
- Renewal of Microsoft License
- Window-10 License Nature of up gradation

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 11:1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** A. 750 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**Response:** 86.54**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
29.48	39.98	41.39	36.45	35.70

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.****Response:**

The institution has adequate infrastructure for effective institutional functioning. Regular maintenance and periodic replacement of infrastructure is equally essential. Therefore, the institution has allocated sufficient resources for regular upkeep of the infrastructure and has created effective mechanism for maintenance and utilization of the physical, academic and support facilities to promote optimum usage of the same. The college has a dedicated maintenance department responsible for overseeing the maintenance of buildings, class rooms, computer labs, hostels, cafeterias, sports facilities, utilities, lawns and other infrastructure etc.

Our institution comes under the NES umbrella. The maintenance of common facilities like Civil, Water, Electricity, Plumbing, and Computers is taken care of by a central unit employed by NES and also the college. The maintenance and preservation of the infrastructure facilities are carried out with the support of the heads of the particular infrastructure department of NES. The College Administrative Officer regularly monitors and supervises the overall infrastructure and ensures its upkeep, repair, and maintenance within the college. The civil maintenance is headed by a chief engineer. He is in charge of water and sewage, building, carpentry and gardening. Each division is headed by a supervisor and employs respective skill workers. There is a systematic procedure for the purchase as well as maintenance of these infrastructural facilities. A proposal is submitted by the HOD to the office. It is evaluated by the college office and quotations are invited. The quotations are then submitted to the principal for verification. The verified quotation is forwarded to the Chief Executive and Chief of Finance for approval. The equipment is then purchased and entered into the stock register for maintenance. At the end of every financial year stock verification is done by the college level committee headed by senior faculty. The same process is done for repair, writing off or repurchase every year.

**ICT Maintenance:**

ATNCC has an independent IT Department for maintaining the IT resources. Annual maintenance contracts with the suppliers of ICT based instrumentation, hardware, and software are in place to take care of the maintenance. The persons in charge of computer labs (AMC contracted to Cyber Infotech), library, laboratories, etc. look after the maintenance as well. Tie-ups with service providers also ensure infrastructural updates. The computers, Wi-Fi facilities in classrooms, LAN connectivity is maintained and upgraded regularly by a team of experts from the IT department.

#### **Electrical and electronic maintenance:**

NES has an engineering section that looks after the maintenance of electrical installations, water coolers, air conditioners, and generators. The electrical and electronic equipment is looked after by a team of electrical maintenance staff. Annual maintenance contracts for computers, and other gadgets are in place. Periodic instructions, reviews, checks, observations by the stakeholders, and continuous monitoring helps in the maintenance of the entire infrastructure.

#### **Academic Support facilities:**

##### **Library:**

The Library committee takes care of the safety and other maintenance issues related to the library. A yearly book audit is conducted by a committee constituted by Principal consisting of teachers and librarian. The committee annually verify the stock of the library and report the same to the Principal within the specified time limit. The transactions of the library were audited by office of the Joint Director of Collegiate Education Department. The library consists of two divisions, Central and PG department. The central library regularly monitors the condition of the library stock, collection, issue, and maintenance of the books like covering, binding etc. Apart from Central Library, we also have libraries at department levels, that permits students to refer. The library is completely automated with the open source **koha Library Management software** koha is the first free software library automation package. In use worldwide, it facilitates the staff to perform all its routine works like cataloguing, circulation, serial control and report generating and patron registration.

##### **Sports:**

The Sports department maintains the sports grounds, gymnasiums, and indoor games equipment and Physical Facilities: A team of skilled personnel carries out maintenance works related to civil, plumbing, sanitation, water supply, power backup, electric supply, as well as repair of instruments and machines. The maintenance cell undertakes repair work at institutions, support services, hostels, sports, and other central facilities as well as of the campus. Trained personnel take care of housekeeping. The maintenance cell also undertakes maintenance of roads, lights, gardens, lawns, pavements, and other public places within the campus.

In addition to work-related to landscaping and beautification of the campus. Day-to-day maintenance of classrooms, corridors, stairs, ramps and washrooms are ensured by the support staff. Water purifiers are installed in every floor and maintained with care. The equipment like generators, water motors, pumps are inspected on a weekly basis. Care is taken that they are installed in the outer vicinity of the college so as to ensure that they are out of the reach of the students. The Institution provides four-wheelers and two-wheeler parking facilities for the staff and students. Four wheeler parking facility is available in Campus with a parking capacity of 100 two wheelers. Round the clock security of the college aids in keeping the

college infrastructure secure.

1. The maintenance of equipments for water pumping plants, sewage, etc. are undertaken as per their preventive maintenance schedules, guidelines provided by the NES office.
2. The institution has a dedicated cell to look after the repair, maintenance and upkeep of labs. Major laboratory equipments are under Annual Maintenance Contract (AMC) for their regular preventive and corrective maintenance. Campus Surveillance Cameras, CCTVs, other security equipments are maintained through IT department by the equipment providers. Teaching aids such as LCD Projectors, Laptops, Desktops, Printers, Wi-Fi etc. are maintained by IT department.
3. Library committee ensures proper maintenance of library building, books and other paraphernalia. The committee meets regularly and recommends to the principal about needs and requirements of the library. Student representatives are also a part of the committee to provide the input.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 60.88

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
625	744	714	730	731

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 4.41

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
123	77	48	4	6

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View Document</a>

**5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 13.9

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
72	331	120	204	82

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 7.93

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
44	65	22	10	10

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 88.13



**5.2.2.1 Number of outgoing student progression to higher education during last five years**

Response: 334

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

Response: 100

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	2	2	1	1

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	2	2	1	1

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 2**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	1	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

**Response:**

Our Institution believes that the young minds have greater ideas and plans and equally exposure for the students is provided in our Institution through different platforms. Cultural activities provide exposure to innate talents of students who can actively participate and conduct cultural programmes through the Commerce and management Clubs. Separate committees function under the guidance of teachers. Students are allowed to participate in the activities of the Institution through various actively working committees and Institution has facilitated for students representation in major committees of the Institution. The Committees like,

**NCC:** Our College NCC Unit provides an opportunity to develop qualities of character, courage, commandership, discipline, leadership, secular outlook, the spirit of adventure and sportsmanship among the cadets. It installs the idea of selfless service among the Youth to mould them into better citizens.

**NSS:** NSS Units of our college conduct various activities such as seminars on social topics, Blood

donation camp shramadhana activities, adopting a local village and various programmes are organized to bring changes in the society at the same time developing the personality and character of the student (volunteer). Students actively take part in all the events like Special Camp organized by the NSS Unit.

**Youth Red Cross:** A T N C College Youth Red Cross unit is to inculcate in the Youth of our college an awareness on the care of their own health and that of others the understanding and acceptance of civic responsibility and acting accordingly with humanitarian concern to fulfill the same to enable the growth and development.

**Commerce and Management Club:** Commerce and Management Club is there to help students to meet the practical challenges in current business scenario. To let the students interact with business experts of industry and to encourage students self confidence and proactive approach.

**Student Welfare Committee:** Student welfare committee provides student health, working and study environment, Campus environment, equal treatment, diversities, insurance and student finance.

**Sports advisory Committee:** Our College Sports advisory committee is to identify the requirement of sports quota and sports equipments and sports events. Organized National and State level Committee arranges for better coaching facilities and promoting team spirit by making healthy competition.

**Spandana:** Spandana women empowerment cell is to promote general well being of female students teaching and non teaching women staff of the college cell is trying to train women to acquire wide range of skills and knowledge and to develop their social economic and intellectual capacities for peace security and prosperity of mankind.

**Library Committee:** The Committee guide and promotes the library development by recommending and securing necessary funds from appropriate sources. And also making rules and regulations for the proper use of its resources and services.

**Cultural Club:** Cultural Club provide exposure to innate talents of students who can actively participate and conduct cultural programmes through the commerce and management club.

**Student Grievances & Redressal Cell:** The committee consists of students representation meets at frequent intervals to redress the grievances received from the student community.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 5.4

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution

**participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	7	8	2

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

**5.4 Alumni Engagement****5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

**Registered Alumni Association** is actively working and contributing significantly to the development of the institution through financial and/or other support services. The Alumni Association plays a major role in interaction, implementation of policies, and developing a better network. Alumni Association of ATNCC registered on **23rd October 2020** with registration number **DRSH/SOR/166/2020-2021** aims to connect with old students by encouraging social gatherings of old students to share views, ideas and their personal and professional experience. The Association started with 45 members, has a membership of more than 2500 students with a keen interest in the progress and achievements of their Alma Mater. The Association members have a regular meeting of the EC members and conduct an academic data review and plan an academic calendar every year. They involve in the active participation of the Association through both monetary & non-monetary contributions.

**Felicitation to lecturers :**

The alumni association organized "**Guruvandana**" programme on 25/12/2020 for getting blessings bountifully from the Guru's and to present their gratitude for the lecturers who have guided and nurtured the life of alumni. In this programme more than 25 lecturers have been felicitated and presented a memento as a token of respect.

**Monetary contribution:**

The association identifies the students who have achieved excellence in their academic and extracurricular activities and awarding the students for their best performance in practice. Association has also felicitated

with cash rewards for 9 rank holders, 3 from B.Com, 4 from BBA, and 1 from M.com, for 2020 batch.

**Non monetary contribution:**

The 1981-82 batch alumni Shri. K.S.Eshwarrapa Honourable Minister for Rural Development and Panchayath Raj Government of Karnataka and Shri K.E. Kanthesh Honorable Zilla Panchayath Member, Shivamogga has donated a water purifier to provide pure drinking water facility in the college whose approximate value is Rs.130000, which is benefiting more than 1200 students, lecturers and others in the college.

The old students have made their unique mark in the field of politics, administration and in judiciary of the society. It is about identifying those old Students whose service and contributions have had the effect of making a significant difference to their community, state and nation. Some prominent alumni are:-

**Politics:**

Shri. K.S.Eshwarrapa Honourable Minister for Rural Development and Panchayath Raj Government of Karnataka,

Shri. D. S. Arun MLC Govt. of Karnataka.

Shri. K.E. Kanthesh Honorable Zilla Panchayath Member Shivamogga

Shri. Araga Gnanendra Honorable Home minister, Govt. of Karnataka.

**Academician:**

Shri. N. Sharath Secretary, Chartered Accountants Association, Shivamogga Chapter.

Smt. Vishwas K, Tax Consultant & Chartered Accountant Shivamogga.

Shri. K.K. Chaitanya, Corporate Tax consultant and Chartered Accountant, Bangalore.

**Administration:** Shri.Kaniram, Retired Deputy Commissioner, Government of Karnataka.

**Entrepreneur:** Smt.Vijaya shetty , Educationalist and Entrepreneur.

**Army:** Col. Jhon vinut D”costa, 51 goorka regiment Indian army.

Alumni is involved in the career development of the graduating students. Mr. Rajendra pai , an Alumni from the stream of B.com (2012) motivated the B.com and B.B.M. students for their career development in banking industry.

**Industrialist:** Shri.Shivakumar K Center Head Gallagher Shivamogga

**Bank employees:** Shri.Jayesha, Chief Regional Manager, S.B.I.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**5.4.2 Alumni contribution during the last five years (INR in lakhs)**

**Response:** D. 1 Lakhs - 3 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

The Institution is administered by an Apex body called Governing Council constituted by National Education Society(R) consisting of President of NES as President of Governing Council and The Secretary and Registrar of NES as Ex-officio members and a few reputed citizens of Shimoga are also nominated as members and a nominee from the University as a member. The Governing Council meeting is convened twice in a year to discuss and decide the matters of academic and administrative concerns and also to approve and ratify the IQAC decisions. The Governing Council, Principal, IQAC and the faculty play an important role in the designing and implementation of its quality policies in teaching, learning, research and extension activities.

#### COLLEGE EMBLEM

The emblem of the Institution is with the theme of "**Vanijye Vasathe Lakshmi**". Acharya Tulsi National College of Commerce, a temple of learning, illuminates the light of knowledge for the students to make them proficient, efficient and relevant to trade, business, industry and commerce in the modern world.

##### Vision:

Our vision is commitment to pursue excellence and the highest goals of Commerce and Management education, to transform students into national assets, capable of generating national wealth and to pursue national objectives of integrity of character, patriotism, sacrifice and moral and ethical uprightness.

##### Mission:

- To be a lead institution of par excellence in Commerce and Management area.
- To prepare job creators and not job seekers.
- To prepare students for global challenges and the consequent societal transformation.
- To instill qualities of integrity, patriotism and international outlook.
- To sow the seeds of research abilities, a dispassionate mind and skills of conducting surveys and project work.
- Planning and establishing necessary infrastructure and learning resources.
- Supporting faculty development programmes and continuing education programmes.
- Promoting institution industry interaction and collaboration at all levels.
- Ensuring harmonious and mutually rewarding relationships among all stakeholders of the institution.

Our college strives to create virtuous and humane society providing quality education. Imbibing ethical values, imparting knowledge with global outlook among the students is high on our academic agenda.

- To equip students with global skills such as soft skills, computer skills etc.,
- To transform our students into knowledgeable and responsible citizens, endowed with human values.
- We structure our curricular to mould our students to suit to the needs of the job market.
- Social and cultural tendencies of our students are identified.
- Certificate courses like Spoken English, Soft skill, SAP are conducted.
- Students hailing from rural background are trained specially in communication skills.
- ICT is used in teaching learning activity. To promote the spirit of research among the students, students are encouraged to take up project works.

NCC, NSS, Women empowerment cell, Red cross, Cultural club, Nature club, Quiz club are actively operative in rendering unwavering services for the all round development of the student community

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

In accordance with the policy of decentralization adopted by the Management, both teaching and non-teaching members are adequately represented in the governing body of the college and their opinions are sought in making and implementing of different policies. Apart from the governing body meetings, subcommittee, like IQAC, Academic Committee, Examination Committee, Students Support & Progression committee, Hostel Committee, Grievance Handling Committee, Anti ragging cell, Internal Examination Committee, Staff association, Hobby club and Co-curricular activities committees etc. meet on a regular basis and help to formulate and implement the strategic plans of the institution. The responsibilities are defined and communicated through face to face meetings with non-teaching staff members of the college as well as by notifications.

#### Case study: NAAC Steering Committee

In the academic year 2018-19, a separate NAAC Steering Committee was formed by the Principal with the suggestions of IQAC for preparation of AQAR and 4th Cycle Self Study Report (SSR) to NAAC, Bangalore.

The NAAC steering committee was formed which includes,, Prof. H. M. Suresha , The Principal IQAC Co-ordinator and other senior faculty members and membership of stakeholders. NAAC steering committee conducts regular meetings for the improvement and implementation of the policies in association IQAC in order to carry out following tasks:

- 1.Filing IIQA with NAAC for IV Cycle Accreditation



## 1.Preparation & Filing of Self Study Report (SSR) with NAAC

1.Uploading all information at Institute website as per NAAC Guidelines

1.Compiling & gathering all data, information required for NAAC SSR, Data verification & validation (DVV), Student Satisfaction Survey (SSS) and other templates as required by NAAC.

1.To act as facilitator for Peer Team Visit of NAAC

Effective teaching, learning and evaluation become crucial and the present research is therefore under taken on a smaller scale to determine the exact status and functioning of IQAC and its outcome. Steering committee initiate to conducts faculty development programmes, workshops, seminars and also to conducts students seminars, workshops etc. to encourage faculty members to participates in Refresher course, Orientation course and other short term courses. Effective teaching achieves its success only if it is well planned. For the proper planning of teaching, each teacher is asked to prepare the lesson plans and flowcharts for their respective subjects and is also provided with an academic diary containing timetable, workload, actual teaching units, syllabus, daily teaching plan and academic and administrative committee responsibilities.

It is the prime responsibility of IQAC to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in an institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

Acharya Tulsi National College of Commerce is an educational institution committed to provide excellent higher education in commerce & management. There is a perspective plan prepared by the college. The

perspective plan was prepared for a period of ten years commencing from the academic year 2008-09 till 2018-19 by taking into consideration quality indicators of the seven criteria determined by NAAC. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality measures.

### **Interaction with stakeholders**

The college makes specific efforts to build a healthy relationship with its stakeholders

The College initiates its interaction with the students in the orientation program at the beginning of the academic year. The Principal and the staff meet the students as and when needed and address matters of concern related to student community.

Giving due importance to the role of parents in the overall development of the student, unique efforts are made by the college to make parents a part of its endeavors. Parents are addressed during orientation program or during admission process. Teachers interact with parents on the issues related to their ward's academic performance.

Since our institution is situated in the heart of the city, the university conducts various programmes in the college on matters related to examination reforms, workshops, book release, framing of syllabus and other academic matters.

Since ours is a reputed institution, many institutions come to us to obtain information related to library, ICT tools, printed syllabus, old question papers, Project reports, computer lab, sports materials, etc. Various post graduation institutions situated in Karnataka often visit the college and address our students regarding higher education opportunities.

Many MNC's and other corporate houses come to the college for training and recruitment purposes. Chartered Accountants Association and District Chamber of Commerce, organize programmes in cooperation in the college. Rotary blood bank in association with college Red Cross Unit conducts blood donation camps. Various organizations, schools and colleges conduct functions in our conference hall.

The institution has a close rapport with Chartered Accountants Association and Chamber of Commerce unit where most of the office bearers are the alumni of our institution. The institution conducts various curricular and co-curricular activities under the banner of College With Potential for Excellence. Each member of the college contributes in one way or the other in implementing activities of the CPE which ensures the culture of excellence.

As the institution has been awarded with College With Potential for Excellence status by UGC and given special financial assistance, we have been able to conduct and organize a series of quality enhancement programmes to empower our students to face the global challenges successfully.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

#### Response:

#### Response:

The three tiers of governance for the institutions are as follows:

- At the college level, there is the Principal who is the Ex-Officio Secretary of Governing Council, IQAC co-ordinator, heads of departments, office administration and staff members. Various committees are formed in the college. The college is affiliated to Kuvempu University, Shankarghatta.
- The college is governed by the Governing Council on NES Achrya Tulsi National College of Commerce. It is led by the chairman and members of the Board of Management.
- National education society is governed by the Board of Management which comprises of the President, Vice-Presidents, Chairman, Secretaries and Members of the Board of Management.

#### Administrative Set-up:

- The administrative setup of the college consists of the Principal, Vice-principal, Coordinators of BBA and M.Com, head of departments, office superintendent, clerks, attendants and peons.
- Office staff consists of the following:

1. Administrative Section
2. Accounts Section

- The library staff includes the Librarian
- The Department of Physical Education and Sports comprises of a Director of Physical Education and Sports and an Assistant director.
- There is a placement cell in the college.
- The college has NCC, NSS and Red Cross units headed by program Co-ordinators.

#### Service rules:

The college adheres to Karnataka Civil Service Rules-1966. There are present Service rules for employees (Not covered by the Government Salary Grants) of the institutions run by the National Education Society.

The appointment and service conditions of employees (not covered by Govt. Salary Grants) working in the

institutions run by the National Education Society shall be governed by these rules.

The service/s of aided employees is governed as per the Karnataka Civil Service Rules and NES service rules.

**Promotion to a higher position:**

The promotion of permanent employees is governed by the rules and regulations set by the Karnataka Civil Service Rules-1966 and promotion of management employees is governed by the rules and regulations of National Education Society.

**Procedures for recruitment:**

1. Recruitment of employees by National Educational Society (Unaided posts)
2. Recruitment of employees at permanent posts (Aided posts) by the Government of Karnataka.

**Grievance redressal mechanism:**

To resolve grievances of students and employees, the college employs the following:

- **Grievance redressal committee-** There is a grievance redressal cell at NES and at college level.
- **Disciplinary committee-** It consisting of the principal and department heads and staff members.
- Parents of the students can approach the Principal and staff of the college to discuss matters of concern.
- **Anti-Sexual Harassment Committee-** there is an anti sexual harassment committee in the college to deal with any such issues.
- **Student Council-** There is a student council which participates in the activities of the college
- **Anti-ragging Cell/Committee.**

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

**6.2.3 Implementation of e-governance in areas of operation**

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces	<a href="#">View Document</a>
ERP (Enterprise Resource Planning) Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

#### Response:

The College has taken various effective measures for the professional development and welfare of the teaching and non-teaching staff. Faculty members are encouraged to pursue Ph.D. SLET, NET, and other qualifying examinations the management encourages all cadres of non-teaching staff to improve their computer knowledge, qualifications for promotions. Some of the welfare measures include:-

#### Leave Benefits

- 15 Casual leave, 10 EL, 2RH & 30 SPL facilities per year to the teaching staff.
- 15 days of Casual leave, 2RH, 30 EL & 20 days commuted leave facility per year for Non-teaching staff.
- Faculties are encouraged to participate and present papers in Seminars, Conferences, Orientation Programmes, Refresher Course, Faculty Development Programmes, and Workshops by providing OOD facility and financial support.
- Female teachers can avail Maternity Leave.
- Paternity Leave is given to male teachers on request

#### Retirement Benefits (As per the University Rules)

- National Pension Scheme (NPS) for those employees who joined services after 01.01.2006.
- Encashment of Earned Leave.
- Provident fund(Teaching and Nonteaching Management Staff – 50% Contributions from Management)
- Pension, Family Pension, Service Gratuity and Commutation of Pension and all other Government welfare schemes and measures are given to the staff.

### **Medical Benefits**

- ESI Facility(for management employees, Part-time & full-time teaching and Non-teaching Staff with income less than Rs25000/-)
- The college organises health camps & health awareness programees free health check-up for students and the staff can also participate and instill awareness about important health issues such as Cancer, Drug abuse, cardiac wellness, women health, HIV-AIDS, and mental wellbeing.
- The college organized Covid-19 vaccination drive for college students, staff and society.

### **Faculty Development Programmes**

- Permission is readily granted to participate in Refresher Courses/ Orientation Programmes/ Short-Term Courses to the teaching staff for professional development.
- Complete support is provided to the faculty for pursuing higher studies.
- Seminars, conferences, training programmes and FDPs are organised by ATNC College at national and international levels for both teaching and non-teaching staff enrichment purposes and for nurturing a competitive and thriving academic environment.
- Permission to faculty to deliver guest lectures at other institutes
- Incentives for publications in national and international journals.

### **Support Facilities**

- Canteen facility
- Staff Cafeteria
- Grievance Redressal cell.
- Separate parking facilities for both teaching and non-teaching staff and student community.
- Clean drinking water facilities (Water purifiers).
- First Aid Facility.
- Internal Complaints Committee for Prevention of Sexual Harassment of Women at Work Place.
- Free tea provided to teachers & Non-teaching staff.
- Indoor Gymnasium facilities for all.

### **ICT Facilities**

- The College is fully Wi-Fi enabled.
- Computer labs for both students and faculty.
- Audio-Visual Lab.
- Laptop/Desktop facilities provided to staff.
- Provision of Digital boards in some classrooms and remaining class rooms are equipped with LCD for facilitating the faculty to use latest technology for delivering the lectures effectively.
- Internet

Reading room equipped with Wi-Fi enabled computers and printer facilities is available in the library to access e-resources.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 16.92

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	05	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 3

#### 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
09	05	0	01	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

#### 6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).

**Response:** 51.89

##### 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
28	21	14	7	5

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View Document</a>
IQAC report summary	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

#### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

**Response:**

*Performance appraisal system of the staff includes the following mechanisms:*

- **Student feedback**
- **Faculty Self-Appraisal**
- **Peer feedback**
- **Parents and alumni feedback**
- **Exit analysis**



Student feedback is taken once in a year for an academic year to review the performance of staff and necessary appraisal is done. National Education Society has made mandatory student appraisal result for the grant of annual increment to the teaching faculty. Peer feedback includes feedback by Head of the Departments, Principal and Management representatives. Feedback from parents at Parent-Teacher Meet, from alumni at Alumni Meet, is collected to review the performance of faculty. Exit analysis report by the outgoing students help to review the performance of staff and also institutional performance.

The Self-Appraisal Report (SAR) of all teaching staff is taken on annual basis using structured questionnaire. Based on the performance and feedback, the principal takes personal interest in guiding the teachers. Senior faculty members of the department groom the new recruits to help them to enhance their teaching and evaluation performance. The management and the principal collect regular feedbacks from faculty and students. There will be review meetings on the feedbacks obtained and necessary reforms are made. The management also holds meeting with the faculty members and listen to the grievances as well take inputs and suggestions for the progress and development of institution. The feedbacks obtained from various sources are consolidated and a review is made. Planning strategies and measures are being taken on the basis of the same to improve performance and address the problems.

**The appraisal reports are analyzed and discussed with individual staff members. Major decisions taken based on these appraisals include:**

- The faculty strengths are appreciated and corrective measures are suggested for shortcomings by the Principal.
- Increase in the number of submissions of proposals for research and organizing conference/seminars/workshops for the benefit of stakeholders.
- Enhancement of IT infrastructure.
- Selection of teachers for deputation to various committees.

The major decisions are utilized for the strategic planning of the institution in the areas of enhancement of faculty, efforts to enhance pedagogic innovations, adopt best practices.

### **Performance Appraisal System for non-teaching staff**

The Self-Appraisal Report (SAR) of Nonteaching staff is taken on annual basis using structured questionnaire. Based on the performance and the feedback, the principal takes personal interest in guiding the non-teaching Staff. The superintendent and the senior members of the non-teaching Staff groom the new recruits to help them to enhance their performance. The non-teaching Staff members have assigned to work in different capacities. The appraisal reports are analyzed and the working ability of individuals is assessed.

**The staff members are appraised on the following parameters.**

- **Work Efficiency**
- **Time Management**
- **Knowledge and skills in work area**
- **Work load Management**
- **Punctuality/ Accuracy at Work**
- **Communication Skills**

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

The management has an audit office which takes care of the continuous internal audit of the institution. Apart from internal audit, the institute has a mechanism for external audit. A certified auditor along with his team members visits the institute regularly. The Principal replies all the queries raised by the auditor. Otherwise, he gives suggestions to implement the rules and suggests suitable action against those one who have violated the rules.

The college has a three-tier financial audit system.

#### Internal Audit:

The internal audit is conducted on half-yearly basis by auditor who checks the receipts/payments of all accounts. They submit an audited statement of income and expenditure to the management for consideration and approval. The audit is conducted in accordance with auditing standards generally accepted in India. The audit includes the following:

1. Checks for compliance with policies, laws, and regulations.
2. Comparing previous financial statements to the present ones.
3. Reviewing reliability and integrity of financial and operating information and the means used to identify measure, classify, and report such information.

- Noting of provisions applicable
- Evaluation of Internal control system
- Verifications of student's fee registers
- Authorization of fees concessions, controls, policies

4. Review the means of safeguarding assets and, as appropriate, verifying the existence of such assets.

- Verification of cash book
- Examining the bank passbook
- Verifies the investments, grants from other bodies
- Verification of total amount granted for various departments and various committees and its utilization
- Admission record verification
- Checking of acknowledgment letters if any with regards to scholarship
- Library audit.

5. Reviewing and appraising the economy and efficiency with which resources are employed.

- Examining the payments for maintenance and any other miscellaneous expenses
- Certify the audit report
- Filing the Income Tax returns regularly

It is conducted twice a year by the audit office of the parent institution, National Education Society, Shivamogga.

**External Audit-**

The duly audited reports are submitted to the external audit team. The external audit is carried out in an elaborate manner on a yearly-basis by S. K Nagaraja Singh certified Chartered Accountant. The External Audit Team regularly audit the college financial report. In case of any objections, the institution will deal with it promptly and takes necessary corrective measures in a completely transparent manner.

- Criteria for settlement of objections of External Audit:
- Examining the procedures and policies and regulations Vouching
- Verify the salary payment, TDS, Income Tax, EPF, ESI, Professional Tax, Gratuity, etc.
- Examining the property titles, approvals, fee payments to regulatory bodies Evaluating fee receipts Certify the audit report Filing the Income Tax returns regularly

**Government Audit-** It is conducted by the Karnataka State Audit and Accounts Department. The Government conducts audit every year.

**Audit conducted by the college during the last five years;**

Year	Internal Audit (From – To)	External Audit (From – To)
2016-17	1-4-2016 to 31-3-2017	1-4-2016 to 31-3-2017

2017-18	1-4-2017 to 31-3-2018	1-4-2017 to 31-3-2018
2018-19	1-4-2018 to 31-3-2019	1-4-2018 to 31-3-2019
2019-20	1-4-2019 to 31-3-2020	1-4-2019 to 31-3-2020
2020-21	1-4-2020 to 31-3-2021	1-4-2020 to 31-3-2021

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

The college is permanently affiliated to Kuvempu University, Shankarghatta and follows the rules and regulations laid down by the Government of Karnataka. The college receives the funds from UGC, Government of Karnataka and from other funding agencies for academic and infrastructural development. Apart from this, the college mobilizes funds through alumni contribution, individuals, and self- financed

courses and from other sources. The well-established internal and external audits, Finance Committee and Governing Body effectively monitor the optimum utilization of Resources; college-level committees implement the schemes in a time-bound manner.

#### **The financial sources of the college are:**

The budgetary resources of the college include plan and non-plan grants received from UGC, Funds received from National Education Society for unaided staff salary and other expenses.

Salary grants for permanent staff are received from the Government of Karnataka.

- University Grants Commission seed money for conducting FIP, Workshops, Seminars, nonrecurring and recurring grants.
- Examination grant is received from Kuvempu University, Shankaragatta.
- Scholarship Grants for SC, ST, and OBC students received from the Government of Karnataka. Private Scholarship Grants received from agencies and individuals.
- Grants from Kuvempu University for NSS regular activities and NSS Annual Camp. Admission, tuition and other fees are collected by the college from students.
- Hostel fee received from girls joining the hostel.
- Revenue generated from self-financed courses. Interest received from bank deposits.

#### **Optimum utilization of financial resources:**

The following system is adopted by the college for the optimal utilization of resources;

The college invites requirements from all departments and accordingly prepares the budgetary plan. The Institution has its own policy for utilization of funds as it is self-reliant and independent and manages the finances effectively. Heads of the various Departments, different Committee Coordinators, and Conveners of various cells present their budget requirements to the Principal. The Governing Body reviews the budget presented by various HODs and gives its suggestion. Departments' Heads and Conveners present a revised budget if required. After the review of all the budgets, the Principal presents the budget for the entire College and secures approval from the Governing Body. Funds generated through fees collected from students are used to disburse salary of management staff of college and used to finance other academic activities.

The funds thus generated through above mentioned sources are utilized in a very effective manner for overall development of the institution and student community.

#### **Grants received various funding agencies**

Sr. No.	Grants received from	2016-17	2017-18	2018-19	2019-20	2020-21
1	UGC	Nil	Nil	Nil	Nil	Nil
2	Govt. Scholarship	1211107	2188975	5084999	1706305	190908
3	Pvt. Scholarship	18000	12000	95100	91275	127230

4	Salary grant from State Govt.	35269468	22490292	21333600	24282874	346539
5	Student fees & fine	3665691	4671221	4937616	3933177	368444
6	Bank int. on FD a/c	13255	Nil	Nil	Nil	Nil
	Bank int. on SB	305508	269314.5	321169	163181	161146
7	Management fee for academic & development fund (PG)	3528168	3273224	3327267	2583878	187616
8	Management fee for academic & development fund (UG)	5407733	6882872	7644713	9478922	101452

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

### Response:

IQAC of the institution conducts meetings at the beginning of every academic year and chalk out the plan of action for the academic year and also ensure that the plan of action is implemented properly. IQAC contributes and plays a vital role in the enhancement of quality in every academic and other activities of the institution.

### Developing the Research Culture:

The National Education Society always encourages the faculty to develop a research culture and provide financial assistance to those attending seminar, conferences to present the papers.

With support from the management, the IQAC has conducted faculty development programmes on teaching methodology organized workshops on Tally ERP, questionnaires-designing, report-writing and

has conducted programmes for staff members and non-teaching staff.

In the last five years, six staff members are awarded with PhD and 3 staff members have registered for PhD and seven staff members cleared SLET/KSET exam. Research papers by faculty members are published in national and international journals. The IQAC has organised many seminars, workshops and other innovative activities.

The college provides laptop with Wi-Fi facility, free internet access to aspirants in the college. A well-equipped library with reputed National Journals upto 10 and International Journals up to 04 in number, e-Journal-N-list, e-Books-N-list, Digital Data Base N-List, INFLIBINET, N-List, are made available for students and staff.

## 2. Modern Teaching Pedagogy/Techniques

One way to improve quality of education is to use efficient technology to support teaching and learning process. IQAC tries to keep pace with the ICT enabled teaching learning process. Over the years, IQAC set up 17 ICT enabled smart classrooms, 100 computers in computer lab, 02 browsing centres, and many printers to facilitate the teaching-learning process. The college provided laptops to maximum number of staff members to access internet and use the DLP systems in teaching.

E-journals, INFLIBNET, e-Library, e-books database and 90 MBPS+ 20 MBPS FFTH internet connections with campus and Wi-Fi facility are available for students and staff.

To improve the administration of the institution and enhance the service delivery, the college uses softwares like e-attendance, AarGees and Microsoft Campus Licensing etc. To enhance learning experience and language skills, the college has language lab facility for students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made**

**for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

1. Structured Feedback and methodology of operation

2. Feedback is a vital part of the teaching-learning process. The analysis of the effectiveness of teaching learning is made through the stakeholder's feedback mechanism. The collection and analysis of feedback from different stakeholder assist the institution to understand the need of society and what other stakeholders expect from the college.

IQAC collects feedback from students in a specially designed format on semester basis. Feedback is collected on curricular aspects, teaching-learning methods, faculty programs and institutional programs. Each department analyzes the feedback, discusses it in the departmental meetings and submits a consolidated report to IQAC.

IQAC has taken necessary steps to improve overall performance of the college on the basis of feedback given by the students. The IQAC consisting of the principal, the heads of the department and senior faculties plan, monitors and reviews teaching-learning and other activities of the institution. Feedbacks from students on individual teachers are submitted to the governing council of the college and it is considered at the time of continuation, confirmation of staff members and for their increments.

Suggestion\ Complaint boxes are placed at important places to get the feedback of the students. These suggestions are considered while framing policies related to the institution. The staff meeting is held at the beginning of the semester to discuss the plan for the semester. A work diary of every member, signed by the HODs is submitted to the principal.

Every year IQAC has arranged parents-teachers meeting for getting the feedback and suggestions from the parents. The suggestions given by the parents are reviewed by the concerned authorities and necessary measures and actions are taken.

3. Lesson Plan, Flow Chart and Teacher's Diary:-

4. Effective teaching achieves its success only if it is well planned. For the proper planning of teaching,



each teacher is asked to prepare the lesson plans and flowcharts for their respective subjects and is also provided with an academic diary containing timetable, workload, actual teaching units, syllabus, daily teaching plan and academic and administrative committee responsibilities.

The lesson plan and flow chart prepared by teachers consists of contents of the syllabus, flow of information, objectives of the lessons and teaching pedagogy used by the teachers such as PowerPoint presentation, group discussion etc. This systematic process has helped teachers to complete the given syllabus in time.

Every teacher has to maintain an individual work diary to record the day to day teaching-learning activities regularly. The teaching diary gives an overall summary of the topics covered by a teacher in each class, subject per semester. The individual teacher diary is verified and signed by the HoD of the concerned departments and is then submitted to the Principal for final approval.

The Principal monitors the overall work performance of the teachers through the verification of lesson plan, flowchart and the diary.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

A society free from gender based discrimination and equal opportunities for both men and women is termed Gender equity. Discrimination based on gender in various spheres of political, educational, economic and social circles curtail women's growth and development. We need greater participation of women in leadership roles, decision making roles and higher positions.

Education 2030 agenda has recognised that Gender equity requires an approach that ensure that girls and boys, women and men not only gain access to and complete education cycle but are empowered equally in and through education.

Gender equity, initiative works with vision – “A world where all girls and boys are empowered through quality education to realise their full potential and contribute to a transforming societies where green environment becomes a reality”.

Gender equity requires equal enjoyment by the students of the institution opportunities resources and reward.

To ensure Gender equity in the institution, the institution has taken several important measures such as:

Spandana - women empowerment cell is established in the institution which conducts programs related to the empowerment of girls students throughout the academic year. Programs like “health awareness programme”. Special talk by qualified resource person on issue related to women.

Safety and security of girls student is a primary concern and CC cameras are installed in the campus.

Security allow students with ID card and uniform into the college campus. As a result students feel secure in the campus.

Separate restroom for girls with attached washrooms is provided.

Women empowerment cell conducts various programs related to gender sensitization every academic year.

Programs and special talks are conducted to sow leadership qualities enthusiasm to participate in a college activities.

Students grievances and redressal cell is always active to deal with issues but so far no such serious incidents have occurred.

K.M.Nagaraj faculty of ATNCC and a trained personal counselor does the counseling for students whenever necessary.

Young mothers in the faculty are given extra time during lunch hour and time table is adjusted for them so that they could feed the baby in time. They are also exempted from examination supervision works.

Prevention of Sexual Harassment (POSH) and women empowerment cell create awareness messages which are displayed on college corridor walls.

Sanitary pads vending and burning machine is installed in a ladies restroom and students are educated to use the same.

Suggestion complaint box is installed and students are encouraged to bring any issues to the notice of the principal without hesitation.

A separate reading room is provided for such students within the library reading room.

Women achievers in a society are invited for special talks and share their experiences with girl students.

Support and motivation for married girl students for pursuing higher education is given by the senior staff.

Secured separate hostel for girls.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Link for annual gender sensitization action plan	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of

**degradable and non-degradable waste (within 500 words)**

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

Management of degradable and non-degradable waste is one of the important agenda's before Central and State Governments in India. In our nation small percentage of waste is processed and treated. Segregation of waste at the source is being enforced so as to channelize the waste for useful purpose through recovery, reuse and recycle. Waste management in India got the desired momentum through 'Swachh Bharat' initiative by GOI.

Green colored waste baskets are used in the campus to collect bio degradable waste such as plant leaves, waste papers and blue colored waste baskets are used to collect non biodegradable waste such as rubber, plastic materials, etc. Green waste baskets and blue waste baskets are placed in suitable places and students are informed to use them properly.

Solid waste management: solid waste in the campus is collected every alternate day by the staff appointed by the management and is further divided into biodegradable and non biodegradable waste and separate containers are used to collect the same. Green color containers are used to collect waste that can be degraded such as plant leaves, used papers that are organic in nature. Green waste are collected regularly and used for compost making in the compost unit installed in JNNCE campus belonging to National Education Society. There, it is treated with required chemicals and decomposed and converted into compost manure. The compost manure is used in the gardens belonging to various institutions of National education society.

Liquid waste passes through the drainage made of large drainage pipes and reaches "Raja Kaluvey" constructed by the municipality.

As ours is a commerce and management institution, no bio medical waste is generated in the campus. Yet we educate the students about such wastes and precautions to be taken while disposing such wastes

In the JNNC Engineering college campus belonging to National education Society, we have a bio gas plant where in green waste and various oil seeds are collected from the campuses of various institutions of National Education Society and converted into bio gas.

Hazardous and chemical radio active waste are not generated in the campus.

Non biodegradable waste such as e-waste are returned back to the supplier for proper disposal.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>
Link for Geotagged photographs of the facilities	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** D.1 of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

**Response:** A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### 7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

**Response:** C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Certification by the auditing agency	<a href="#">View Document</a>
Certificates of the awards received	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### 7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### 7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

**Response:**

At ATNCC students hail from diverse cultural, linguistic and socio-economic backgrounds and thus offer an all inclusive and favorable learning environment to the student supported by the institutional staff. The

college believes in the concept of unity in diversity and offers an all inclusive environment that integrates the students.

The institution celebrates many festivals and awareness days to bring the students together; A large number of students participate in Sahyadri utsav, an annual cultural festival conducted and organized by the University in their campus in which students from all the colleges under Kuvempu University join together participate in various cultural competition and celebrate like a festive occasion.

The institution gives great importance to regional festivals like Holi, Kannada rajyotsava, which creates oneness in the minds of students of all religion and sections of society.

National festivals like The Independence day, The Republic day, Gandhi jayanthi and many more are celebrated with great enthusiasm and involvement. On Independence day and Republic day students decorate the college campus, distribute sweets, sing patriotic songs and feel proud to be Indians.

Traditional day popularly known as ethnic day is celebrated with great grandeur at the end of every academic year. Students are encouraged to dress in different cultural and traditional dresses. The celebration is carried on from the morning till the afternoon. The best group representing a tradition through their dress is awarded with prize.

Students from different classes and sections are selected and combined to form teams to represent and participate in commerce and management festivals organised by other educational institutions.

Hindi Diwas is celebrated in the college to bring the awareness of our national language.

Staff and students celebrate communal festivals like “Ganesh Chaturthi”, Christmas, Ramzan and many more and exchange wishes.

International women's day (March 8) is celebrated every year by inviting and felicitating women achievers in and around Shimoga.

World environment day (June 5) is celebrated by planting saplings to bring awareness about environment protection.

International yoga day is celebrated every year on 25th June.

The whole student community welcomes new year with joy and hope.

Through NSS activities, and special camps in rural areas students get connected with rural life and develop service attitude and empathy towards economically weaker sections of the society.



File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

As per the guidelines from the Govt. of India, Indian constitution was introduced as a compulsory subject of study by the university for each and every under graduate student. The vision of the Central Government behind this is; ignorance of the law is not excused, and to ensure that students of the country should be aware of the Law of the land and would grow as a responsible citizen of the Nation. As a result of this every student has basic knowledge about Indian Constitution, its values, rights, duties etc. Through the course 'Constitution of India, Professional Ethics and Cyber Law' is offered in the III & IV Semester B.Com and BBA courses. As a result students are sensitized about the preamble, Fundamental Rights, Duties and Directive Principles of State Policy. Important motivation of this course is to ensure that every student has constitutional knowledge and be able to understand the law of the Nation and cultivate responsible attitude.

At ATNCC we take proactive steps towards inculcating values amongst the students and staff, by providing opportunities to participate and celebrate commemorative and national days of importance. This helps in strengthening the spirit of nationalism and inculcates the values in terms of honoring and paying respect to the legendary personalities of India. The ideals taught by them like truth and non-violence, equality, equity, and inclusiveness are thus instilled in the young minds that help in strengthening the roots of democracy.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

#### 4. Annual awareness programmes on Code of Conduct are organized

**Response:** A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

**Response:**

##### **National Youth Day, 12th January**

National Youth Day is celebrated to commemorate the birthday of Swamy Vivekananda. At ATNCC, National Youth day is celebrated with great enthusiasm on January 12th. Guest speakers are invited to create awareness amongst the students who are the present youth about the importance of them in the creation of a strong Nation.

##### **Republic day, 26th January**

Republic day is celebrated with great pride and enthusiasm. ATNCC celebrates the day with staff and students in the campus. Staff and students sing together the National Anthem. The chief guest in his speech address and motivate the young students of the institution. Students sing patriotic songs and NSS volunteers decorate the campus every year in a unique manner. NCC Cadet with their march-fast welcome the chief guest of the day for flag hoisting. Sweets and breakfast is distributed to the participants.

##### **International Women's Day, 8th March**

The institution along with 'Spandana' women empowerment cell celebrates International Women's Day

in a unique manner. They invite and felicitate women achievers in and around Shimoga. The women achievers like Agriculturists, Entrepreneurs, Doctors, Lawyers, Social workers and Housewives share their life experience with our girls students and motivate them positively for their future. Mothers of students are invited and various competitions and activities are conducted for them.

##### **International YOGA Day, 21st June**

International YOGA Day is celebrated on 21st of June to promote the awareness and importance of Yoga in life. Inter college yoga competitions is also conducted and prizes were distributed. Prof. H. Padmanabha Adiga, Head of the department of Sanskrit conducted Yoga classes for students until his retirement.

**Independence Day, 15th August**

Independence Day is also celebrated in the campus with the same pride and enthusiasm ATNCC celebrates the day with staff and students in the campus. Staff and students sing together the National Anthem. The chief guest in his speech address and motivate the young students of the institution. Students sing patriotic songs and NSS volunteers decorate the campus every year in a unique manner. NCC Cadet with their march-fast welcome the chief guest of the day for flag hoisting.

**Teachers Day, September 5th**

Teachers Day is celebrated with great enthusiasm and pride. Dr. S Radhakrishna's photo is decorated with flowers and prayers are offered. Retired teachers of the institution along with their family are invited, felicitated and made to share their memorable professional experiences. The students on their part wish all the teachers and get their blessings. They also organize various activities exclusively for their beloved teachers. There will be a grand feast on the day.

**Gandhi Jayanthi, 2nd October**

Gandhi Jayanthi is celebrated on the 2nd of October along with the birthday of Lal Bahadur Shastri the 2nd Prime Minister of India with the students enthusiastically participate in the programme organized by the college. Well-known personalities are invited for the programme as chief-guest. The Principal, Vice-Principal, teaching and non teaching staff and the students participate in the event

File Description	Document
Link for Geotagged photographs of some of the events	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>
Link for Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

**7.2 Best Practices**

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

***BEST PRACTICE No.1***

***Title of the practice:- 'SPANADANA' Women Empowerment Cell.***

**Women empowerment** is the process of empowering women. It may be defined in several views

including; raising the status of women through education, awareness, literacy and training; it is also promoting women's sense of self worth, ability to choose, right to influence social change for themselves and others.

- As the strength of girl students in the institution gradually began to rise from 5% (at present it is approximately 65% o 70%), we thought that empowering women is the fundamental right of women and began with programs conducted *by* and *for* the betterment of girl students. As a result 'SPANDANA WOMEN EMPOWERMENT' cell took her birth in the year 2007.

**Vision:-**

- Empowering women through academic excellence.
- To provide them with their independent role in the society.

**Mission:-**

- The cell shall strive to create a better society by empowering girl student.
- To create awareness of the woman's rights.
- To achieve social equality as a prerequisite for women empowerment.
- To promote more cultural space for women to foster a distinctive identity of their own.
- To sensitize women towards our rich cultural inheritance.
- To strive for the elimination of all forms of exploitation, discrimination and violence against women.

**Goal:-**

- To empower women through education and strengthen them with social values and ethical sphere of life.
- Identification of strong leadership qualities in their capacity.
- To promote a culture of respect and equality for women.
- The provision of opportunities and programmes for women to be financially, psychologically and emotionally empowered so as to promote their growth as individuals in their own right.
- To make them aware of the guidelines of the Supreme Court and to ensure that sexual harassment is treated as an unacceptable social behavior within the institution and the society.
- To conduct seminars, workshops to impart knowledge of opportunities and tools available.
- To inculcate entrepreneurial attitude among young girls so that they will be "Job creators" rather than "Job Seekers".
- To strive for the elimination of all forms of exploitation, discrimination and violence against women by providing them with guidance for better opportunities to participate in curricular and co-curricular activities organized by the institution.

**Structure:-**

The cell is headed by a President, Secretary and Treasurer from the ladies staff. Girl students are its

members. The Principal and senior faculty assist and guide the activities of the cell.

### The Context:-

The institution has more than 60% girl students. Majority of them hail from rural background. Inequality and women harassment is a social stigma; the cell has taken keen interest to protect the rights of girl student by organizing distinctive value added programmes.

“If you educate a boy you educate an individual, if you educate a girl, you educate a whole family”. In this context the cell has designed several women empowerment programmes to educate the girl student.

- To increase awareness among girl students and lady staff about their rights.
- Listening to the grievances of girl students and guiding them through counseling.
- Creating opportunities for girl students to participate actively in curricular and co-curricular activities.
- Offering health and safety guidance.
- Providing financial assistance to poor girls.
- To increase awareness among girl students about self employment.

### The Practice:-

The institution has organized and conducted various programmes under this cell with true spirit and dedication. The college under the banner of this cell has organized several programmes which are listed below.

•	◦	No. of participants	
23.7.16	Inauguration of cell, Dr. Swathi Kishore and Mrs. Savitha Madhav.	50	
11.8.16	Special lecture on 'Be useful Be greatful' Mr .Vasanth Kumar, chartered accountant	54	
21.1.17	One day workshop on Cake and Pastry by Ms.Keerthi Kumari, Student of Atncc.	66	
8.3.17	Celebration of international women's day, guests are Mrs.Dummalli Shivamma and Dr. Sri Shyla M Badami	70	
7.4.2017	various competitions for girl students of our college like mehendi, rangoli, cook without fire.	50	
5.8.17	Formal Inauguration by Dr.Preethi Pai	50	
8.2.18	Free tailoring Programme, Donated sewing machines to women of Muddinakoppa	248	
8.3.18	International women's day, Marathon was organized and Deputy Mayor Vijayalakshmi C Patil was invited as guest	70	

24.6.2019	By women for Women workshop, SWEDHA women workshop	23	
27.7.2019	Inauguration program by Dr. Shubha Maravanthe	52	
8.3.2019	Worlds Womens day, guests are Smt.Vishwas Chartered Accountant and Dr. Vidya J Raghudatta	64	
8.3 2019	voting awareness Program	75	
10.3.2020	Student as a teacher, saree kuchu training class	36	
12.1.2021	National Youth Day Celebration, in association with NSS and Red cross, Swamy Vivekananda Jayanthi	45	
8.9.2021	Bagina Distributing function, Collaboration with NSS, guests are Dr.Aishwarya Arvind, Surekha Muralidhar	40	

As for as the constraints are concerned, it is found that due to semester system and academic pressure, the organizers find it difficult to give practical exposure to the girls on field survey , to collect data .Added to this a large no of girls commute from surrounding villages, this will discourage to conduct programmes after college hours.

#### **Evidence of Success:-**

Video clippings, photos, media reports and annual reports in college magazines are the documentary evidence maintained by the cell.

The institution has identified major changes in the attitude of girl students on various parameters. Overcome of shyness, more participation in class wise seminars and extra –curricular activities, Positive attitude, free interaction with teachers and other students.

In the recent campus selection by the Gallagher and Eton Solutions, number of girls participated and selected was more than the number of boys.

#### **Problems encountered and Resources required:-**

Though the organizers and girl participants are keen to invite professional and expert trainees and speakers from outside, the cell is unable to host programmes due to lack of financial resources.

#### **Notes:-**

After the establishment of this cell since the past few years we have seen many positive changes in the behavioral pattern of girl student. Hence we strongly recommend the introduction of this practice in every co-education and girl's college.

## **Best Practice No: 2**

***Title of the Practice:- “ College Co-operative Society®”.***

### **Goal:-**

Following are the important goals of the college Co-operative Society.

- Strengthening economic interest, cultivating the habit of savings and mutual co-operation among the members of the society who are the students of the institution.
- To facilitate, co-ordinate and to promote purchase and supply of stationery goods at reasonable prices.
- To inculcate the principle of co-operation amongst students and to make use of its benefits.
- Establishment of cafeteria to provide hygienic food at concessional rate.
- To undertake purchase, sale and supply of foods grains, cloth and medicine to government and quasi-government hostels at reasonable prices.
- Supply of the necessary stationary and other articles to the college office on demand.

### **The Context:-**

The institution right from its inception is an exclusive commerce and management, student centric college. In order to inculcate the knowledge of co-operative movement among the student community the institution started the Co-operative Society in the year 1976. In order to bridge the gap between theory and practice, students are encouraged to participate more in the co-operative society activity by becoming members of the society.

### **The Practice:-**

The Society was established with the main objective of facilitating and coordinating the purchase and supply of stationery goods and other articles at reasonable prices during college hours to the students and college office.

All the students of the college are the members of the society. The executive body of the society consists of eleven directors of whom nine are elected from student community. Representation is given to two girl students and one SC/ST student. The Principal of the college is its President and a teacher is the honorary Secretary to look after its day to day affairs.

The books of accounts are systematically maintained and audited annually by the department of Co-operative Society. These audited accounts are presented before the members in the annual general body meeting. Detailed discussion will be held during the meeting. The entire proceeding gives an overall knowledge to the students about conducting meetings, society by laws, quorum, minutes, budget allocation etc.

As for as the constraints are concerned, the societies are regulated and monitored by the registrar of Co-operatives and the recent amendments in Co-operative Act has resulted in a lot of difficulty in fulfilling the revised rules and regulations for co-operative societies. Further, there is no chief executive officer (CEO) for the society to run it on full time basis.

#### **Evidence of Success:-**

The continuous support and participation by the students and teachers for the past 40 years tells the success story of the college society. The objectives set in the beginning is achieved through student participation. Students, who served as Directors in our society, have become Directors, office bearers and employees of various Co-operative Societies in and around Shivamogga.

The students are benefited financially as they get their uniform cloth, stationery, skill development records, test papers etc from the College Society at a very reasonable price.

All the datas collected and shown in the graph (additional information) reflect that the participation and success rate of girl student has increased or gradually increasing.

#### **Problems encountered and resources required:-**

The administration of Co-operative Society has encountered the following difficulties.

- As a teacher works as the honorary secretary, it is not possible to open the society continuously during college hours as he has to engage classes.
- Financial constraints of the society will not support to hire a full time CEO.
- Fulfillment of the co-operative society provisions is a major difficulty to run the society smooth and efficiently.

#### **Notes:-**

Our experience has shown that the establishment of the college society has brought a lot of benefits to the student community in understanding the functions of co-operative societies.

<b>File Description</b>	<b>Document</b>
Link for Best practices in the Institutional web site	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

## **7.3 Institutional Distinctiveness**

### **7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**



Acharya Tulsi National College of Commerce, Shimoga, Karnataka; One of the oldest pure commerce and management institution under Mysore University and later under Kuvempu University, has played a pivotal role in providing educational opportunities to lakhs of students of Malnad region. The college was established in the year 1966 by a group of freedom fighters and philanthropists who believed in the role of education in building a strong Nation. It has completed its Golden Jubilee by promoting excellence in the field of education. It has earned its reputation for being a premier Institute of Commerce and management affiliated to Kuvempu University. It is known for its academic, co-curricular and sports activities. Supportive management, committed teachers, sincere and talented students and stake holders together have lifted the status of the institution to the top. As a result ATNCC has reached a distinct position in the field of higher education.

- In recognition with this distinct status, the office of Joint Director of collegiate education has identified the college as **“The lead college”** and bestowed it with greater responsibility and recognition.
- ATNCC has **CA examination centre**: A large number of Chartered Accountants practicing in and around Shivamogga district are Alumnis of ATNCC. Students pursuing CA course had to travel long distance for the examination as there was no CA examination centre in Shimoga. There was a strong urge from the stake holders to bring CA examination centre to the city. The CA examination authority inspected the institutions in Shimoga and finally sanctioned the centre to our institution. Adding to this the Institution has given infrastructure facility on rental basis to "Career Launcher", Asia's largest edu corporate.
- **Historical Monuments recognition and development**: The students of the institution are very interested in searching the unrecognised rare historical monuments and their development in consortium with Archeological department, Shimoga. In the year 2018 the students of the college traced a rare monument "The stone of Heroic Mahasatias" (Maasthi kallu) at Bedarahosahalli village of Shimoga taluk and reported the fact to the college Principal and in turn the matter brought to the notice of Assistant Director, district archeological department. The department is very pleased with the work of the students and sanctioned a grant of Rs.25000 which was used for cleaning and excavation of the monuments through the service of college of NSS unit. Where our students excavated the rarest 6 "The stone of Heroic Mahasatias" (Maasthi kallu) at the time of cleaning on 11.09.2018.
- During the year 2019 our college students traced Nishidhi Stone inscription of 12th century and the remains of a Jain Basadi structure at Umleballi village, Bhadravathi taluk. The matter brought to the notice of district archeological department and the department was very happy with this work and sanctioned again a grant of Rs.25000. The fund was used for the purpose of cleaning and excavation of the rare historical monuments by the service of college NSS Units on 10.07.2019.
- On 03.03.2020 the students of the college traced Masthigudi the rare historical stones of mahasatias (Veeragallu) at Tevarachatnalli village of Shimoga taluk. On approach the district archeological department sanctioned Rs.25000 grants and the fund was used to trace and transfer all the monuments to district archeological department. Our Institution is the only Institution to receive grants from the archeological department for excavation and cleaning of historical monuments.
- Kuvempu University started **“Kuvempu University Principal’s Forum”**® Shimoga in ATNCC and has its office in the institution itself. Principal of the institution acts as The President of the Forum. This forum is active in the formation of syllabus, introduction of new relevant subjects and other academic issues..
- **SWAYAM** - Free online certificate course sponsored by Government of India - in the local chapter our institution is registered. Many students have made use of this.
- **NSS** of the institution has made the college proud by receiving many awards at the University and

state level such as “**The State Best NSS Unit Award**”, “**The State Best NSS Programme officer Award**” and “**The Best NSS Volunteer Award**”. The Institution also recieved Kuvempu University **Best Programme Officer award and Best NSS Unit award**. Recently one student of ATNCC, ‘Annapoorna Kamath’ **participated in the National Republic day** parade in New Delhi. As a result of the deep involvement of NSS units in NSS activities, the university has sanctioned a third NSS unit to the institution.

- ATNCC has been many times captioned in the newspapers as “**The college that loots rank**”. It has been bagging lion share of ranks in commerce and management courses every year, since 1983. As a result there is always a rush during admission.
- As ATNCC is the lead college and situated in the heart of the city, many other colleges are tagged with us for examination.
- **Gems of ATNCC**, illustrates a small list of the names of a few achievers in different fields such as business, industry, administration, politics and social service. Sri. Araga Gnanendra Honorable Home Minister of Karnataka, Sri. K. S. Eshwarappa, the Former honorable Deputy Chief Minister of Karnataka and the present minister of Rural Development and Panchayath Raj, Sri. Prasanna Kumar, Former MLA Shimoga are the proud Alumnis of ATNCC. The Alumni association is a registered body.
- **Library of ATNCC** is another feather in the cap. The library is very large and has spacious and independent reading rooms for boys and girls. It is completely digitalized. It has Institution repository application software (Dspace), digital library app, dynamic website, e-library, OPAC (online public access catalogue) INFLIBNET consortia (N-LIST) membership, e-content developed by the faculty and posted in the library website. Membership to SWAYAM. The library is completely automated with the open source koha Library Management software koha is the first free software library automation package. In use worldwide, it facilitates the staff to perform all its routine works like cataloguing, circulation, serial control and report generating and patron registration.

File Description	Document
Link for appropriate web in the Institutional website	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

---

### Additional Information :

#### Background

Shivamogga city is one of the important District Headquarters in Karnataka State, Located on the bank of Tunga river with a equidistance of about 290 Kms from Bangalore having a population of about 3,50,000. It is a gateway of malnad region surrounded with western ghats and a land of many Sharanas like the great Akkamahadevi and national poet Kuvempu. It is a land producing world famous quality arecanut, Sandalwood, Sugarcane & Paddy and it has world famous tourism places like Jogfalls, Kuppalli (birth place of Kuvempu). The region is surrounded with dense forests creating beautiful sceneries and well known for its natural, religious and cultural richness. The entire region around the district is predominantly rural and agrarian nature, because of its interior location the educational needs of the area were not fully met till today.

#### National Education society, ® Shivamogga.

National Education Society ®, Shivamogga was established in 1946 by a batch of freedom fighters and eminent citizens of shivamogga with the main objective of promoting education in malnad region. The Society is a registered body which is managed by an Executive Committee elected by the General Body. Late Mr. H.S. Rudrappa, Ex-Minister of Karnataka Government was the founder President and Late Mr. S.V. Krishnamurthy Rao, Ex-Chairman of Rajya Sabha and Deputy Speaker of Lok Sabha, Late Mr. S.R. Nagappa Shetty, Ex-MLA, were the founder Secretaries who had rendered yeoman service in the field of education. Late Mr. Jayathirachar, an eminent educationist and a leading advocate, Late Mr. P. Murudappa, a true Gandhian and a leading advocate served as Presidents after Mr. H.S. Rudrappa.

National Education Society started its journey by establishing a High School in 1946 at Shivamogga, and now it is managing 42 Educational Institutions of various disciplines including Post Graduate Course in Computer Application, Business Administration, Master of Commerce, Computer Science and Engineering.

### Concluding Remarks :

Acharya Tulsi National College of Commerce established in the year 1966 is very popular in the malnad region as a rank college, focuses to construct and build highly competitive environment for academic and extracurricular activities. Multidisciplinary projects and activities organized by the college create opportunity among the students to interact with different disciplines. All the activities of the college focus towards reaching the vision and mission of nurturing self-reliant students with strong sense of social responsibility. The diversified cultural community outreach of our college inculcates a strong spirit of civic ecology among students. The balancing in curricular and extracurricular activities promotes the holistic development of students. We are gearing up all our strength to exhibit openness to adapt to NEP (National Education Policy) with certain weakness and challenges. Acharya Tulsi National College of Commerce always create better opportunities and provide the modern infrastructure and facilities in its pursuit of excellence. The Management, staff and students always work together consistently towards realizing its mission.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.3.2	<p><b>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</b></p> <p><b>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>3</td> <td>3</td> <td>3</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	3	3	3	3	3	2020-21	2019-20	2018-19	2017-18	2016-17	1	1	1	1	1
2020-21	2019-20	2018-19	2017-18	2016-17																	
3	3	3	3	3																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
1	1	1	1	1																	
1.3.3	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p><b>1.3.3.1. Number of students undertaking project work/field work / internships</b></p> <p>Answer before DVV Verification : 83</p> <p>Answer after DVV Verification: 33</p> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>																				
2.1.1	<p><b>Average Enrolment percentage (Average of last five years)</b></p> <p><b>2.1.1.1. Number of students admitted year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>430</td> <td>426</td> <td>412</td> <td>417</td> <td>409</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>430</td> <td>428</td> <td>413</td> <td>417</td> <td>409</td> </tr> </tbody> </table> <p><b>2.1.1.2. Number of sanctioned seats year wise during last five years</b></p> <p>Answer before DVV Verification:</p>	2020-21	2019-20	2018-19	2017-18	2016-17	430	426	412	417	409	2020-21	2019-20	2018-19	2017-18	2016-17	430	428	413	417	409
2020-21	2019-20	2018-19	2017-18	2016-17																	
430	426	412	417	409																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
430	428	413	417	409																	

2020-21	2019-20	2018-19	2017-18	2016-17
470	470	470	470	470

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
500	500	470	470	470

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1. Number of mentors**

Answer before DVV Verification : 30

Answer after DVV Verification: 29

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	4	4	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**2.4.3.1. Total experience of full-time teachers**

Answer before DVV Verification : 468

Answer after DVV Verification: 307

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

#### 3.3.1.1. How many Ph.Ds registered per eligible teacher within last five years

Answer before DVV Verification : 8

Answer after DVV Verification: 0

#### 3.3.1.2. Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 0

Answer after DVV Verification: 0

Remark : As per the metric and data provided by HEI, there are 0 teachers who are recognized as guide, DVV input is recommended accordingly.

### 3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

#### 3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13	6	4	3	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	0	0	0

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

### 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

#### 3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	4	0	1	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	0	0	2

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	2	2	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	0	1

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**3.4.3.1. Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
22	18	12	15	14

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	6	5	5	4

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**3.4.4.1. Total number of Students participating in extension activities conducted in**

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1110	1125	1140	1100	1110

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
872	926	710	689	654

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year****3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	5	4	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	0	0

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years****3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3	5	1	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17



0	6	1	1	0
---	---	---	---	---

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**4.1.3.1. Number of classrooms and seminar halls with ICT facilities**

Answer before DVV Verification : 21

Answer after DVV Verification: 19

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1.7	6.4	9.1	8.3	4.8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.65	6.38	9.06	8.26	4.78

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
31.6	44.8	44.2	39.4	119.7

Answer After DVV Verification :

--	--	--	--	--

2020-21	2019-20	2018-19	2017-18	2016-17
29.48	39.98	41.39	36.45	35.70

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : As per the clarification received from HEI, based on that DVV input is recommended.

5.2.3 **Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	3	2	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	2	2	1	1

5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	3	2	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	2	2	1	1

Remark : AS per the clarification and revised data received from HEI, based on that DVV input is recommended.

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	11	31	27	11

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	1	0

Remark : AS per the clarification and revised data received from HEI, based on that DVV input is recommended.

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
29	32	18	10	7

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
28	21	14	7	5

Remark : AS per the clarification and revised data received from HEI, based on that DVV input is recommended.

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
109.19	105.09	87.90	81.76	69.20

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : AS per the supporting documents received from HEI ,based on that Contribution from management for salary, Felicitation to rank holders, Financial assistance to poor student are not relevant to this metrics. So DVV input is recommended accordingly.

7.1.4 **Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: D.1 of the above

Remark : AS per the supporting documents provided by HEI, based on that DVV input is recommended.

7.1.6 **Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: C. 2 of the above

Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.

7.1.7 **The Institution has disabled-friendly, barrier free environment**

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**

3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: C. 2 of the above

Remark : AS per the supporting documents provided by HEI, based on that DVV input is recommended.

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p><b>Number of courses offered by the Institution across all programs during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>135</td> <td>135</td> <td>135</td> <td>135</td> <td>134</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>109</td> <td>109</td> <td>109</td> <td>109</td> <td>108</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	135	135	135	135	134	2020-21	2019-20	2018-19	2017-18	2016-17	109	109	109	109	108
2020-21	2019-20	2018-19	2017-18	2016-17																	
135	135	135	135	134																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
109	109	109	109	108																	
2.3	<p><b>Number of outgoing / final year students year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>372</td> <td>388</td> <td>389</td> <td>400</td> <td>394</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>379</td> <td>376</td> <td>386</td> <td>398</td> <td>392</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	372	388	389	400	394	2020-21	2019-20	2018-19	2017-18	2016-17	379	376	386	398	392
2020-21	2019-20	2018-19	2017-18	2016-17																	
372	388	389	400	394																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
379	376	386	398	392																	
3.1	<p><b>Number of full time teachers year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>39</td> <td>38</td> <td>36</td> <td>37</td> <td>39</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>29</td> <td>31</td> <td>28</td> <td>27</td> <td>26</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	39	38	36	37	39	2020-21	2019-20	2018-19	2017-18	2016-17	29	31	28	27	26
2020-21	2019-20	2018-19	2017-18	2016-17																	
39	38	36	37	39																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
29	31	28	27	26																	

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
40	40	40	40	40

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
29	31	28	27	26

4.2 **Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
151.54	77.92	124.26	143.31	134.1

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
31.13	46.35	50.45	44.71	40.48