



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

ACHARYA TULSI NATIONAL COLLEGE OF
COMMERCE, SHIVAMOGGA

- Name of the Head of the institution Prof. H. M. SURESHA
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 7975908782
- Mobile No: 9480353830
- Registered e-mail atncc.smg@gmail.com
- Alternate e-mail sureshhm62@gmail.com
- Address BALARAJ URS ROAD NEAR MAHAVEER CIRCLE
- City/Town SHIVAMOGGA
- State/UT KARNATAKA
- Pin Code 577201

2.Institutional status

- Type of Institution Co-education
- Location Urban
- Financial Status Grants-in aid

- Name of the Affiliating University **KUVEMPU UNIVERSITY**
- Name of the IQAC Coordinator **Prof. KAZIM SHARIFF**
- Phone No. **7975908782**
- Alternate phone No. **8050001757**
- Mobile **8050001757**
- IQAC e-mail address **atncc.smg@gmail.com**
- Alternate e-mail address **ksf561963@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) http://atncc.org/NAAC/atncc_agar_2020-21.pdf

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://www.atncc.org/calendarofevents.htm>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Four Star	72%	2001	03/08/2001	02/08/2006
Cycle 2	B	2.86	2008	16/09/2008	15/09/2013
Cycle 3	B	2.56	2016	25/05/2016	24/05/2021

6. Date of Establishment of IQAC **20/05/2011**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Preparation of Academic Calendar

Fully automation of library

Organised various cultural activities, competitions showcasing students talents

Conduct of Campus Recruitment Drive

Organising Employability Skill Program by Corporate industry under CSR Scheme

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic calendar	Prepared and posted in the website
Legal awareness program	On 09.11.2021. the eve of National Legal Aid day a special lecture programme organized in the college on the topic ' The ways of avoiding illegal women trafficking and children and legal aid available' .Chief guest - Just.Mustafa Hussain S. A., Dist. Judge, Shivamogga.
Arranging Principals meeting of local colleges	On 19.11.2021 a meeting of local degree college principals to finalize the open electives for I semester B.A./B.Com./B.Sc./B.B.A. programme under NEP.
Covid 19 vaccination	On 24.11.2021 COVID-19 vaccination drive in the college campus.
Campus drive	On 25.11.2021 Campus recruitment by E-ton solutions, Bangalore.
Celebrating Kannada Rajyotsava	On 27.11.2021 Kannada Rajyotsava Celebration in the college Chandana Hall. Chief Guest - Sri. Gopal Acharya, Kannada Rajyotsava Awardee, Thirthahalli.
Orientation Program	On 04.12.2021 Orientation programme was conducted for I year students.
Environmental awareness program	On 09.12.2021 Dist. Level Declamation contest on the topic 'Patriotism & Nation Building'. Chief Guest - Prof. Veerabhadrappe B. P., V.C., Kuvempu University & Shri. Sheikh Hassan, Nehru Yuva Kendra, Shivamogga.

Legal awareness program	On 20.12.2021 Awareness programme on E-governance. RTI & Central Vigilance Commission. Chief Guest - Sri. D. S. Arun, MLC, Shivamogga.
Campus drive	On 21.12.2021 Employment Fair in the college campus(28 Companies participated).
Soft skills training	From 27.12.2021 tot 31.12.2021 Employability skill development programme for college students under CSR scheme of Gallagher Co.
Health awareness program	On 03.01.2022 Special talk on Women Health & Hygiene for college girls. Resource Person - Dr. Raksha Rao, Gynaecologist, Usha Nurshing Home, Shivamogga.
NSS special camp in adopted village	On 05.01.2022 NSS programme in the adopted village of Muddinakoppa under the community development programme of Karnataka Govt.
First Internal test	From 10.01.2022 to 13.01.2022 First Internal Test for all B.Com. / B.B.A. students (Odd Semester).
National Youthday	On 11.01.2022 National Youthday / Swamy Vivekananda Jayanthi celebration in the college. Chief Guest Sri. Manjunath Swamy M. T., Asst. Director, Dept. of Youth & Sports, Shivamogga.
National Voters day	On 25.01.2022 National Voters day celebration in the college. Chief Guest - Dr. S. Kallappa, Executive Engineer, TP, Shivamogga.
Republic day	On 26.01.2022 Republic day celebration in the college

	campus.
One week NSS special camp	From 25.02.2022 to 03.03.2022 NSS special camp at Muddinakoppa village of Shivamogga Taluk.
International Womens day	On 08.03.2022 International women's day celebration & felicitation to female achievers. Chief Guest - Smt. Shanthala, SI, Women Police Station, Bhadravathi.
Second Internals test	From 10.03.2022 to 11.03.2022 Second Internal Test for all B.Com. / B.B.A. students (Odd Semester).
Awareness against tobacco prevention	On 31.05.2022 International Tobacco Prevention Day and free Dental Checkup programme for college students. Chief Guest - Dr. Megha Shyam Bhat, Head, Sharavathi Dental College, Shivamogga.
Felicitation	On 20.06.2022 Felicitation to Rank Holders by NES in Kuvempu Rangamandira. Chief Guest - Sri. Y. S. V. Dutta, Ex-MLA, Kaduru.
International Yoga Day	On 21.06.2022 International Yoga Day celebration in the college. Chief Guest Dr. Chidanada N. K., Principal, National B.Ed. College, Shivamogga.
Chartered Accountants day	On 01.07.2022 Chartered Accountants day celebration in the college. Chief Guest- Sri. S. N. Nagaraj, Secretary, NES, Shivamogga & Sri. Vashanth Kumar C. R., President, Shivamogga Dist. CA Association, Shivamogga.
Faculty development programme	On 02.07.2022 Faculty development programme for Kuvempu University degree

	college teachers on the topic 'National Education Policy & Higher Education - Teacher & Taught Connect'. Chief Guest - Dr. Anitha H. S., Registrar(Evaluation), Davanagere University.
Talents day	On 07.07.2022 Talents day celebration in the college for college students. Chief Guest - Shri. Arunraj Shetty, Step holders dance studio, Shivamogga.
Library automation	On 08.07.2022 Inaguration of Library automation System Koha. Chief Guest - Sri. S. N. Nagaraj, Secretary & Prof. Hooviah Gowda, Registrar, NES, Shivamogga.
Students outreach program	From 15.07.2022 to 16.07.2022 a batch of college students participated in the 'Octagon 2K22-A carnival for Youth' organized by Bapuji Institute of Technology & Engineering Davanagere.
Vijay Diwas	On 26.07.2022 Kargil Vijay Divas was celebrated in the college campus.
Campus Drive	On 05.08.2022 a batch of 28 students visited Gallgher Co. at Machenahalli, Shivamogga
Students outreach program	On 08.08.2022 a batch of college students partici[pated in various competitions organized by PESIT College, Shivamogga and bagged overall championship.
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Student participation in co curricular activity	On 10.08.2022 Kum. Shalini S. a college students attended debate competition in Bangalore University and bagged first prize.
Awareness program on sports, NSS & NCC	On 12.08.2022 a special lecture programme for college NSS & Sports students on the topic 'Contribution of Shivamogga Dist. to the Freedom Fight'. Resource Person - Dr. K. G. Venkatesh, Asso. Prof. D.V.S. College, Shivamogga.
Independence day	On 15.08.2022 Independence Day celebration in the college campus at 07:45 am.
Vaccination drive	On 24.08.2022 Free covaccine booster doze camp for the college students in the college campus. Inauguration by Dr. Sridhar, Physician, PHC, Bapuji Nagar, Shivamogga.
Outreach program	On 29.08.2022 a special programme to respect & felicitate the married women titled 'Importance of Bageena to Women'. Chief guest - Dr. Parvathamma K. T., Principal, Sharavathi FGC, Konanduru, Dr. Nagaraj Parisara, NSS - Coordinator, Kuvempu University.
Vaccination drive	On 02.09.2022 Free Covishield & Covaccine booster doze camp for the college students in the college campus in association with PHC, Bapuji Nagar, Shivamogga.
Farewell function	On 03.09.2022 Farewell function for final year NSS volunteers. Chief Guest - Dr. Nagaraj Parisara. NSS Co-ordinator, Kuvempu University.

Teachers day	On 05.09.2022 Teachers day celebration & felicitation to the retired teachers of the college.
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Blood donation camp	On 10.11.2021 Blood Donation Camp in the college campus in association with Mac.gann Hospital, Shivamogga

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Council Meeting	22/10/2021

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Prof. H. M. SURESHA
• Designation	PRINCIPAL
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• Alternate phone No.	8050001757				
• Mobile	8050001757				
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• Alternate e-mail address	ksf561963@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://atncc.org/NAAC/atncc_agar_2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.atncc.org/calendarof_events.htm				
5.Accreditation Details					
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Conduct of Campus Recruitment Drive		
Organising Employability Skill Program by Corporate industry under CSR Scheme		
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13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Council Meeting	22/10/2021
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	21/01/2022
15.Multidisciplinary / interdisciplinary	

In order to develop the all-round capacities of the students - intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. Keeping in view the problems faced by the students, the college is planning to set up short term and vocational courses. The aim is to make the students equipped, so that they don't need to rely on Government jobs but instead pave a way towards self employment. As the College is preparing itself to have more of multi-disciplinary subjects it tries to identify the programme learning outcomes along with courses and unit learning outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal.

16.Academic bank of credits (ABC):

Regarding the implementation of Academic Bank of Credits, the institution has to wait for the Kuvempu University to give a green signal. The pedagogical approach of the institution is student's centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the Students learning outcome.

17.Skill development:

The vision of the college is promoting Value-Based Quality Education, hence the college takes efforts to inculcate positivity among the learners. The college also celebrates National festivals like Independence Day and Republic Day. Observing various programmes like World Aids Day, Environment Day, observing the Death and Birth Anniversary of our National leaders which help in imbibing the good qualities of the students. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Regarding the adoption of Indian languages, the college offers various Indian languages like Kannada, Sanskrit, Urdu and Hindi subjects in degree courses. Preservation and promoting of languages is one of the target of the College in future.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcome of the students.

20.Distance education/online education:

The College is also preparing itself to offer vocational course through ODL (Open Distance Learning) mode in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google, using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning.

Extended Profile

1.Programme

1.1	138
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1250
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	235
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	398
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	39
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	39
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	20
Total number of Classrooms and Seminar halls	
4.2	1.7
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	84
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Response: Acharya Tulsi National College of commerce affiliated to Kuvempu University, follows University prescribed curriculum and takes efforts to achieve academic excellence and professional competency by adopting academic flexibility measures. Academic year commences with an orientation programme for the new batch of students at the beginning of the session. The objective of this programme is to welcome the new students of first year B.com/BBA to make aware of the amenities available in the college and also to guide the students about discipline aspects, NCC, NSS, Sports , Cultural , Youth Red Cross, Women Empowerment Cell, Placement opportunities, Library, Office information about its functioning and the way of applying for scholarships of many kinds.

The institution has a mechanism of planned curriculum delivery and documentation in the following manner:-

Accessing the website of affiliating University regularly in understanding the updations of the university curricular and guidelines.

The IQAC of the institution conducts meetings with head of the departments at the commencement of each academic year and teaching methodology, syllabus and subjects are allocated.

Work diary is updated.

Previous year question papers are documented.

Internal tests are conducted and results are announced. Students are engaged regularly with classroom seminars and presentations.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://drive.google.com/drive/folders/1gb8k8hL4DA1DCE9n5hudIFbIL0V9BXzP

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. Announcement of overall structure of CIE:

The college has an internal assessment examination committee (IAEC) to supervise the conduct of the internal assessment tests. Test dates are announced one week in advance by the coordinator to the individual departments. Accordingly IA test time tables are displayed on the college and department notice boards, institution websites and through WhatsApp student groups. The syllabus for IA test is announced a week in advance by the concerned subject teachers.

1. Setting of question papers:

Faculty set the question paper keeping PO's and CO's and utilised syllabus and university examination pattern in consideration.

Question papers are submitted to IA test committee six days before the commencement of the IA test.

1. Conduct of IA test:

The committee conducts the exams in specific university prescribed answer booklet which shall be distributed to the departments on the date of the examination.

Evaluation of IA answer scripts: The evaluated answer scripts help students in analysing their mistakes and improve the performance in the subsequent IA test and examination.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation

A. All of the above

process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
3	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
2	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
88	

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

88

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Integration cross cutting issues relevant to professional ethics, Gender, Human values, environment and sustainability into the curriculum is the pathway to help the younger generation to cultivate moral, ethical and social values that ultimately show the right direction to achieve progress, prosperity and a better quality of life. The institution conducts special lecture programmes on professional aspects that helps to the students imbibe theses concepts into their learning. The institution champions the cause of environmental protection and sustainability. Environmental studies is a compulsory subject for Bcom and BBA students. This aspect covers field visits, projects and class room teaching is dedicated to the issue of environmental and sustainability.

Human rights are another cross cutting issue which is integrated in the curriculum. This helps the students to realize the importance of human values that enjoyed by the whole humanity. Challenging issues like sex, gender, women and society are very integral part of the Indian Constitution curriculum. The students are also taught the importance of overcoming environmental pollution and requirements of sustainable development of society and a part of the course incorporates socio-political aspects alongside human values and gender issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

26

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
---	------------------------------

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://atncc.org/downloads.htm

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

470

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

213

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response

Identification of advanced and slow learners At the entry level, class XII scores are taken as the initial indicator of the students. We have streamlined mechanism for continues monitoring and evaluation of the students. This system helps to identify slow learners, advanced learners.

Through this event students are introduced with teaching-learning evaluation program, College discipline, various academic&other schemes along with developments and achievements of the college, student support services.

Following measures are implemented to enhance the intellectual skills of all students.

- Orientation Programs: They are organized by all departments at the beginning of every academic year to develop a better learning environment.
- The College endorses mentoring system where faculties help students with their personal, academic challenges.

1. Steps taken for advanced learners

- Students with distinction marks are indentified, motivated to perform even better and are provided with extra reference books which they can keep until the examination.
- Provided with reference to Journals, advanced study materials.

1. Steps taken for slow learners

- Efforts are made to identify the cause of their problems and appropriate solutions are worked out.
- The Library is open till 5.00 PM to provide a space for study as this may not be available in their residence.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1250	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response :

Student centric teaching methods are adopted for effective communication of the subject knowledge to the students. This presents new opportunities for academics in strengthening the courses under commerce and management. The institute along with traditional lecture method uses various student centric pedagogical techniques for an effective teaching learning experience and improved learning outcomes for students.

1. Research Projects: Students from across departments are Made to complete research-based projects on topics related to their syllabi and other areas, such projects help to develop their Research aptitude. Conferences and Seminars

2. Group Assignments : Students across Programmes are assigned group projects, to enhance their various technical and soft skills. they are encouraged to apply concepts learned in classroom. NSS and NCC camps helps students in experimental

learning. Case Studies, Group presentations

3. Internships: Students learn practical industry related skills with this internships, this leads to enhancement of their Professional skills. Students from B.Com & M.Com undertake summer Internships during their course from various government & private organizations

4. Departmental & College Festival : Festivals focusing on theme of the programme are conducted to acquaint students with programme specific skills along with event management

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution has real concern for providing state-of-the-art infrastructure & learning resources to enhance learning experiences. The major hallmark of this learning transition is from teacher centered to student centric. Not only mastering ICT skills, but also utilizing ICT to improve teaching and learning of utmost importance for teachers in performing their roles. Some of such ICT enabled tools are Use of Educational videos Use of software in teaching Whatsapp for communication Computer lab facility with LAN Library Software - E content development LCD Projection System Keeping in mind the importance of ICT, E-learning environment is created in the class rooms with well-equipped Smart boards, audio-visual facilities and other ICT tools. In addition to chalk and talk method of teaching, the faculty members are using IT enabled learning tools like Microsoft Team, streamlined, easy to use tools that help teachers manage coursework like Assignment, PPT etc.

1. faculty prepare and upload lectures, notes and explanations on respective subjects & uploaded to e-content

2. All the faculties use Google classroom, ZOOM like interactive and collaborative methods for teaching, Online mentoring, taking sessions which delivers academic and online learning which is flawlessly capable of connecting students. seminars also conducted

using latest technologies.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

371

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response. The institution constitutes Examination committee for smooth conduct of internal exam and students are made aware regarding evaluation pattern through the orientation programme at the beginning of academic year. To make the evaluation process more transparent and robust the IQAC suggested digitalization of the examination process. Accordingly, the students and other stakeholders are made aware of their internal test scores through the college portal and by SMS provision. Transparency is further maintained through the following practices Question paper setting is done as per university prescribed form.

- The questions are of various types like short answers, long answers, short notes, problem solving and MCQ.
- The examination committee is responsible for in house printing of question papers.
- The examination time table is displayed on the notice board

in advance to inform the students about the schedule and prepare accordingly.

- The answer sheets are assessed and students are allowed to verify the answer books. Notification about the internal marks is provided on the college portal. The students who have not performed well are mentored and counseled by the course teachers.
- Any discrepancies and grievances of the students are addressed by the course teacher.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response: Grievance handling and addressing is an integral part of the smooth operations in any organization. The institution receives grievances from various stakeholders like students, parents, staff members, exam co-ordinators etc. These grievances are handled in a efficient and time bound manner.

- The grievances from students comprises of discrepancies in personal details, evaluation of marks, results withheld, change in examination schedule(theory and practical), shortage of attendance due to ill health, participation in NCC, NSS camps, cultural and sports activities.
- The staff members also report grievances related to examination like students reporting late for exams, disturbing decorum of the examination hall, brining prohibited electronic gadgets like smart phones, smart watches etc., misconduct or misbehavior in exam hall, unfair and fraudulent means of answering in the exam, violating the rules of examination etc.
- To address the above mentioned issues and grievances, the institution adheres to rules prescribed by the university and Internal Examination Committee. When the student reports grievances related to incorrect personal information, subjects, date and time etc., the students are guided by the concerned faculty members as well as office staff and necessary changes are incorporated to rectify the personal details.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Outcome based education (OBE) is student-centered instruction model that focuses on measuring student performance through outcomes. Outcomes include knowledge, skills and attitudes. Its focus remains on evaluation of outcomes of the program by stating the knowledge, skill and behavior a graduate is expected to attain upon completion of a program or graduation. The OBE model measures the progress of the graduate under three parameters, i.e., Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (CO).

After completing the B.Com/BBA/M.Com programme the students would be able to

Identify needs of business environment and recognize different opportunities of business.

Employ the skills and knowledge with professional attitude.

Consult the local business people for accounting.

Maintain accounting records through Accounting software.

Marketing: Understand marketing strategies and market research

HRM: Helps to learn HR practices, principles etc.

Programme Specific Outcomes(PSOs):

PSO - 1: Students will demonstrate progressive affective domain development of values, the role of accounting in society and business.

PSO - 2: Students will learn relevant financial and managerial accounting career skills, applying both quantitative and qualitative knowledge to their future careers in business.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The benchmarks for evaluation of POs and COs are yet to be accurately defined as it is still in a nascent stage. College has adopted the following methods to assess the students' attainments:

Joining higher studies and professional courses.

Appearing and clearing competitive exams.

Participation and placements in recruitment process.

Performance of students in examinations.

Students' presentation in seminars etc.

Leadership qualities in organizing co-curricular activities.

Feedback from alumni, parents and students.

Alumni meet reflects on the programme outcomes with regard to their graduation.

The PO and CO attainment is evaluated by using the direct and indirect method

Direct Assessments Tools:

1. Internal assessment test: Two internal tests are conducted, one in the 8th week and another in the 12th week of each semester.

2. Semester End Examination are conducted by the university. Theory and practical examination scores are used as a metric to assess the attainment of course outcomes.

Indirect Assessments Tools:

1. Course exit survey is conducted at the end of each semester from which course outcomes is obtained.

2. Attainment of achieving a standard result towards accomplishment of desire goals. Primarily attainment is the standard of academic attainment as observed by test and / or examination result.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

366

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://atncc.org/NAAC/others/sss22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
4	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
7	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
Response	
<p>The institution has undertaken activities in its neighbourhood to address social issues and discharge social responsibilities. The institution has introduced platforms like NCC, NSS, YRC wings, women empowerment cell and others through which it identifies diversified needs / issues of society. The institution has executed the structured activities like Covid-19 awareness and vaccination, AIDs prevention awareness and voting awareness, blood donation, eye donation and so on. The institution has three NSS units, which adopts a village every year and organises special annual camp. During the camp, NSS volunteers get acquainted with</p>	

village life by undertaking activities like shramadan, tree plantation, cleanliness, health awareness, environmental awareness in the village. In addition NSS volunteers visit orphanage and old age homes for cleaning and to realise the problems of senior citizen. The institution has organised state level NSS youth festival. NCC, another active wing of the institution, organises many activities like "Swachh Bharath Mission", "Celebration of National festivals". The NCC cadets of the college were allowed to attend leadership camp at Coimbatore, national integration camp held at Kerala, All India trekking camp held at Andrapradesh.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

630

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College accommodates around 1200 students studying in UG and PG. The campus is spread over 6.91 acres which facilitates excellent infrastructure for teaching learning process, career progression and higher education. The institution is equipped with the necessary infrastructure to meet the ever increasing requirements with adequate number of class rooms, seminar halls, computer lab and sufficient space for hosting all academic activities.

Computer labs are equipped with modern, modular and functional workspaces integrating the student needs of water, electricity and ICT needs with UPS facilities.

The College has aAudio Visual hall for organizing special Lectures and meetings with a seating capacity of 80.

An auditorium with 400 seating capacity used for organizing seminars, workshops, conferences, guest Lectures and extra-curricular activities.

The college has 21 well aerated classrooms with proper seating capacity and electrification.

CCTV cameras have been installed in the whole college for surveillance.

Ramp facility is available for Physically challenged candidates at

ground floor.

Parking facility is available for students and staff Vehicles.

The Library is housed in the independent building of the College & Separate library for PG (M.com) with 250 seating capacity for reading purpose. Library is fully automated with LAN connectivity and Wi-Fi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.atncc.org/NAAC/c4/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution is proud in glorious achievements of students in sports at University, state-National level other intercollegiate competitions. Institution has one full time Director of Physical-Education who effectively nurtures sports potential of students by strategic efforts and mentoring. We have a spacious and well equipped Sports room which includes Indoor games like TT, chess, caroms etc. College has trained yoga teacher who teaches yoga to student. College has well equipped gymnasium for students and staff.

Cultural Activities: Institution has auditorium with spacious seating arrangement to conduct Cultural activities To encourage students towards cultural activities institute organizes many competitions like dance, song, debate, painting, Best out of waste etc. During Youth Festival winners are awarded with certificates & prizes. College conducts inter-class, intra-college and inter-collegiate Management events to help students acquire various curricular, co-curricular related skills and judge them on par with their peers. Institution organizes traditional day for the students and faculties every year and encouraged to wear costumes of different traditions. Prizes are awarded to outstanding performance through evaluation by External Judges. Students are sent to other colleges for intercollegiate competitions like Management fest, Quiz, debate, dances, skits, mimicries and other cultural events. Winners are awarded with mementos/cash awards.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.atncc.org/index.htm

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

23

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.atncc.org/NAAC/c4/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

35.23

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software: KOHA

Nature of automation :Fully

Version: 22.05

Year of automation: 2022

library is a rich source of knowledge for students and teachers. Library is fully automated with KOHA 'Software'. It is user-friendly and multi-user accessibility. Library management software consists of modules such as book management, Barcode facility, book accession, membership, book circulation, OPAC. Library has independent website (URL <https://www.atncclibrary.org>). in which EContent developed by our faculty providing the knowledge and skill for students to cater their learning styles. The library offers various services like automated circulation system, internet browsing, library orientations, book bank facility, newspaper clipping and selective dissemination of information, SC / ST Book Bank Facility, Inter Library Loan (ILL), Extra book facilities to meritorious students, New arrivals Display, Reference Service, Orientation Programme, etc. Digital library APP has been developed for effective use and easy access for library facilities and services at finger tips by using smartphones.

ATNCC LIBRARY RESPONSE DURING PANDEMIC: During the spring 2020 semester, the (COVID-19)A webpage was created to serve as a central location for all information as it was made available and provided a foundation for all communications.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.atncclibrary.org/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.56

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1213

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution has adopted clear policies and defined strategies for adequate technology, deployment and maintenance. Staff and students have access to IT retrieval on relevant issues.

At the beginning of academic year need-assessment for

replacement/up-gradation/ addition to existing infrastructure is carried out based on the suggestions from Governing Council members, HOD's and system administrator after reviewing course requirements, computer-student ratio, budget constraints, working condition of the existing equipment and also student's grievances. Optimal deployment of infrastructure is ensured through conduct of workshops/awareness programs/training programs for faculty on the use of new technology. Internet bandwidth is upgraded from time to time (currently 90 Mbps) which is available throughout campus. There are 110 computers including Laptops equipped with 4GB/8GB RAM with i3/i5 processor, 500GB/ 1 Terabyte HDD with network facility available across the college. There are 6 scanners, 9 printers, 2 Photocopiers and storage devices with internet facility & UPS in the college.

All systems are armed with Licensed quick Heal, K7 Anti virus for Windows to tackle Malware/ Virus problems which is renewed once in a year. The computers of the college are connected with printers and scanners wherever required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.atncc.org/NAAC/c4/4.3.1.pdf

4.3.2 - Number of Computers

111

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

35.23

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institution has dedicated maintenance department responsible for overseeing maintenance of campus and hostel. Maintenance of common facilities like Civil, Water, Electricity, Plumbing, and Computers is taken care of by central unit employed by NES and also the college. There is a systematic procedure for purchase as well as maintenance of these infrastructural facilities.

ICT Maintenance: AMC with suppliers of ICT are in place of the maintenance (contracted to Cyber-Infotech) look after the maintenance as well.

Electrical maintenance: NES has an engineering section that looks after the maintenance of electrical installations, water coolers, air conditioners, and generators.

Library: Library committee takes care of safety and other maintenance issues related to the library. Yearly book audit is conducted across all faculties and departments to check the maintenance of books.

Sports: Department maintains sports grounds, gymnasiums, and indoor games equipment.

Maintenance of Physical Facilities: Team of skilled personnel

carries out maintenance works related to civil, plumbing, sanitation, water supply, electric supply, repair of instruments and machines. Day-to-day maintenance of classrooms, corridors, stairs, ramps and washrooms are ensured by support staff. Water purifiers are installed in every floor and maintained with care. Equipment like generators, water motors, pumps are inspected on a weekly basis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.atncc.org/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

57

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
238	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
238	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

39

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

NSS: NSS Units of our college conduct various activities such as seminars on social topics, Blood donation camp shramadhana activities, adopting a local village and various programmes are organized to bring changes in the society at the same time developing the personality and character of the student (volunteer). Students actively take part in all the events like Special Camp organized by the NSS Unit. **Student Welfare Committee:** Student welfare committee provides student health, working and study environment, Campus environment, equal treatment, diversities, insurance and student finance. **Sports advisory Committee:** Our College Sports advisory committee is to identify the requirement of sports quota and sports equipments and sports events. Organized National and State level Committee arranges for better coaching facilities and promoting team spirit by making healthy competition. **Library Committee:** The Committee guide and promotes the library development by recommending and securing necessary funds from appropriate sources. And also making rules and regulations for the proper use of its resources and services. **Cultural Club:** Cultural Club provide exposure to innate talents of students who can actively participate and conduct cultural programmes through the commerce and management club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Registered Alumni Association is actively working and contributing significantly to the development of the institution through financial and/or other support services. The Alumni Association plays a major role in interaction, implementation of policies, and developing a better network. Alumni Association of ATNCC registered on 23rd October 2020 with registration number DRSH/SOR/166/2020-2021 aims to connect with old students by encouraging social gatherings of old students to share views, ideas and their personal and professional experience. The Association started with 45 members, has a membership of more than 2500 students with a keen interest in the progress and achievements of their Alma Mater. Felicitation to lecturers : The alumni association organized "Guruvandana" programme on 25/12/2020 for getting blessings bountifully from the Guru's and to present their gratitude for the lecturers who have guided and nurtured the life of alumni. In this programme more than 25 lecturers have been felicitated and presented a memento as a token of respect. Monetary contribution: The association identifies the students who have achieved excellence in their academic and extracurricular activities and awarding the students for their best performance in practice.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Response:</p> <p>In accordance with the policy of decentralization adopted by the management of institution, both teaching and non-teaching members are adequately represented in the governing body of the college through Principal as Ex-officio member of Governing Council of Acharya Tulsi National college of Commerce.</p> <p>The Governing Council, Principal, IQAC and the faculty play an important role in the designing and implementation of its quality policies in teaching, learning, research and extension activities. The formal and informal arrangement in the institution to coordinate the academic and administrative planning and implementation reflects the efforts of the college in achieving its vision.</p> <p>The principal follows an open door communication system and allows the staff members to offer with their constructive suggestions and grievances that are resolved through discussions. The policy statements and action plans are formulated only after careful consideration by the Principal.</p> <p>Vision and mission of the institute are well in accordance with the objectives of higher education.</p> <p>Acharya Tulsi national College of Commerce, a temple of learning, kindles the candle of knowledge for the students to make them proficient, efficient and relevant to trade, business, industry and commerce in the modern world.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Response:

In accordance with the policy of decentralization adopted by the Management, both teaching and non-teaching members are adequately represented in the governing body of the college and their opinions are sought in making and implementing of different policies. The responsibilities are defined and communicated through face to face meetings with non-teaching staff members of the college as well as by notifications.

Case study:

NAAC Steering Committee in the academic year 2018-19, a separate NAAC Steering Committee was formed by the Principal with the suggestions of IQAC for preparation of AQAR and 4th Cycle Self Study Report (SSR) to NAAC, Bangalore. The NAAC steering committee was formed which includes Prof. H.M.Suresha, The Principal, IQAC Co-ordinator and other senior faculty members. NAAC steering committee conducts regular meetings for the improvement and implementation of the policies in association IQAC in order to carry out the tasks.

Effective teaching, learning and evaluation become crucial and the present research is therefore under taken on a smaller scale to determine the exact status and functioning of IQAC and its outcome. Steering committee initiate to conducts FDP', workshops, seminars etc. to encourage faculty members to participates in Refresher course, Orientation course and Short term courses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Response:

Acharya Tulsi National College of Commerce is an educational institution committed to providing excellent higher education. There is a perspective plan prepared by the college. The perspective plan was prepared for a period of ten years commencing from the academic year 2008-09 till 2018-19 by taking into consideration quality indicators of the seven criterions determined by NAAC. The IQAC plays a vital role to maintain and enhance the quality of the institution.

The perspective plan is framed with the participation of faculty members with suggestions from various staff members, committees and departments. The draft of the perspective plan is proposed to the Governing Council of the college. The Governing Council considers the suggestions and proposes requisite additions or changes after which the perspective plan is approved. The college aims to fulfil the objectives stated in the perspective plan for the improved functioning of the college.

There is silver jubilee building Chandana hall. The building houses well-equipped classrooms that are utilized by M.Com and BBA programmes. It provides space for cubicles and offices of staff members. It has also been enhanced with audio-visual amenities for facilitating seminars and other academic activities and events. It also consists of computer labs for students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The three tiers of governance for the institutions are as follows:

- At the college level, there is the Principal who is the ExOfficio Secretary of Governing Council, IQAC co-ordinator, HoD, office administration and staffs. The college is affiliated to Kuvempu University.
- The college is governed by the Governing Council of NES.
- NES is governed by the Board of Management.

Administrative Set-up:

- The administrative setup of the college consists of the Principal, HoD, office superintendent, clerks, attendants and peons.
- Office staff consists of Administrative and Accounts Section.
- The library staffs include the Librarian, assistant librarian.
- The Department of Physical Education and Sports.
- There is a placement cell, NCC, NSS and Red Cross units in the college.
- Grievance redressal mechanism of the college.

Service rules:

The college adheres to KCSR -1966. The appointment and service conditions of employees (not covered by Govt. Salary Grants) working in the institutions run by the NES shall be governed by these rules. The service of aided employees is governed as per the KCSR and NES service rules.

Procedures for recruitment:

Recruitment of employees for unaided posts by the management and employees at permanent posts (Aided posts) by the Government of Karnataka.

File Description	Documents
Paste link for additional information	https://www.atncc.org/aboutatncc.htm
Link to Organogram of the Institution webpage	https://www.atncc.org/organogram.htm
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in

A. All of the above

**areas of operation Administration Finance
and Accounts Student Admission and
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College has taken various effective measures for the professional development and welfare of the teaching and non-teaching staff. Some of the welfare measures include:-

- 15 Casual leave, 10 EL, 2RH & 30 SPL facilities per year to the teaching staff.
- 15 days of Casual leave, 2RH, 30 EL & 20 days commuted leave facility per year for Non-teaching staff.
- Female teachers can avail Maternity Leave.
- Paternity Leave is given to male teachers on request
- Pension, Family Pension, Service Gratuity and Commutation of Pension and all other Government welfare schemes and measures are given to the staff.
- ESI Facility (for management employees, Part-time & full-time teaching and Non-teaching Staff with income less than Rs25000/-)
- Permission is readily granted to participate in Refresher Courses/ Orientation Programmes/ Short-Term Courses to the teaching staff for professional development.
- Canteen facility
- Staff Cafeteria
- Grievance Redressal cell.
- Parking facilities for both teaching and non-teaching staff.
- Clean drinking water facilities.
- First Aid Facility
- Free tea provided to teachers & Non-teaching staff.
- Indoor Gymnasium facilities for all.

- The College is fully Wi-Fi enabled.
- Computer labs for both students and faculty.
- Audio-Visual Lab.
- Laptop/Desktop facilities provided to staff.
- Internet

File Description	Documents
Paste link for additional information	https://atncc.org/NAAC/c6/6.3.1.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system of the staff includes the following mechanisms:

- Student feedback
- Faculty Self-Appraisal
- Peer feedback
- Parents and alumni feedback
- Exit analysis

The appraisal reports are analyzed and discussed with individual staff members. Major decisions taken based on these appraisals include:

- The faculty strengths are appreciated and corrective measures are suggested for shortcomings by the Principal.
- Increase in the number of submissions of proposals for research and organizing conference/seminars/workshops for funding.
- Enhancement of IT infrastructure.
- Selection of teachers for deputation and heads of various committees.

The major decisions are utilized for the strategic planning of the institution in the areas of enhancement of faculty, efforts to enhance pedagogic innovations, adopt best practices.

Performance Appraisal System for non-teaching staff

The Self-Appraisal Report (SAR) of Nonteaching staff is taken on annual basis using structured questionnaire. Based on the performance and the feedback, the principal takes personal interest in guiding the non-teaching Staff. The superintendent and the senior members of the non-teaching Staff groom the new recruits to help them to enhance their performance.

The staff members are appraised on the following parameters.

- Work Efficiency
- Time Management
- Knowledge and skills in work area
- Work load Management
- Punctuality/ Accuracy at Work

- **Communication Skills**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits regularly Response:

The institute has an assistant accounts/audit officer who takes care of the continuous internal audit of the institution. Apart from internal audit, the institute has mechanism for external audit. A certified auditor along with his team members visits the institute regularly. A chartered accountant and his team are engaged to perform external audit. In the external audit if any audit objections are found / raised the auditor notifies the objections to the office in-charge and the principal. If the replies given by the principal or the office are acceptable, he drops the objections. Otherwise, he will give suggestions to implement the rules and suggests suitable action against the responsible ones who have violated the rules.

The college has a three-tier financial audit system.

Internal Audit- It is conducted twice a year by the audit department of the parent institution, National Education Society, Shivamogga.

External Audit- In the second stage, the audit is carried out by C.A Vasanth Kumar Shetty V.

Government Audit- It is conducted by the Karnataka State Audit and Accounts Department. The Government conducts audit every year.

Audit conducted by the college during the last year was 1-04-2021 to 31-03-2022

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Response:

The college receives the funds from UGC, Government of Karnataka and from other funding agencies for academic and infrastructural development. Apart from this, the college mobilizes funds through alumni contribution/donation, individuals, and self-financed courses and from other sources. Funds received from NES for unaided staff salary and further expenses. Salary grant is received from the Government of Karnataka.

- UGC send money for conducting FIP, Workshops, Seminars, etc.,
- Examination grant is received from Kuvempu University.
- Scholarship Grants for SC, ST, and OBC students received from the Government of Karnataka.
- Grants from Kuvempu University for NSS activities and NSS Annual Camp.
- Hostel fee received from girls hostels.
- Fines, common dues, a fee charged for issue of certificates

etc.

- Alumni contribution for the college development.

Optimum utilization of financial resources: The following system is adopted by the college for the optimal utilization of resources;

The college invites requirements from all departments and accordingly prepares the budgetary plan. Purchase Committee or Governing Council on GCC sanctions the budget by considering financial resources and needs of the departments and presents it to the Principal. The utilization of the sanctioned budget is monitored by Governing Council on GCC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC of the institution conducts meetings at the beginning of every academic year and chalk out the plans of action for the academic year and also ensure that the plan of action is implemented properly.

Developing the Research Culture:

With support from the management, the IQAC has conducted FDP on teaching methodology organized workshops on Tally ERP, questionnaires-designing, report-writing and has conducted programmes for staff and non-teaching staff.

In the last year, one staff member has been registered for PhD and four staff members cleared SLET exam. Research papers by faculty members are published in national and international journals. The IQAC has organised many seminars, workshops and other innovative activities. The college provides laptop with Wi-Fi facility, free internet access to aspirants in the college.

Modern Teaching Pedagogy/Techniques:

IQAC tries to keep pace with the ICT enabled teaching learning process. The college provided laptops to maximum number of staff members to access internet and use the DLP systems in teaching.

E-journals, INFLIBNET, e-Library, e-books database and 90 MBPS+ 20 MBPS FFFTH internet connections with campus and Wi-Fi facility are available for students and staff.

File Description	Documents
Paste link for additional information	https://www.atncc.org/NAAC/c6/6.5.1.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response:

Structured Feedback and methodology of operation: Feedback is a vital part of the teaching-learning process. The collection and analysis of feedback from different stakeholder assist the institution to understand the need of society and what other stakeholders expect from the college.

IQAC collects feedback from students in a specially designed format on semester basis. Each department analyzes the feedback, discusses it in the departmental meetings and submits a consolidated report to IQAC.

Suggestion\ Complaint boxes are placed at important places to get the feedback of the students. A work diary of every member, signed by the HODs is submitted to the principal. Every year IQAC has arranged parents-teachers meeting for getting the feedback and suggestions from the parents.

Lesson Plan, Flow Chart and Teacher's Diary: For the proper planning of teaching, each teacher is asked to prepare the lesson plans and flowcharts for their respective subjects and is also provided with an academic diary containing timetable, workload, actual teaching units, syllabus, daily teaching plan and academic and administrative committee responsibilities.

Every teacher has to maintain an individual work diary to record the day to day teaching-learning activities regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Education 2030 agenda has recognised that Gender equity requires an approach that ensure that girls and boys, women and men not only gain access to and complete education cycle but are empowered equally in and through education. Gender equity, initiative works with vision - "A world where all girls and boys are empowered through quality education to realise their full potential and contribute to a transforming societies where green environment becomes a reality". Gender equity requires equal enjoyment by the

students of the institution opportunities resources and reward. To ensure Gender equity in the institution, the institution has taken several important measures such as: Spandana - women empowerment cell is established in the institution which conducts programs related to the empowerment of girls students throughout the academic year. Safety and security of girls student is a primary concern and CC cameras are installed in the campus. Security allow students with ID card and uniform into the college campus. Students grievances and redressal cell is always active to deal with issues but so far no such serious incidents have occurred. K.M.Nagaraj faculty of ATNCC and a trained personal counselor does the counseling for students whenever necessary.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Segregation of waste at the source is being enforced so as to channelize the waste for useful purpose through recovery, reuse and recycle. Green colored waste baskets are used in the campus to collect bio degradable waste such as plant leaves, waste papers and blue colored waste baskets are used to collect non

biodegradable waste such as rubber, plastic materials, etc. Solid waste management: solid waste in the campus is collected every alternate day by the staff appointed by the management and is further divided into biodegradable and non biodegradable waste and separate containers are used to collect the same. Green waste are collected regularly and used for compost making in the compost unit installed in JNNCE campus belonging to National Education Society. The compost manure is used in the gardens belonging to various institutions of National education society. Liquid waste passes through the drainage made of large drainage pipes. As ours is a commerce and management institution, no bio medical waste is generated in the campus. We have a bio gas plant where in green waste and various oil seeds are collected from the campuses of various institutions of National Education Society and converted into bio gas.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

A. Any 4 or All of the above

<p>vehicles</p> <p>3. Pedestrian Friendly pathways</p> <p>4. Ban on use of Plastic</p> <p>5. Landscaping with trees and plants</p>	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>E. None of the above</p>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>B. Any 3 of the above</p>

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

At ATNCC students hail from diverse cultural, linguistic and socio-economic backgrounds and thus offer an all inclusive and favorable learning environment to the student supported by the institutional staff. National festivals like The Independence day, The Republic day, Gandhi jayanthi and many more are celebrated with great enthusiasm and involvement. On Independence day and Republic day students decorate the college campus andsing patriotic songs. Traditional day popularly known as ethnic day is celebrated with great grandeur at the end of every academic year. Students from different classes are selected and combined to form teams to represent and participate in commerce and management festivals organised by other educational institutions. Hindi Diwas is celebrated in the college to bring the awareness of our national language. Staff and students celebrate communal festivals like "Ganesh Chaturthi", Christmas, Ramzan and many more and exchange wishes. International women's day (March 8) is celebrated every year by inviting and felicitating women achievers. World environment day (June 5) is celebrated by planting saplings. International yoga day is celebrated every year on 25th June. Through NSS special camps in rural areas students get connected with rural life and develop service attitude towards economically weaker sections of the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At ATNCC we take proactive steps towards inculcating values amongst the students and staff, by providing opportunities to participate and celebrate commemorative and national days of importance. This helps in strengthening the spirit of nationalism and inculcates the values in terms of honoring and paying respect to the legendary personalities of India. The ideals taught by them like truth and non-violence, equality, equity, and inclusiveness are thus instilled in the young minds that help in strengthening the roots of democracy. Indian constitution is compulsorily studied by each and every under graduate student. As a result student has a good knowledge about Indian Constitution, values, rights, duties etc.

The institution conducts regular activities to sensitize students and employees of the institution towards the constitutional obligations: values, rights, duties and responsibilities of citizens. An individual cannot be expected to attain his best self without the awareness about the constitutional provisions which provide rights and also obligations. Therefore, to create awareness about the constitutional obligations events of the following nature are conducted. Guest lectures on Human Rights - The constitution of India guarantees certain basic human rights like Rights to life, Liberty, Equality and Freedom.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts

A. All of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

On 12th January National Youth Day is celebrated to commemorate the birthday of Swamy Vivekananda.

On 26th January Republic day is celebrated with great pride and enthusiasm.

International Women's Day, 8th March The institution along with 'Spandana' women empowerment cell celebrates International Women's Day in a unique manner. They invite and felicitate women achievers in and around Shimoga.

On 21st June International YOGA Day is celebrated to promote the awareness and importance of Yoga in life. Inter college yoga competitions is also conducted and prizes were distributed.

On 15th August Independence Day is also celebrated in the campus with the same pride and enthusiasm ATNCC celebrates the day with staff and students in the campus. Staff and students sing together the National Anthem.

On September 5th Teachers Day is celebrated with great enthusiasm

and pride. Dr. S Radhakrishna's photo is decorated with flowers and prayers are offered. Retired teachers of the institution along with their family are invited, felicitated and made to share their memorable professional experiences.

On 2nd October Gandhi Jayanthi is celebrated along with the birthday of Lal Bahadur Shastri the 2nd Prime Minister of India with the students enthusiastically participate in the programme organized by the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1 BEST PRACTICE NO 1:

Title of the practice:- 'SPANADANA' Women Empowerment Cell.

Women empowerment is the process of empowering women. It may be defined in several views including; raising the status of women through education, awareness, literacy and training; it is also promoting women's sense of self worth, ability to choose, right to influence social change for themselves and others.

- As the strength of girl students in the institution gradually began to rise from 5% (at present it is approximately 65% o 70%), we thought that empowering women is the fundamental right of women and began with programs conducted by and for the betterment of girl students. As a result 'SPANDANA WOMEN EMPOWERMENT' cell took her birth in the year 2007.

Best Practice No: 2

Title of the Practice:- " College Co-operative Society". Goal:-

The following are the important goals of the college Co-operative Society.

Strengthening economic interest, cultivating the habit of savings and mutual co-operation among the members.

To facilitate, co-ordinate and to promote purchase and supply of stationery goods at reasonable prices. To inculcate the principle of co-operation amongst students and to make use of its benefits.

Establishment of cafeteria to provide hygienic food at concessional rate.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Acharya Tulsi National College of Commerce, Shimoga, Karnataka; One of the oldest pure commerce and management institution under Mysore University and later under Kuvempu University, has played a pivotal role in providing educational opportunities to lakhs of students of Malnad region. The college was established in the year 1966 by a group of freedom fighters and philanthropists who believed in the role of education in building a strong Nation. It has completed its Golden Jubilee by promoting excellence in the field of education. It has earned its reputation for being a premier Institute of Commerce and management affiliated to Kuvempu University. It is known for its academic, co-curricular and sports activities. Supportive management, committed teachers, sincere and talented students and stake holders together have lifted the status of the institution to the top. As a result ATNCC has reached a distinct position in the field of higher education. In recognition with this distinct status, the office of Joint Director of collegiate education has identified the college as "The lead college" and bestowed it with greater responsibility and recognition. ATNCC has CA examination centre: A large number of Chartered Accountants practicing in and around Shivamogga district are Alumnis of ATNCC.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

PLAN OF ACTION FOR 2021-22

1. Preparation of Institutional calendar for the academic year 2021-22 as per the guidelines of Kuvempu University.
2. Admission to I B.Com./B.B.A./M.Com. as per the regulations of Govt. of Karnataka (NEP) and insist the admission committee to supervise and discharge the entire work of admission.
3. Approaching the University to sanction additional 10% seats for B.Com. course to make up the over crowd.
4. Orientation program for I B.Com./B.B.A./M.Com students in the third week of November 2021.
5. Construction of well equipped auditorium in the II floor of TSM block from the financial assistance of MP & Dist. Ministers grants.
6. Conduct of Bridge course for non commerce students after completing orientation program.
7. Inauguration of all co-curricular activities and clubs in the first week of December 2021.
8. To conduct Internal Assessment examination after eight weeks of commencement of each semester and shall follow the transparent evaluation system.
9. To celebrate all State and National festivals in the college campus.
10. To arrange Guest Lecture program to students on different topics of current issues.
11. To conduct online student satisfaction survey, feedback from students, alumni, parents & employers.
12. To conduct parents meeting to obtain their feedback.
13. To organize State/National level seminar.